

# Melton City Council Draft Budget 2021/2022





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## Mayor's Foreword



On behalf of Melton City Council, it's a pleasure to present our 2021/2022 draft Budget.

This budget demonstrates Council's commitment to delivering on our key priorities, and providing high quality, programs, services, facilities and infrastructure to our residents.

In the wake of COVID-19, Council has continued to focussed its energy on developing a budget that is not only financially responsible, but also takes into account the many residents who experienced financial hardship as the result of economic and social restrictions implemented to manage the coronavirus pandemic.

To this end, Melton City Council's 2021/2022 budget has been reframed around an average rate increase of 1.5 per cent.

This demonstrates that we are a fiscally sustainable Council that can be responsive to the current climate, and that strives to provide valuable services, programs and facilities to ratepayers by investing in new and renewal infrastructure projects.

In the upcoming financial year, expenditure on these infrastructure projects will total \$137.66 million and include roads (\$60.96 million); buildings (\$41.66 million); recreational, leisure and community facilities (\$9.82 million); footpaths and cycle-ways (\$1.15 million); bridges (\$4.22 million); library books (\$450,000); and public art (\$214,300).

The more significant projects in the 2021/2022 budget include: construction of Bridge Road Recreation Reserve Pavilion (\$4.97 million); construction of the Mt Atkinson East Community Hub (\$8.46 million); expansion of the Melton Recycling Facility Stage 2 (\$6.05 million); signalisation of the intersection at Taylors Road and Westwood Drive (\$4.80 million), Caroline Springs Boulevard and The Crossing, Caroline Springs (\$2.00 million) and Taylors and Sinclairs Road, Deanside (\$3.38 million); duplication of Hume Drive (\$2.00 million); urbanisation of Bulmans Road (\$4.65 million); extension of Boundary Road from Mt Cottrell Road to Mall Road, Melton (\$4.41 million); extension of Taylors Hill Youth and Community Centre (\$1.60 million); and sealed road renewal program (\$3.94 million); along with a traffic management devices program (\$650,000).

Recreational projects include completion of Cobblebank Indoor Stadium, Pavilion and Grandstand (\$6.00 million); construction of Diggers Rest Community Pavilion and Oval (\$6.19 million); MacPherson Park redevelopment Stage 2 (\$4.88 million); construction of

Melton Recreation Reserve Pavilion (\$3.30 million); sports field upgrades at Burnside Heights Recreation Reserve (\$1.53 million); and purchasing land for the Plumpton Aquatic and Leisure Centre (\$4.00 million).

An \$85 pensioner rebate will also be available to eligible property owners.

Once again, community consultation informed Council's 2021/2022 Budget deliberations. I'd like to extend my personal thanks to all the residents and community groups who shared their ideas and visions for the City during the budget engagement sessions, as well as those who put forward submissions as part of our community consultation process.

Your insight has been invaluable and has enabled us to prepare a budget that's not only fair, equitable, but also strives to achieve the timely delivery of infrastructure, programs and services for our community.

**Cr Kathy Majdlik**

**Mayor, City of Melton**



# CEO's Introduction

## Executive summary

Melton City Council's proposed budget for 2021/22 has been prepared through a rigorous process of review by the officers, management and Councillors to ensure that it is aligned to the vision and the objectives as set out in the Council's latest adopted Council Plan, Council strategies and management plans. It seeks to maintain, improve and significantly enhance the level of infrastructure within the City as well as deliver projects and services that are valued by our community and do this within the rate increase mandated by the State Government.

This Budget projects an operating surplus of \$274.61 million and an adjusted underlying deficit of \$3.6 million after adjusting for capital grants, developer contributions, gifted assets and asset sales.

## Key things we are funding

1. Ongoing delivery of services to the Melton City community funded by a budget of \$161.21 million, attributable to the following Strategic Objectives:
  - 1) **\$30.43 million** - A proud, inclusive and safe community: A City of people leading happy and healthy lives.
  - 2) **\$60.90 million** - A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations
  - 3) **\$20.64 million** - A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way
  - 4) **\$4.91 million** - A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities
  - 5) **\$44.34 million** - A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

These Strategic Objectives and their underlying services are summarised in Section 2.3.

2. Continue to make significant investment in Infrastructure assets in the order of \$137.66 million in capital works in 2021/22.

Roads (\$60.96 million), Buildings (\$41.66 million), Land (\$10.49 million), Recreational, leisure and community facilities (\$9.82 million), Bridges (\$4.22 million), Car Parks (\$2.63 million), Footpaths and cycleways (\$1.15 million), Traffic Management Devices (\$0.65 million), Drainage (\$0.4 million), Public Art (\$0.21 million), Kerb & Channel (\$0.12 million), Other Infrastructure (\$4.18 million), Computers and telecommunications (\$0.59 million), Library books (\$0.45 million), Fixtures, fittings and furniture (\$0.12 million).

The Statement of Capital Works can be found in Section 3 and further details on the capital works budget is also provided in Section 4.5.

## Rate Rise

The average rate will rise by 1.5% in line with the Victorian Government's Fair Go Rates System.

## Other Key Drivers

1. To fund the increase in the level of infrastructure needs of the growing population and the resultant impact this has on the operating costs in 2021/22 and future years in a rate capped environment.
2. Keeping the cumulative net adjusted underlying surplus positive over the medium term (2021/22 – 2024/25) in a rate capping environment.

### Key Statistics

- Total Revenue: \$482.4 million (2020/21 forecast = \$493.5 million)  
Total Revenue (Excluding non-cash revenue) \$318.8 million (2020/21 forecast = \$309.1 million)
- Total Expenditure: \$207.8 million (2020/21 forecast = \$197.2 million)
- Accounting Result: Surplus \$274.6 million\* (2020/21 forecast = \$296.3 million\* )  
\*Before revaluation increment  

(Note: Comprehensive result is based on total income of \$482.4 million which includes capital grants, cash and non-cash contributions (Refer to Income Statement in Section 3)
- Underlying Operating Result: Deficit of \$3.6 million (2020/21 forecast Surplus of \$1.1 million\*)  

(\*Note: The underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses-Refer to Analysis of operating Budget in Section 5)
- Cash result: \$19.7 million surplus (2020/21 forecast \$167.0 million surplus)  

(Refer Statement of Cash Flows in Section 3)  
The net increase in cash and cash equivalents is the net funding result for the year after considering the funding requirements to meet capital expenditure, loan principal repayments and reserve transfers.
- Total Capital Works Program of \$137.66 million which includes \$29.11 million carry forward works from 2020/21. The total capital works program is funded as follows:
  - \$63.79 million from Council operations (\$29.11 is carry forward funds from 2020/21)
  - \$31.60 million from Contributions
  - \$16.85 million from reserve funding
  - \$17.20 million from borrowings
  - \$8.22 million from capital grants

## Strategic Objectives

The key objective of the Budget (a rolling four-year plan) is financial sustainability in the medium term, and to enable achievement of Council's strategic objectives as specified in the Council Plan. The budget will sit within a longer term prudent financial framework (The Financial Plan) when it is adopted later in 2021, alongside the Council Plan. At the time of preparing this document, the 2021 Council Plan has not been adopted by Council.

The Council's operating result is projecting an underlying deficit of \$3.6 million in 2021/22. The deficit is projected to be a short term occurrence as Council's strong financial management, good governance practices and reserves will ensure that we emerge strongly with a significant turnaround in the medium term with underlying surplus projected at \$9.4 million in 2022/23 to \$20.7 million by 2024/25.

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

Melton City Council has a strong track record of sound management of the fiscal resources of the community of Melton. Council has a heavy responsibility for the stewardship and governance of the assets entrusted to it by the community. I believe that the 2021/22 Budget represents a continuation of those efforts.

The 2021/22 proposed budget highlights Council's key priorities for the upcoming financial year. We encourage everyone to look through the document and see the wide variety of infrastructure projects, initiatives and services proposed for 2021/22 at City of Melton.

A handwritten signature in black ink, appearing to be 'K. Tori', with a large, sweeping loop at the end.

**Kelvin Tori**  
**Chief Executive**



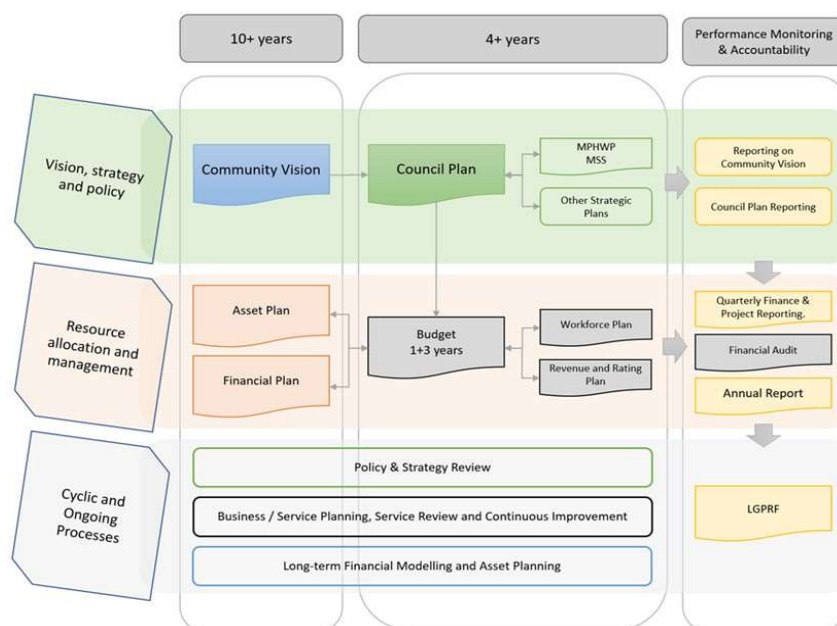
# 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

**At the time of preparing this document, the Council Plan has not been adopted by Council. The vision, mission, strategic objectives and descriptions will require updating upon adoption of the Council Plan.**

## 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

### 1.1.2 Key planning considerations - Service level planning

Although councils have a legal obligation to provide some services—such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a council's adopted Community Engagement Policy and Public Transparency Policy.

## **1.2 Our purpose**

### **Our Vision**

*A Thriving Community Where Everyone Belongs*

### **Our mission**

*Support the growth, wellbeing and aspirations of our community through leadership, excellence and inclusion.*

### **Our values**

#### **Continuous Improvement**

- We encourage and support innovation and creativity.
- We commit to driving continuous improvement.
- We constantly review what we do.
- We embrace and respond to change as it occurs.
- We strive to deliver the best possible outcomes.

#### **Recognition**

- We recognise and encourage the contributions of others.
- We actively support and promote our colleagues.
- We acknowledge and reward employees exceeding performance expectations.
- We give credit where credit is due.
- We celebrate success.

#### **Accountability**

- We work in an open and transparent manner and follow through on commitments.
- We take responsibility for our personal decisions and actions.
- We adhere to policies and procedures.
- We make the best use of our time and resources.
- We all take responsibility for the way we treat each other.

#### **Fairness**

- We show respect when speaking to and about others.
- We build trusting and productive relationships.
- We deal with others fairly and consistently.
- We actively listen and respond appropriately.
- We respect all people and celebrate our diversity.

#### **Teamwork**

- We help each other to achieve organisational goals.
- We involve team members in solving problems and decision making.
- We encourage everyone's contribution to the team.
- We communicate clearly, openly and respectfully.
- We provide positive, constructive and timely feedback.

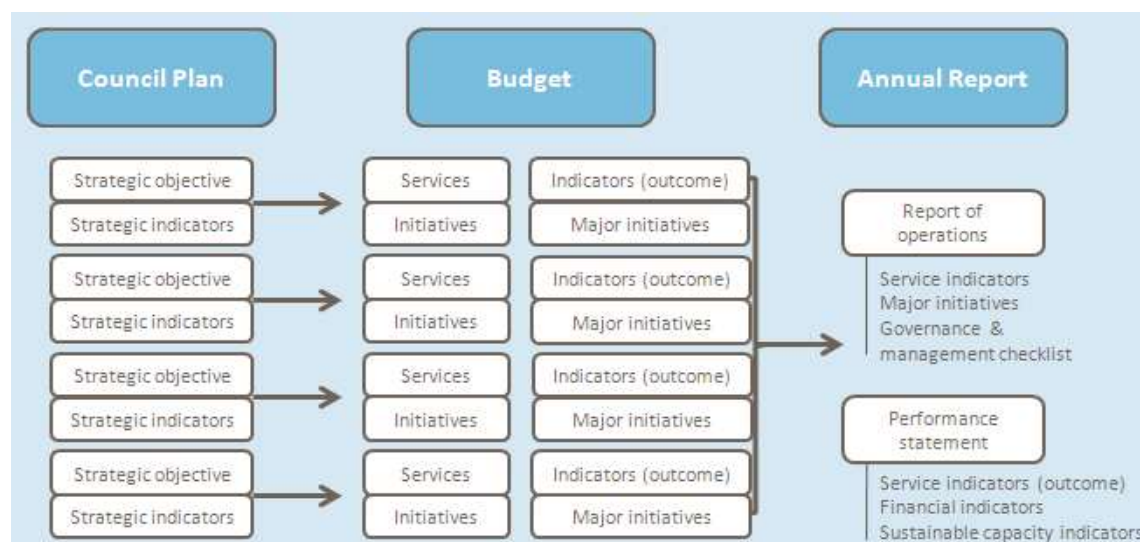
### 1.3 Strategic objectives

Strategic Objective	Description
1. A Proud, Inclusive and Safe Community - a City of people leading happy and healthy lives	Our community is at the heart of everything we do. Council is committed to supporting a strong and inclusive community that elicits pride. People in our City have told us they value a sense of community, want to feel and be safe in their homes and neighbourhoods and want opportunities to participate in community programs and gatherings. Proud, inclusive and safe communities are created through strong partnerships, local leadership, services and programs and environments that promote and protect community wellbeing.
2. A Thriving and Resilient Natural Environment - a City that preserves and enhances its natural environment for future generations	Council is committed to protecting and enhancing its natural environments including grasslands, forests, waterways and its flora and fauna. We recognise the adverse effects of climate change and are committed to actively taking steps to reduce its effects. Our community values the City's natural spaces and wants to ensure that they are preserved, accessible and welcoming now and for future generations. They recognise the many benefits of the natural environment - including for health and wellbeing. A whole-of-community commitment will be required to ensure a thriving natural environment for current and future generations.
3. A Well Planned & Built City - a City with a clear vision to manage growth in a sustainable and accessible way	Council is committed to ensuring that the growth and development of the City occurs in an accessible, fair and responsible way. Our community has told us that community infrastructure and connected and flexible transport networks will continue to be important. Public spaces should be created and maintained, providing places for everyone. The City should grow in a way that supports the health and wellbeing of the community. Council will not be able to achieve this alone and will be an advocate and partner with planning and service providers to work towards achieving this.
4. A Strong Local Economy and a Lifelong Learning City - a City rich in local employment and education opportunities	A strong local economy offers a variety of education, training, employment and visitor opportunities for all ages and life stages. Our community has told us that as the population grows, the need for local schools and tertiary providers will become critical. They want to study and work locally and have more local employment opportunities. Council is committed to creating a lifelong learning City, full of opportunities for all. We will work in partnership with the community, private sector and other levels of government to achieve this.
5. A High Performing Organisation Demonstrating Leadership and Advocacy - an organisation operating with innovation, transparency, accountability and sustainability	Council is committed to providing strategic leadership and working in collaboration to better engage, represent and communicate with our diverse community. We will ensure our services and facilities are efficient, effective and appropriate to get the best outcomes for our community. We will manage the municipality in an innovative, responsible and financially sustainable way that meets the needs and aspirations of current and future communities.



## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Jobs, Precincts and Regions

### 2.1 Strategic Objective 1

A proud, inclusive and safe community: A City of people leading happy and healthy lives

#### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Families and Children's Services	Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan	Exp	8,841	10,246	10,774
		Rev	5,334	5,626	6,177
		Surplus / (Deficit)	(3,507)	(4,620)	(4,597)

Community Care	Provision of a range services and programs for the older people, people with a disability and their carers including delivered and centre based meals, personal care, domestic assistance, community transport property maintenance, community and centre based respite and Men's Shed.	<i>Exp</i>	8,505	7,809	8,691
		<i>Rev</i>	5,939	5,977	5,449
		<i>Surplus / (Deficit)</i>	(2,566)	(1,832)	(3,242)
Recreation and Youth	Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.	<i>Exp</i>	5,430	5,593	5,366
		<i>Rev</i>	1,532	1,258	1,294
		<i>Surplus / (Deficit)</i>	(3,898)	(4,335)	(4,072)
Community Planning	Plans, promotes and supports a more inclusive, engaged, sustainable, healthier, learned and safer community. This is delivered through the provision of strategic planning, policy development, and program delivery services in the functions of Council planning, social research, social planning, community infrastructure planning, health and wellbeing, community safety, road safety and active travel, the prevention of violence against women, community capacity development, reconciliation, culturally and linguistically diverse engagement, community engagement, policy management, community funding, neighbourhood houses, community facilities management, and community learning planning and programs.	<i>Exp</i>	4,813	6,087	5,598
		<i>Rev</i>	1,109	1,202	1,275
		<i>Surplus / (Deficit)</i>	(3,704)	(4,885)	(4,323)

### Major Initiatives

- 1) Macpherson Park - Extra funding for carpark and sealed road access (Net Cost \$1,2500,000)
- 2) Hillside pavilion and Recreation Centre - Extra funding be allocated to an existing project to allow for completion of the project (Net Cost \$200,000)

### Other Initiatives

- 3) Youth Engagement Grant Fund (Net Cost \$100,000)
- 4) Satellite City United Soccer Club - Extra storage room (Net Cost \$30,000)
- 5) Baseball Fencing at McPherson Park - to replace the back fencing at the baseball club (Net Cost \$90,000)
- 6) Caroline Springs Tennis Centre - Investigate decommissioning the Book A Court system on the 6 courts allocated to the club and supporting the club to install a club based lock system similar to that in place at other tennis venues (Net Cost \$22,000)
- 7) Hillside Recreation Reserve - Installation of fencing around sporting oval (Net Cost \$65,000)
- 8) Installation of turf wicket Melton Recreation Reserve (Net Cost \$120,000)
- 9) Northcott Street Recreation Reserve car park - Upgrade to carpark and lighting (Net Cost \$670,000)

## Service Performance Outcome Indicators

Service	Indicator
Maternal and Child	Participation
Aquatic Facilities*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

## 2.2 Strategic Objective 2

A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Operations	Maintenance of our parks, open spaces, trees, property, drainage and roads.	<i>Exp</i>	27,232	32,986	28,043
	Management of municipal fire prevention, business continuity and community emergency management (planning, preparedness and recovery).	<i>Rev</i>	820	6,169	849
		<i>Surplus / (Deficit)</i>	(26,412)	(26,817)	(27,194)
Environment & Waste	Provision of waste management, graffiti removal and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, Hardwaste and Dumped Rubbish collection, graffiti removal, cleaning of Council's buildings, public toilets and BBQs .	<i>Exp</i>	24,562	28,986	32,853
	The team also oversees the operations of the Melton Recycling Facility. Provision of environmental planning and administering Council's Environmental Enhancement Program. Creating, maintaining and implementing council's environment, climate change, sustainability and integrated water management policies and plans. Delivery of Council's environmental outreach activities to the community.	<i>Rev</i>	19,045	21,169	22,007
		<i>Surplus / (Deficit)</i>	(5,517)	(7,817)	(10,846)

### Major Initiatives

- 10) Banchory Green in Banchory Park Rejuvenation (Net Cost \$350,000)
- 11) 12 month trial for a second hard waste collection for households in the municipality (Net Cost \$450,000)

### Other Initiatives

- 12) Improvement of existing facilities within the municipality - an internal working group be established for external specialist advice relating to the development of a Dog Park Strategy (Net Cost \$20,000)
- 13) Rubbish Dumping Campaign - Camera installation (Net Cost \$30,000)
- 14) Parkwood Green Reserve, Catherine Drive - Installation of football goals and soccer nets (Net Cost \$10,000)
- 15) Parkwood Green Reserve, Catherine Drive - installation of exercise stations (Net Cost \$30,000)
- 16) Construction of a crushed rock pathway from Nash Boulevard to Rockbank Train Station and associated fencing costs (Net Cost \$65,000)



## Service Performance Outcome Indicators

Service	Indicator
Maternal and Child	Participation
Aquatic Facilities*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

## 2.2 Strategic Objective 3

A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
City Design & Strategy	Provision of strategic planning and administration of the Melton Planning Scheme, urban design and landscape architecture for assessment of planning permits, design and delivery of council assets and facilities.	Exp	4,200	3,672	3,842
		Rev	663	822	851
		Surplus / (Deficit)	(3,537)	(2,850)	(2,991)
Engineering	Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems	Exp	8,163	9,669	10,010
		Rev	7,740	8,727	7,927
		Surplus / (Deficit)	(423)	(942)	(2,083)
Planning	Provision of assessment of planning and subdivision proposals under the relevant planning and subdivision legislation, and ensuring compliance with the planning controls. Services provided include the assessment of Planning and Subdivision Applications, pre-application consultation, planning advice, post permit approvals, issue of Statements of Compliance, and collection, monitoring and reporting of development contributions	Exp	2,730	3,197	3,752
		Rev	1,446	1,490	1,532
		Surplus / (Deficit)	(1,284)	(1,707)	(2,220)
Capital Projects	Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects	Exp	2,438	3,883	3,036
		Rev	540	144	62
		Surplus / (Deficit)	(1,898)	(3,739)	(2,974)

### Major Initiatives

17) Construction of a fully signalised intersection and removal of roundabout -Caroline Springs Blvd & "The Crossing" (Net Cost \$2,000,000 in 2021/22)

### Other Initiatives

18) Beautification of the Caroline Springs Boulevard and Westwood Drive entry points (Net Cost \$80,000)

19) Undertake a holistic review of the Westwood Drive corridor from Taylors Road to Western Highway (Net Cost \$60,000)

20) Lighting around Navan Park Lake - assess /investigate lighting options and cost (Net Cost \$20,000)

21) Preparation of the Lake Caroline Masterplan (Net Cost \$50,000)

22) Relocation of the existing picnic table and seat near the playground near the Chisolm Park Wetland Reserve (Net Cost \$5,000)

### Service Performance Outcome Indicators

Service	Indicator
Planning Services*	Decision making
Roads*	Satisfaction

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

### 2.2 Strategic Objective 4

A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

#### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Libraries	Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities	<i>Exp</i>	4,373	4,685	4,914
		<i>Rev</i>	1,166	1,258	1,286
		<i>Surplus / (Deficit)</i>	(3,207)	(3,427)	(3,628)

### Service Performance Outcome Indicators

Service	Indicator
Libraries*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

## 2.2 Strategic Objective 5

A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Community Safety	Provision of strategic planning and administration of the Melton Planning Scheme, environmental planning and management, environmental education programs, urban design and landscape architecture for assessment of planning permits, design and delivery of council assets and facilities.	<i>Exp</i>	6,486	6,453	6,951
		<i>Rev</i>	6,033	5,281	5,051
		<i>Surplus / (Deficit)</i>	(453)	(1,172)	(1,900)
Engagement & Advocacy	Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities	<i>Exp</i>	5,666	7,736	6,844
		<i>Rev</i>	445	1,522	485
		<i>Surplus / (Deficit)</i>	(5,221)	(6,214)	(6,359)
Finance	Provision of financial services to both internal and external customers including the management of Council's finances, raising and collection of rates and charges and property valuation.	<i>Exp</i>	2,739	786	5,018
		<i>Rev</i>	7,018	3,147	2,336
		<i>Surplus / (Deficit)</i>	4,279	2,361	(2,682)
Information Services	Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services.	<i>Exp</i>	15,159	15,342	15,074
		<i>Rev</i>	75	35	70
		<i>Surplus / (Deficit)</i>	(15,084)	(15,307)	(15,004)
People and Culture	Provision of human resources, learning and development payroll, industrial relations. Provides occupational health and safety programs, workers' compensation services, health and wellbeing initiatives	<i>Exp</i>	2,323	2,697	2,958
		<i>Rev</i>	-	-	-
		<i>Surplus / (Deficit)</i>	(2,323)	(2,697)	(2,958)



Executive and Councillors	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas. Provides performance management through corporate planning and performance reporting functions	<i>Exp</i>	2,659	2,934	3,001
		<i>Rev</i>	176	193	180
		<i>Surplus / (Deficit)</i>	(2,483)	(2,741)	(2,821)

Legal & Governance	Provision of a range of internal services to Council including governance, legal, procurement, insurance, contractual and internal audit services. Also administrative support to the Mayor and Councillors. Provides risk management services and fraud and corruption control	<i>Exp</i>	3,474	4,598	4,489
		<i>Rev</i>	666	659	846
		<i>Surplus / (Deficit)</i>	(2,808)	(3,939)	(3,643)

#### Service Performance Outcome Indicators

Service	Indicator
Governance*	Satisfaction
Animal Management*	Health and Safety
Food Safety*	Health and Safety

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome

#### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with the performance of Council in making decisions in the interest of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100

Participation

Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)

[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

### 2.3 Reconciliation with budgeted operating result

	Net Cost Surplus / (Deficit) \$'000	Expense \$'000	Revenue \$'000
Strategic Objective 1	(16,234)	30,429	14,195
Strategic Objective 2	(38,040)	60,896	22,856
Strategic Objective 3	(10,268)	20,640	10,372
Strategic Objective 4	(3,628)	4,914	1,286
Strategic Objective 5	(35,367)	44,335	8,968
<b>Total</b>	<b>(103,537)</b>	<b>161,214</b>	<b>57,677</b>
<b>Expenses added in:</b>			
Depreciation		44,485	
Others		2,051	
<b>Deficit before funding sources</b>	<b>(150,072)</b>	<b>207,749</b>	<b>57,677</b>
<b>Funding sources added in:</b>			
Rates and charges revenue			146,485
Capital grants			8,220
Contributions			260,544
Net gain (loss) on disposal of property, infrastructure, plant and equipment			9,437
<b>Total funding sources</b>			<b>424,684</b>
<b>Operating (surplus)/deficit for the year</b>	<b>274,612</b>	<b>207,749</b>	<b>482,362</b>

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement  
Balance Sheet  
Statement of Changes in Equity  
Statement of Cash Flows  
Statement of Capital Works  
Statement of Human Resources

## Comprehensive Income Statement

For the four years ending 30 June 2025

		Forecast Actual	Budget	Projections		
		2020/21	2021/22	2022/23	2023/24	2024/25
NOTES		\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	134,278	146,485	168,155	190,302	207,855
Statutory fees and fines	4.1.2	9,492	9,924	12,060	13,086	13,849
User fees	4.1.3	9,494	10,781	11,078	11,410	11,752
Grants - Operating	4.1.4	36,948	29,843	30,663	31,583	32,531
Grants - Capital	4.1.4	20,033	8,220	8,220	8,220	8,220
Contributions - monetary	4.1.5	82,574	96,942	59,404	56,483	48,287
Contributions - non monetary	4.1.5	184,409	163,601	195,316	153,650	195,413
Net gain (loss) on disposal of property, infrastructure, plant and equipment	4.1.6	8,150	9,437	14,989	10,863	14,506
Other income	4.1.7	8,094	7,129	7,368	7,954	7,767
Total income		493,471	482,362	507,253	483,551	540,180
Expenses						
Employee costs	4.1.8	60,865	69,296	73,756	78,062	81,961
Materials and services	4.1.9	93,292	91,918	94,446	99,538	111,296
Depreciation	4.1.10	41,379	44,485	50,055	54,448	58,738
Amortisation - intangible assets	4.1.11	327	327	327	327	327
Amortisation - right of use assets	4.1.12	348	616	339	92	50
Bad and doubtful debts		458	440	448	457	466
Borrowing costs		525	657	559	383	209
Finance Costs - leases		27	10	4	1	0
Total expenses		197,221	207,749	219,933	233,308	253,048
Surplus/(deficit) for the year						
		296,250	274,612	287,320	250,243	287,132
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		45,461	50,405	55,212	59,236	65,538
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods		-	-	-	-	-
Total comprehensive result		341,711	325,018	342,532	309,479	352,670



## Balance Sheet

For the four years ending 30 June 2025

		Forecast Actual	Budget	Projections		
		2020/21	2021/22	2022/23	2023/24	2024/25
NOTES		\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		313,863	333,584	373,598	434,463	402,449
Trade and other receivables		45,127	57,327	55,545	55,618	62,514
Other financial assets		-	-	-	-	-
Inventories		40	24	6	6	6
Non-current assets classified as held for sale		2,416	4,678	4,330	4,330	4,330
Other assets		5,645	9,099	17,501	17,218	16,819
Total current assets		4.2.1	367,090	404,712	450,980	511,636
Non-current assets						
Inventories		45	21	16	10	4
Property, infrastructure, plant & equipment		2,803,301	3,108,664	3,404,547	3,652,094	4,040,573
Right-of-use assets		4.2.4	1,113	497	158	66
Investment property		7,280	7,380	7,490	7,600	7,710
Intangible assets		2,704	2,377	2,050	1,723	1,396
Total non-current assets		4.2.1	2,814,443	3,118,939	3,414,261	3,661,493
Total assets			3,181,533	3,523,650	3,865,240	4,173,129
Liabilities						
Current liabilities						
Trade and other payables		38,255	46,461	48,955	55,297	68,085
Trust funds and deposits		8,350	8,294	8,298	8,312	8,310
Provisions		12,202	12,569	12,945	13,333	13,733
Interest-bearing liabilities		4.2.3	2,402	6,194	8,799	3,115
Lease liabilities		4.2.4	616	345	94	53
Total current liabilities		4.2.2	61,825	73,864	79,092	80,110
Non-current liabilities						
Provisions		1,739	1,813	1,890	1,970	2,054
Trust funds and deposits		17,128	15,146	15,291	15,769	15,687
Interest-bearing liabilities		4.2.3	8,272	15,587	9,289	6,174
Lease liabilities		4.2.4	510	164	70	17
Total non-current liabilities		4.2.2	27,649	32,711	26,539	23,931
Total liabilities			89,474	106,574	105,631	104,041
Net assets			3,092,059	3,417,077	3,759,609	4,069,088
Equity						
Accumulated surplus		1,843,756	2,058,473	2,321,832	2,550,305	2,915,498
Reserves		1,248,303	1,358,604	1,437,776	1,518,783	1,506,259
Total equity			3,092,059	3,417,077	3,759,609	4,069,088

## Statement of Changes in Equity

For the four years ending 30 June 2025

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2021 Forecast Actual</b>					
Balance at beginning of the financial year		2,750,348	1,584,786	931,889	233,673
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		-	-	-	-
Surplus/(deficit) for the year		296,250	296,250	-	-
Net asset revaluation increment/(decrement)		45,461	-	45,461	-
Transfers to other reserves		-	(118,533)	-	118,533
Transfers from other reserves		-	81,253	-	(81,253)
<b>Balance at end of the financial year</b>		<b>3,092,059</b>	<b>1,843,756</b>	<b>977,350</b>	<b>270,953</b>
<b>2022 Budget</b>					
Balance at beginning of the financial year		3,092,059	1,843,756	977,350	270,953
Surplus/(deficit) for the year		274,612	274,612	-	-
Net asset revaluation increment/(decrement)		50,405	-	50,405	-
Transfers to other reserves	4.3.1	-	(132,810)	-	132,810
Transfers from other reserves	4.3.1	-	72,915	-	(72,915)
<b>Balance at end of the financial year</b>	4.3.2	<b>3,417,077</b>	<b>2,058,473</b>	<b>1,027,756</b>	<b>330,849</b>
<b>2023</b>					
Balance at beginning of the financial year		3,417,077	2,058,473	1,027,756	330,849
Surplus/(deficit) for the year		287,320	287,320	-	-
Net asset revaluation increment/(decrement)		55,212	-	55,212	-
Transfers to other reserves		-	(104,365)	-	104,365
Transfers from other reserves		-	80,404	-	(80,404)
<b>Balance at end of the financial year</b>		<b>3,759,609</b>	<b>2,321,832</b>	<b>1,082,967</b>	<b>354,809</b>
<b>2024</b>					
Balance at beginning of the financial year		3,759,609	2,321,832	1,082,967	354,809
Surplus/(deficit) for the year		250,243	250,243	-	-
Net asset revaluation increment/(decrement)		59,236	-	59,236	-
Transfers to other reserves		-	(90,787)	-	90,787
Transfers from other reserves		-	69,016	-	(69,016)
<b>Balance at end of the financial year</b>		<b>4,069,088</b>	<b>2,550,305</b>	<b>1,142,203</b>	<b>376,580</b>
<b>2025</b>					
Balance at beginning of the financial year		4,069,088	2,550,305	1,142,203	376,580
Surplus/(deficit) for the year		287,132	287,132	-	-
Net asset revaluation increment/(decrement)		65,538	-	65,538	-
Transfers to other reserves		-	(84,057)	-	84,057
Transfers from other reserves		-	162,119	-	(162,119)
<b>Balance at end of the financial year</b>		<b>4,421,757</b>	<b>2,915,498</b>	<b>1,207,741</b>	<b>298,518</b>

## Statement of Cash Flows

For the four years ending 30 June 2025

	Notes	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections		
				2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		140,920	146,056	167,393	189,524	207,238
Statutory fees and fines		8,731	9,444	11,572	12,589	13,342
User fees		9,494	10,781	11,078	11,410	11,752
Grants - operating		36,948	29,843	30,663	31,583	32,531
Grants - capital		20,461	8,220	8,220	8,220	8,220
Contributions - monetary		82,574	96,942	59,404	56,483	48,287
Interest received		2,023	2,930	3,098	3,599	3,324
Dividends received		-	-	-	-	-
Trust funds and deposits taken		7,288	(2,038)	149	491	(85)
Other receipts		5,973	4,283	4,475	4,567	4,591
Net GST refund / payment		114	1,175	191	58	(1,079)
Employee costs		(60,439)	(68,856)	(73,302)	(77,593)	(81,477)
Materials and services		(92,537)	(91,100)	(93,612)	(98,690)	(110,415)
Other payments		(168)	(148)	(153)	(151)	(151)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	161,381	147,531	129,176	142,089	136,079
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(118,422)	(148,334)	(102,568)	(93,532)	(190,062)
Proceeds from sale of property, infrastructure, plant and equipment		22,879	10,690	18,003	21,584	25,346
Payments for investments		-	-	-	-	-
Proceeds from sale of investments		104,351	-	-	-	-
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	8,808	(137,645)	(84,564)	(71,948)	(164,716)
<b>Cash flows from financing activities</b>						
Finance costs		(525)	(657)	(559)	(383)	(209)
Proceeds from borrowings		-	17,201	5,000	-	-
Repayment of borrowings		(2,306)	(6,094)	(8,694)	(8,799)	(3,115)
Repayment of lease liabilities		(362)	(616)	(345)	(94)	(53)
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	(3,193)	9,835	(4,598)	(9,276)	(3,377)
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		166,996	19,721	40,014	60,865	(32,014)
Cash and cash equivalents at the beginning of the financial year		146,866	313,863	333,584	373,598	434,463
<b>Cash and cash equivalents at the end of the financial year</b>	4.4.4	313,863	333,584	373,598	434,463	402,449

# Statement of Capital Works

For the four years ending 30 June 2025

	NOTES	Forecast Actual	Budget	Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Property</b>						
Land		5,799	10,491	5,862	6,463	29,360
Land improvements		-	-	-	-	-
<b>Total land</b>		<b>5,799</b>	<b>10,491</b>	<b>5,862</b>	<b>6,463</b>	<b>29,360</b>
Buildings		47,320	41,663	14,563	10,253	69,657
Heritage buildings		-	-	-	-	-
Building improvements		-	-	-	-	-
Leasehold improvements		-	-	-	-	-
<b>Total buildings</b>		<b>47,320</b>	<b>41,663</b>	<b>14,563</b>	<b>10,253</b>	<b>69,657</b>
<b>Total property</b>		<b>53,118</b>	<b>52,153</b>	<b>20,425</b>	<b>16,717</b>	<b>99,017</b>
<b>Plant and equipment</b>						
Heritage plant and equipment		-	-	-	-	-
Plant, machinery and equipment		55	-	-	-	-
Fixtures, fittings and furniture		65	122	129	137	159
Computers and telecommunications		396	594	615	637	659
Library books		518	450	475	500	525
<b>Total plant and equipment</b>		<b>1,034</b>	<b>1,166</b>	<b>1,220</b>	<b>1,273</b>	<b>1,343</b>
<b>Infrastructure</b>						
Roads		18,031	60,957	59,493	49,807	63,637
Bridges		848	4,218	6,349	553	178
Footpaths and cycleways		1,340	1,152	320	64	210
Drainage		397	400	642	473	446
Recreational, leisure and community facilities		16,643	9,820	7,517	8,330	7,032
Car Parks		-	2,625	-	-	-
Public Art		158	214	442	93	294
Kerb & Channel		-	123	126	880	134
Traffic Management Devices		-	650	300	679	305
Other Infrastructure		3,966	4,181	2,611	2,714	2,915
<b>Total infrastructure</b>		<b>41,383</b>	<b>84,341</b>	<b>77,800</b>	<b>63,591</b>	<b>75,152</b>
<b>Total capital works expenditure</b>	4.5.1	<b>95,536</b>	<b>137,660</b>	<b>99,444</b>	<b>81,581</b>	<b>175,512</b>
<b>Represented by:</b>						
New asset expenditure		54,533	53,354	56,253	36,863	140,872
Asset renewal expenditure		11,984	12,109	9,540	10,457	10,350
Asset expansion expenditure		10,969	38,461	9,235	24,367	5,374
Asset upgrade expenditure		18,049	39,084	24,416	9,894	18,915
Non capitalised expenditure		-	(5,347)	-	-	-
<b>Total capital works expenditure</b>	4.5.1	<b>95,536</b>	<b>137,660</b>	<b>99,444</b>	<b>81,581</b>	<b>175,512</b>
<b>Funding sources represented by:</b>						
Grants		20,033	8,220	8,220	8,220	8,220
Developer Contributions & Other Reserves		33,528	48,384	55,600	39,059	131,137
Contributions (Other)		-	62	-	-	-
Council cash		37,426	63,794	30,624	34,302	36,155
Borrowings		4,548	17,201	5,000	-	-
<b>Total capital works expenditure</b>	4.5.1	<b>95,536</b>	<b>137,660</b>	<b>99,444</b>	<b>81,581</b>	<b>175,512</b>

## Statement of Human Resources

For the four years ending 30 June 2025

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	Projections 2023/24 \$'000	2024/25 \$'000
<b>Staff expenditure</b>					
Employee costs - operating	60,865	69,296	73,756	78,062	81,961
Employee costs - capital	-	-	-	-	-
<b>Total staff expenditure</b>	<b>60,865</b>	<b>69,296</b>	<b>73,756</b>	<b>78,062</b>	<b>81,961</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	557.7	609.1	618.5	629.0	640.0
<b>Total staff numbers</b>	<b>557.7</b>	<b>609.1</b>	<b>618.5</b>	<b>629.0</b>	<b>640.0</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2021/22 \$'000	Comprises		
		Permanent		Casual
		Full Time \$'000	Part time \$'000	Casual \$'000
Executive Management	2,373	2,358	-	15
Corporate Services Management	16,425	14,079	1,605	741
Community Services Management	28,198	15,848	11,476	874
Planning & Development Management	22,300	18,988	2,649	662
<b>Total staff expenditure</b>	<b>69,296</b>	<b>51,273</b>	<b>15,731</b>	<b>2,292</b>

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2021/22	Comprises		
		Permanent		Casual
		Full Time	Part time	Casual
Executive Management	16.1	16.0	-	0.1
Corporate Services Management	133.0	114.0	13.0	6.0
Community Services Management	258.0	145.0	105.0	8.0
Planning & Development Management	202.0	172.0	24.0	6.0
<b>Total staff FTE</b>	<b>609.1</b>	<b>447.0</b>	<b>142.0</b>	<b>20.1</b>

## Summary of Planned Human Resources Expenditure For the four years ended 30 June 2025

The below figures have apportioned total budgeted spend per Directorate across total FTE per Directorate, while new positions have been allocated to gender based on historical trend. Council is currently undertaking Workforce Planning which will provide greater insight going forward.

	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Executive Management</b>				
Permanent - Full time	2,358	2,472	2,733	2,644
Female	1,621	1,699	1,879	1,763
Male	737	772	854	881
Permanent - Part time	-	-	161	332
Female	-	-	80	166
Male	-	-	80	166
<b>Total CEO / Executive</b>	<b>2,358</b>	<b>2,472</b>	<b>2,733</b>	<b>2,821</b>
<b>Corporate Services</b>				
Permanent - Full time	14,744	14,887	15,762	16,543
Female	9,053	9,061	9,700	10,009
Male	5,691	5,825	6,062	6,534
Permanent - Part time	1,681	1,942	2,155	2,363
Female	1,552	1,618	1,751	1,807
Male	129	324	404	556
<b>Total Corporate Services</b>	<b>15,684</b>	<b>16,828</b>	<b>17,917</b>	<b>18,906</b>
<b>Community Services</b>				
Permanent - Full time	15,802	16,726	17,526	18,208
Female	12,532	13,175	13,711	14,271
Male	3,269	3,551	3,815	3,937
Permanent - Part time	11,443	12,201	12,876	13,533
Female	10,789	11,456	12,042	12,549
Male	654	745	835	984
<b>Total Community Services</b>	<b>27,324</b>	<b>28,927</b>	<b>30,403</b>	<b>31,742</b>
<b>Planning &amp; Development</b>				
Permanent - Full time	19,236	20,250	21,195	22,244
Female	8,164	8,679	9,032	9,569
Male	11,072	11,571	12,163	12,675
Permanent - Part time	2,684	2,777	3,131	3,355
Female	1,566	1,562	1,806	1,864
Male	1,118	1,215	1,325	1,491
<b>Total Planning &amp; Development</b>	<b>21,637</b>	<b>23,027</b>	<b>24,326</b>	<b>25,599</b>
<b>Casuals, temporary and other expenditure</b>	<b>2,292</b>	<b>2,502</b>	<b>2,683</b>	<b>2,894</b>
<b>Total staff expenditure</b>	<b>69,296</b>	<b>73,756</b>	<b>78,062</b>	<b>81,961</b>
	2021/22 FTE	2022/23 FTE	2023/24 FTE	2024/25 FTE
<b>Executive Management</b>				
Permanent - Full time	16.0	16.0	16.0	15.0
Female	11.0	11.0	11.0	10.0
Male	5.0	5.0	5.0	5.0
Permanent - Part time	0.0	0.0	1.0	2.0
Female	0.0	0.0	0.5	1.0
Male	0.0	0.0	0.5	1.0
<b>Total CEO / Executive</b>	<b>16.0</b>	<b>16.0</b>	<b>17.0</b>	<b>17.0</b>
<b>Corporate Services</b>				
Permanent - Full time	114.0	115.0	117.0	119.0
Female	70.0	70.0	72.0	72.0
Male	44.0	45.0	45.0	47.0
Permanent - Part time	13.0	15.0	16.0	17.0
Female	12.0	12.5	13.0	13.0
Male	1.0	2.5	3.0	4.0
<b>Total Corporate Services</b>	<b>127.0</b>	<b>130.0</b>	<b>133.0</b>	<b>136.0</b>
<b>Community Services</b>				
Permanent - Full time	145.0	146.0	147.0	148.0
Female	115.0	115.0	115.0	116.0
Male	30.0	31.0	32.0	32.0
Permanent - Part time	105.0	106.5	108.0	110.0
Female	99.0	100.0	101.0	102.0
Male	6.0	6.5	7.0	8.0
<b>Total Community Services</b>	<b>250.0</b>	<b>252.5</b>	<b>255.0</b>	<b>258.0</b>
<b>Planning &amp; Development</b>				
Permanent - Full time	172.0	175.0	176.0	179.0
Female	73.0	75.0	75.0	77.0
Male	99.0	100.0	101.0	102.0
Permanent - Part time	24.0	24.0	26.0	27.0
Female	14.0	13.5	15.0	15.0
Male	10.0	10.5	11.0	12.0
<b>Total Planning &amp; Development</b>	<b>196.0</b>	<b>199.0</b>	<b>202.0</b>	<b>206.0</b>
<b>Casuals and temporary staff</b>	<b>20.1</b>	<b>21.0</b>	<b>22.0</b>	<b>23.0</b>
<b>Total staff numbers</b>	<b>609.1</b>	<b>618.5</b>	<b>629.0</b>	<b>640.0</b>



## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

This will raise total rates and charges for 2021/22 to \$146.485m.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 Forecast Actual \$'000	2021/22 Budget \$'000	Change \$'000	%
General rates*	104,259	112,132	7,872	7.55%
Municipal charge*	9,770	10,701	930	9.52%
Waste management charge	16,750	19,648	2,898	17.30%
Environmental enhancement rebate	(1,890)	(1,789)	101	-5.34%
Council pensioner rebate	(612)	(636)	(24)	3.92%
Supplementary rates and rate adjustments	5,500	5,900	400	7.27%
Interest on rates and charges	500	530	30	6.00%
<b>Total rates and charges</b>	<b>134,278</b>	<b>146,485</b>	<b>12,207</b>	<b>9.09%</b>

\*These items are subject to the rate cap established under the FGRS

**The annual revaluation on all properties is still in progress. Once completed the rates and charges position may be recalculated prior to adoption of the budget, to ensure Council remain compliant with the rate cap set for 2021/22.**

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2020/21 cents/\$CIV	2021/22 cents/\$CIV	Change
General Rate	0.25825	0.25580	-0.95%
Vacant Land	0.38738	0.38370	-0.95%
Extractive Industry Land	0.74376	0.73670	-0.95%
Commercial/Industrial Developed Land	0.41320	0.40928	-0.95%
Commercial/Industrial Vacant Land	0.51650	0.51160	-0.95%
Retirement Village Land	0.21951	0.21743	-0.95%
Rural Living Land	0.23243	0.23022	-0.95%
Rural Land	0.18594	0.18418	-0.95%
Urban Growth Land	0.19369	0.19185	-0.95%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2020/21 \$'000	2021/22 \$'000	Change \$'000	Change %
General Rate	75,770	81,611	5,841	7.71%
Vacant Land	10,133	11,808	1,675	16.53%
Extractive Industry Land	374	363	(11)	-2.94%
Commercial/Industrial Developed Land	11,595	12,094	499	4.30%
Commercial/Industrial Vacant Land	2,214	2,104	(110)	-4.97%
Retirement Village Land	452	447	(5)	-1.11%
Rural Living Land	652	647	(5)	-0.77%
Rural Land	1,819	1,811	(8)	-0.44%
Urban Growth Land	1,225	1,246	21	1.71%
<b>Sub-Total</b>	104,234	112,131	7,897	7.58%
Less EER Rebate	(1,890)	(1,789)	101	-5.34%
Less Pension Rebate	(612)	(636)	(24)	3.92%
<b>Total amount to be raised by general rates</b>	101,732	109,706	15,871	15.60%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2020/21 Number	2021/22 Number	Change Number	Change %
General Rate	53,799	57,110	3,311	6.15%
Vacant Land	6,830	8,562	1,732	25.36%
Extractive Industry Land	8	8	0	0.00%
Commercial/Industrial Developed Land	2,635	2,867	232	8.80%
Commercial/Industrial Vacant Land	328	317	(11)	-3.35%
Retirement Village Land	560	560	0	0.00%
Rural Living Land	224	224	0	0.00%
Rural Land	548	548	0	0.00%
Urban Growth Land	204	203	(1)	-0.49%
<b>Total number of assessments</b>	65,136	70,399	5,263	8.08%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2020/21 \$'000	2021/22 \$'000	\$'000	Change %
General Rate	29,339,688	31,904,240	2,564,552	8.74%
Vacant Land	2,615,825	3,077,340	461,515	17.64%
Extractive Industry Land	50,332	49,254	(1,078)	-2.14%
Commercial/Industrial Developed Land	2,806,074	2,954,900	148,826	5.30%
Commercial/Industrial Vacant Land	428,716	411,256	(17,460)	-4.07%
Retirement Village Land	205,920	205,795	(125)	-0.06%
Rural Living Land	280,320	280,980	660	0.24%
Rural Land	978,445	983,510	5,065	0.52%
Urban Growth Land	632,355	649,698	17,343	2.74%
<b>Total value of land</b>	<b>37,337,675</b>	<b>40,516,973</b>	<b>3,179,298</b>	<b>8.51%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	\$	Change %
Municipal	150	152	2	1.33%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2020/21 \$	2021/22 \$	\$	Change %
Municipal	9,770	10,701	931	9.53%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	\$	Change %
Waste Service – Option A 120L Garbage, 240L Recycling, 240L Green	370	332	(38)	-10.27%
Waste Service – Option B * 80L Garbage, 240L Recycling, 240L Green	329	332	3	0.91%
Waste Service – Option C 120L Garbage, 240L Recycling, 120L Green	316	332	16	5.06%
Waste Service – Option D * 80L Garbage, 240L Recycling, 120L Green	276	332	56	20.29%
Waste Service – Option E 120L Garbage, 240L Recycling	263	332	69	26.24%
Waste Service – Option F * 80L Garbage, 240L Recycling	226	332	106	46.90%
Waste Service – Additional bin	161	177	16	9.94%

\* These Waste Services will not be offered from 01/07/2021. Council will have one standard Waste Service including 120L Garbage, 240L Recycling. A 120L or 240L Green bin can be provided free of charge.

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2020/21 \$	2021/22 \$		Change %
Waste Service	15,641	19,048	3,407	21.78%
Waste Service – Additional bin	459	600	141	30.72%
<b>Total</b>	<b>16,100</b>	<b>19,648</b>	<b>3,548</b>	<b>22.04%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2020/21 \$'000	2021/22 \$'000		Change %
<i>Rates and charges after rebates</i>	101,732	109,706	7,974	7.84%
<i>Municipal charge</i>	9,770	10,701	931	9.53%
<i>Waste service charge</i>	16,100	19,648	3,548	22.04%
<i>Supplementary rates (including new Waste Services)</i>	4,600	5,900	1,300	28.26%
<b>Total Rates and charges</b>	<b>132,202</b>	<b>145,955</b>	<b>13,753</b>	<b>10.40%</b>

4.1.1(l) Fair Go Rates System Compliance

Melton City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$ 114,005,674	\$ 121,017,274
Number of rateable properties	65,136	70,399
Base Average Rate	\$ 1,750	\$ 1,719
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$ 1,785	\$ 1,745
Maximum General Rates and Municipal Charges Revenue	\$ 116,285,787	\$ 122,832,534
Budgeted General Rates and Municipal Charges Revenue	\$ 114,004,227	\$ 122,832,271
Budgeted Supplementary Rates	\$ 4,600,000	\$ 5,900,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 118,604,227	\$ 128,732,271

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021/22: estimated \$5,900,000 and 2020/21: \$4,600,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believe each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

## General Rate

General Rate is any land which does not have the characteristics of:

1. Vacant Land;
2. Extractive Industry Land;
3. Commercial/Industrial Developed Land;
4. Commercial/Industrial Vacant Land;
5. Retirement Village Land;
6. Rural Living Land;
7. Rural Land; or
8. Urban Growth Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Vacant Land

Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. located in a precinct structure plan, and with an approved planning permit for residential subdivision; and
3. which does not have the characteristics of:
  - 3.1 Commercial/Industrial Vacant Land;
  - 3.2 Rural Living Land;
  - 3.3 Rural Land; or
  - 3.4 Urban Growth Land.

The objective of this differential is to encourage the development of land for non-commercial and non-industrial purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of residential zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

## **Extractive Industry Land**

Extractive Industry Land is any land which is:

1. used primarily for the extraction or removal of stone, including the treatment of stone; and
2. located within a Special Use Zone 1 under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## **Commercial/Industrial Developed Land**

Commercial/Industrial Developed land is any land which:

1. is used or adapted or designed to be used primarily for commercial or industrial purposes; or
2. does not have the characteristics of Extractive Industry Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be used to yield income and the demands such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.



## Commercial/Industrial Vacant Land

Commercial/Industrial Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. which is located within:
  - 2.1 a Business 1 Zone
  - 2.2 a Comprehensive Development Zone;
  - 2.3 a Mixed Use Zone;
  - 2.4 an Industrial Zone 1;
  - 2.5 an Industrial Zone 3;
  - 2.6 Special Use Zone 4;
  - 2.7 Special Use Zone 3;
  - 2.8 Special Use Zone 6;
  - 2.9 Special Use Zone 7; or
  - 2.10 Urban Growth Zone located in a precinct structure plan, and with an approved planning permit for commercial/industrial use under the Melton Planning Scheme.

The objective of this differential is to encourage the commercial/industrial development and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of commercial/industrial zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

## Retirement Village Land

Retirement Village Land is any land which is located within a retirement village land under the Retirement Villages Act 1986.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Recognition of the services undertaken by the retirement village sector.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Rural Living Land

Rural Living Land is any land which is:

1. two (2) or more hectares but less than ten (10) hectares in area; and
2. located within:
  - 2.1 a Green Wedge A Zone;
  - 2.2 a Green Wedge Zone;
  - 2.3 a Rural Conservation Zone;
  - 2.4 a Farming Zone; or
  - 2.5 Special Use Zone 5.under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To assist in the maintenance of rural properties.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Rural Land

Rural Land is any land which is:

1. ten (10) hectares or more in area; and
2. located within:
  - 2.1 a Green Wedge A Zone;
  - 2.2 a Green Wedge Zone;
  - 2.3 a Rural Conservation Zone;
  - 2.4 a Farming Zone; or
  - 2.5 Special Use Zone 5.under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and

6. To recognise the impact of urban land speculation on the valuation of farm land; and
7. To encourage agricultural activity.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Urban Growth Land

Urban Growth Land is any land which is:

1. two (2) or more hectares in area; and
2. located within an Urban Growth Zone under the Melton Planning Scheme in respect of which no precinct structure plan has been approved.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be developed (or future developed) and the demands that such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Planning & preparation of Precinct Structure Plan.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

#### 4.1.2 Statutory fees and fines

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Infringements and costs	2,330	2,089	(240)	-10.3%
Court recoveries	425	730	305	71.8%
Land information certificates	186	232	46	24.8%
Permits	4,580	4,608	28	0.6%
Other	572	854	282	49.3%
Property information requests	1,400	1,412	12	0.8%
<b>Total statutory fees and fines</b>	<b>9,492</b>	<b>9,924</b>	<b>433</b>	<b>4.6%</b>

##### 4.1.2 Statutory fees and fines (\$0.433 million increase)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking infringement fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are projected to increase by \$0.433 million or 4.6% compared to 2020/21 forecast. The increase is mainly attributable to the move to Covid-Normal operations and the expectation that the restrictive modes of operation in place for much of 2020/21 will not continue in 2021/22.

#### 4.1.3 User fees

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Aged and health services	340	500	160	47.0%
Leisure centre and recreation	566	1,836	1,270	224.4%
Child care/children's programs	524	820	297	56.7%
Registration and other permits	505	473	(32)	-6.4%
Building services	602	501	(102)	-16.9%
Other fees and charges	1,398	1,531	134	9.6%
Youth program fees	61	121	60	99.9%
Subdivision fees	5,500	5,000	(500)	-9.1%
<b>Total user fees</b>	<b>9,494</b>	<b>10,781</b>	<b>1,287</b>	<b>13.6%</b>

##### 4.1.3 User fees (\$1.287 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases are in line with the increases in the cost of providing the services and/or market pricing levels.

User fees and charges are also projected to increase by \$1.287 million or 13.6% over 2020/21 forecast. This is due to the move to Covid-Normal operations with a number of facilities and services anticipated return to pre Covid activity levels in 2021/22.

A detailed listing of fees and charges is included in section 6.

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	22,812	22,852	40	0.2%
State funded grants	14,136	6,991	(7,145)	-50.5%
Total grants received	36,948	29,843	(7,105)	-19.2%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Family day care	1,450	1,687	238	16.4%
Other	4,215	3,571	(645)	-15.3%
Victoria Grants Commission	17,147	17,594	447	2.6%
Recurrent - State Government				
Aged care	485	549	63	13.1%
Libraries	960	984	24	2.5%
Other	487	497	10	2.1%
Other community	285	100	(185)	-64.9%
Youth services	403	69	(334)	-82.8%
Community health	101	97	(4)	-3.8%
Community support and development	1,200	1,126	(74)	-6.2%
Children's services	3,139	3,165	26	0.8%
Total recurrent grants	29,872	29,440	(433)	-1.4%
Non-recurrent - State Government				
Community health	14	2	(12)	-85.6%
Family and children	48	30	(18)	-37.5%
Other	6,146	29	(6,117)	-99.5%
Children's services	350	340	(10)	-2.9%
Community support and development	379	2	(377)	-99.5%
Community safety	26	-	(26)	-100.0%
Environment	12	-	(12)	-100.0%
Family, youth and housing	100	-	(100)	-100.0%
Total non-recurrent grants	7,075	403	(6,672)	-94.3%
Total operating grants	36,948	29,843	(7,105)	-19.2%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	1,261	1,277	16	1.2%
Recurrent - State Government				
Other	23	23	-	0.0%
Total recurrent grants	1,284	1,300	16	1.2%
Non-recurrent - State Government				
Buildings	11,676	1,150	(10,526)	-90.2%
Roads	1,973	1,184	(788)	-40.0%
Bridges	-	600	600	-
Footpaths and cycleways	-	100	100	-
Recreational, leisure and community facilities	5,081	811	(4,270)	-84.0%
Car Parks	-	2,125	2,125	-
Other Infrastructure	20	950	930	4650.0%
Total non-recurrent grants	18,749	6,920	(11,829)	-63.1%
Total capital grants	20,033	8,220	(11,813)	-59.0%
Total Grants	56,980	38,062	(18,918)	-33.2%

#### **4.1.4 Operating Grants (\$7.105 million decrease)**

Operating grants include all monies received from state and federal sources for the purposes of funding the delivery of Council's services to ratepayers.

The level of operating grants is projected to decrease by \$7.105 million or 19.2% compared to 2020/21 forecast. This is mainly due to grants which were predominantly single application, non-reoccurring grants received in 2020/21:

**(\$5.00m)** - Covid-19 Working for Victoria.

**(\$0.66m)** - Commonwealth Home Support Programme related grants.

**(\$0.50m)** - Melton Town Centre Revitalisation.

**(\$0.50m)** - Melton South Scott Street Neighbourhood.

**(\$0.35m)** - Youth Learning Pathways.

**(\$0.33m)** - CALD Communities Taskforce.

**(\$0.70m)** - Other minor grants including Sports Facilities & Ground Lighting Maintenance [(\$0.14m)], Family Support Services [(\$0.14m)], NW Metro Region Emergency Management Collaboration [(\$0.13m)], Social Support Under 65 [(\$0.11m)], Melton South & Scott St Neighbourhood Renewal Fund [(\$0.10m)], and net of other grants [(\$0.08m)].

Partly offset by:

**\$0.47m** - Projected 3% increase in Grants Commission funding due to greater than average population increase relative to other Councils. While the Victorian Grants Commission funding pool is expected not to increase, Melton is projected to receive a higher proportion due to the relative higher servicing requirements in providing for an increased population.

**\$0.24m** - Increase in Child Care Benefit including family day care, occasional care and holiday care.

**\$0.22m** - Increase in Home and Community Care Program.

#### **4.1.4 Capital Grants (\$11.813 million decrease)**

Capital grants include all monies received from State, Federal and community sources for the purpose of funding the capital works program.

The 2021/22 budget is \$11.813 million or 59.0% lower than the 2020/21 forecast. The level of capital grants varies from year to year depending on the range of the Council's capital works programs and projects that are supported by funding agencies. The 2021/22 capital grants of \$8.220 million are for the following projects:

**\$1.20m** - Creamery Road Sealing LRCI

**\$0.95m** - Renewal Program (Open Space) Synthetic Playing Surfaces

**\$0.75m** - Arnolds Creek Children's & Community Centre

**\$0.75m** - MacPherson Park Car Park Upgrade

**\$0.75m** - Northcott Street Melton South unsealed car park upgrade

**\$0.63m** - Road Urbanisation; Bulmans Road- Melton West

**\$0.63m** - Rural Road Construction

**\$0.60m** - Pedestrian Bridge; Isabella Memorial Reserve to Illawong Terrace- Burnside

A detailed listing of Capital Grants and is included in section 4.6.



#### 4.1.5 Contributions

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
<b>Monetary</b>	82,574	96,942	14,369	17.4%
<b>Non-monetary</b>	184,409	163,601	(20,808)	-11.3%
<b>Total Contributions</b>	<b>266,983</b>	<b>260,544</b>	<b>(6,439)</b>	<b>-2.4%</b>

##### 4.1.5 Contributions (\$6.439 million decrease)

Monetary contributions relate to monies paid by developers in regard to Precinct Structure Plan (PSP), Developer Contributions Plans (DCP) and Infrastructure Contribution Plans (ICP) agreements for public open space and construction of infrastructure in accordance with planning permits issued for property development. Monetary developer contributions are projected to increase in 2021/22 by \$14.369 million or 17.4%. The projected increase is due to timing of developments and the split between cash and non-monetary contributions during the 2021/22 year. The level of Monetary contribution receipts in the order of \$82.6 million and \$96.9 million in 2020/21 and 2021/22 respectively are an indication of the level of growth and development that is underway in the municipality. While the contributions received are treated as income in the accounting period they are received, they are nevertheless set aside during the year in reserve funds for future capital works.

Projected non-monetary contributions decreased in 2021/22 relative to 2020/21 by \$20.808 million or 11.3%, however the amount received is still substantial at \$163.601 million and is again based on continued growth of property developments in the municipality. This figure also includes in-kind assets provided by developers to offset their DCP contributions payable to Council.

#### 4.1.6 Net gain (loss) on disposal of property, infrastructure, plant and equipment

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
<b>Land Held for Sale</b>				
Proceeds of sale	12,512	15,669	3,158	25.2%
Written down value of assets disposed	(5,063)	(6,933)	(1,870)	36.9%
<b>Total Net Gain on Disposal of Land</b>	<b>7,448</b>	<b>8,737</b>	<b>1,288</b>	<b>17.3%</b>
<b>Plant Machinery &amp; Equipment</b>				
Proceeds of sale	2,341	2,094	(247)	-10.6%
Written down value of assets disposed	(1,640)	(1,394)	246	-15.0%
<b>Total Net Gain on Disposal of Plant Machinery &amp; Equipment</b>	<b>701</b>	<b>700</b>	<b>(1)</b>	<b>-0.2%</b>
<b>Total Net Gain / (Loss) on Disposals</b>	<b>8,150</b>	<b>9,437</b>	<b>1,287</b>	<b>15.8%</b>

##### 4.1.6 Net Gain on Disposal of Assets (\$1.287 million increase)

The net gain on disposal of assets in 2021/22 is higher than 2020/21 forecast by \$1.287 million or 15.8%.

Proceeds from the sale of Council assets are budgeted at \$17.763 million for 2021/22 which relates mainly to income from sale of Council land assets which are under joint development agreement with Lend Lease Communities. The value of assets sold is also projected to be higher than 2021/22 forecast which is consistent with the level of land sales.

Plant Machinery & Equipment sales relate mostly to the sale of Council's fleet as it transitions to a fleet leasing model.

#### 4.1.7 Other income

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Interest	2,191	2,942	751	34.3%
Investment property rental	576	623	47	8.1%
Waste facility	4,064	2,264	(1,801)	-44.3%
Festival sponsorship	192	228	36	18.8%
Program revenue	382	444	62	16.3%
Other	689	629	(60)	-8.7%
<b>Total other income</b>	<b>8,094</b>	<b>7,129</b>	<b>(964)</b>	<b>-11.9%</b>

##### 4.1.7 Other Income (\$0.965 million decrease)

Other income relates to a range of items such as interest revenue on investments (excluding interest on rate arrears), and other miscellaneous income items.

Other income is forecast to decrease by \$0.965 million or \$11.9% compared to 2020/21 primarily due to Transfer Station Income for Waste Disposal chargeable to Melton Recycling Facility operator. A large credit was received during 2020/21 relating to Transfer Station Waste Disposal contract 2019/20 operating efficiencies This is not budgeted to reoccur in 2021/22.

This is partly offset by interest on investments being projected to be higher than 2020/21 forecast by \$0.751 million or 34.3% due to the projected higher levels of cash funds available for investment. However while the interest revenue received on monetary contributions held in reserve funds is treated as income in the accounting period it is earned, the interest revenue is set aside during the year in reserve funds for future capital works.

#### 4.1.8 Employee costs

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Wages and salaries	52,442	59,653	7,211	13.8%
WorkCover	1,033	1,003	(30)	-2.9%
Casual staff	881	1,338	457	51.9%
Superannuation	5,376	5,794	418	7.8%
Fringe benefits tax	150	40	(110)	-73.3%
Other	983	1,468	485	49.4%
<b>Total employee costs</b>	<b>60,865</b>	<b>69,296</b>	<b>8,431</b>	<b>13.9%</b>

##### 4.1.8 Employee costs (\$8.431 million increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, annual leave loading, long service leave, superannuation and work cover premium. Payments to contract employees are not included in this cost category.

Employee costs are forecast to increase by \$8.431 million or 13.9% compared to 2020/21 forecast result. This increase relates to a number of key factors:

\*\* Impact of unfilled vacancies across Council in 2020/21. The budget for 2021/22 of \$69.296m is based on the assumption that every position will be filled throughout the year and Council will not have any savings derived from vacancies. Much of the vacancies in 2020/21 were backfilled by contract labour (budgeted as contract labour in materials and services) and will partially offset the increase of employee costs in 2021/22.

\*\* Current Enterprise Bargaining Agreement (EBA) increase in 2021/21 at an increment of 2.5%;

\*\* Increase in the Superannuation Guarantee from 9.5% in 2020/21 to 10% in 2021/22;

\*\* The balance of the increase is attributable to reclassification of existing staff positions and band movements; and

\*\* Other increase in costs related to employee oncosts expenditure such as superannuation, annual leave loading, long service leave, workcover premium and maternity leave back pay.

#### 4.1.9 Materials and services

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
Contract payments	38,310	38,343	33	0.1%
General maintenance	7,178	7,134	(44)	-0.6%
Utilities	5,915	5,694	(221)	-3.7%
Information technology	4,776	4,967	190	4.0%
Insurance	1,682	1,804	121	7.2%
Consultants	643	498	(145)	-22.5%
Other	3,134	3,656	523	16.7%
Garbage collection and disposal	3,911	5,996	2,085	53.3%
Contract labour	8,554	4,558	(3,996)	-46.7%
Administrative support	7,817	8,156	339	4.3%
Program expenses	6,179	5,892	(287)	-4.6%
Professional fees	3,884	3,723	(160)	-4.1%
Auditors' remuneration	60	63	3	5.0%
Councillors allowances	398	404	6	1.5%
Contributions and donations	763	901	138	18.0%
Auditors' remuneration - internal	87	129	42	48.0%
<b>Total materials and services</b>	<b>93,292</b>	<b>91,918</b>	<b>(1,374)</b>	<b>-1.5%</b>

##### 4.1.9 Materials and services (\$1.374 million decrease)

Materials and services include the purchases of consumables and payments to contractors for the provision of services, and include contract employees.

Materials and services are forecast to decrease by \$1.374 million or 1.5% in 2021/22 compared to 2020/21 due to:

**\$4.00m** - Reduction in contract labour of is primarily due to anticipation that vacancies backfilled by contract staff in 2020/21 become filled with staff in 2021/22.

**\$2.56m** - Expiry of \$2.56 million worth of projects funded through Covid-19 Working for Victoria in 2020/21, the bulk of which was in contract payments.

This is partly offset by increases attributable to:

**(\$3.27m)** - Increase in contract payments for waste disposal charges to operator for Transfer Station operations, Kerbside, Hard Waste and Public Waste Collection levies are projected to increase.

**(\$0.57m)** - Increase in contracted graffiti and cleaning services due to the addition of new buildings to the contract. Waste disposal revenue noted under other income will partly offset this charge.

**(\$0.34m)** - Transition to leasing of multifunction printer devices.

**(\$0.25m)** - Higher expenses associated with returning to the office such as Printing & Photocopy Paper, Stationary, Postage, and Corporate Consumables.

**(\$0.35m)** - Higher program expenses for new programs such as High Street Structure Plan, Industrial and Employment Land Supply Review, Conservation Assessment and other.

**(\$0.42m)** - Broad increases compared to lower program expenses in 2020/21 based on the assumption of a Covid normal operating environment. This is driven by increase in Catering of events and food & drink consumables [(\$0.16m)], Early Childhood Programs [(\$0.13m)], and other minor expenditure such Security Services, Car Parking, Carer Expenses [(\$0.13m)].

#### 4.1.10 Depreciation

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Property	6,869	7,968	1,099	16.0%
Plant & equipment	1,042	426	(616)	-59.1%
Infrastructure	33,468	36,091	2,623	7.8%
<b>Total depreciation</b>	<b>41,379</b>	<b>44,485</b>	<b>3,106</b>	<b>7.5%</b>

##### 4.1.10 Depreciation (\$3.106 million increase)

Depreciation charge is projected to increase by \$3.106 million or 7.5% from 2020/21 levels. The increase in depreciation in 2021/22 is mainly due to significant increase in the value of Council's infrastructure assets. Council's infrastructure asset values are increasing at a very significant rate each year. This is not only due to increasing levels of capital expenditure and the combined impact of asset revaluations, but also due to the substantial levels of contributed assets from Precinct Structure Plan in-kind assets transferred over to Council each year from completed development works within the municipality.

#### 4.1.11 Amortisation - Intangible assets

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Intangible assets	327	327	-	0.0%
<b>Total amortisation - intangible assets</b>	<b>327</b>	<b>327</b>	<b>-</b>	<b>0.0%</b>

##### 4.1.11 Amortisation of Intangible Assets (\$nil increase)

The Amortisation charge is applicable to non-exclusive licence granted to Melton City Council by Department of Education and the Caroline Springs College for the use of CS College Creekside Campus and the Spring side Children's and Childcare facility built on DOE land and Kororoit Creek Learning Centre.

#### 4.1.12 Amortisation - Right of use assets

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Equipment	348	616	268	77.0%
<b>Total amortisation - right of use assets</b>	<b>348</b>	<b>616</b>	<b>268</b>	<b>77.0%</b>

##### 4.1.12 Amortisation –Right of Use Assets and Finance cost of Lease (\$0.268 million increase)

The amortisation of the right of use assets of existing lease arrangements are reported in accordance with current legislation, and is set to increase by \$0.268 million due to new lease arrangements entered into for Council's fleet in 2020/21.

## 4.2 Balance Sheet

### 4.2.1 Assets

#### 4.2.1.1 Current Assets (\$37.662 million increase)

The current assets in 2021/22 are projected to increase by \$37.662 million compared to 2020/21 forecast. Increase in current assets is mainly attributable to increased cash balance driven largely by the significant amount of developer cash contributions projected to be received in 2021/22. Trade receivables, and assets held for resale balances are expected to be higher than last year, as are other assets reflecting anticipated increased accrued land sales.

#### 4.2.1.2 Non-Current Assets (\$304.496 million increase)

Non-current assets are budgeted increase by \$304.496 million. This is mainly attributable to the increase in property plant and equipment of \$305.363 million, which is the net result of developer contributed assets and the projected capitalised component of the planned capital works program. This is the net increase of assets partly offset by the depreciation of non-current assets for the 2021/22 year and the written down value of assets disposed during the year through sale of assets.

### 4.2.2 Liabilities

#### 4.2.2.1 Current Liabilities (\$12.039 million increase)

The current liabilities (that is, obligations Council must pay within the next year) are expected to increase by \$12.039 million. Amounts backed by Statutory Reserves (cash backed) such as surplus developer contributions and the Fire Services Levy account for \$7.266 million of the increase. The remainder of the increase is primarily due to interest-bearing loans payable as at balance date is expected to be higher by \$3.792 million than 2020/21 balance, which is the net effect of new loan borrowings offset by principal repayments.

Trust deposits are expected to remain steady, while provisions for employee entitlements are expected to increase by \$0.367 million. Current lease liabilities in the current year has decreased by \$0.271 million compared to 2020/21 as existing lease obligations wind down closer to their expiry date.

#### 4.2.2.2 Non-Current Liabilities (\$5.062 million increase)

Non-current liabilities (that is, obligations Council must pay beyond the next year) is expected to increase by \$5.062 million. Non-current loan borrowings balance at year-end will be higher by \$7.315 million.

This is partially offset by a \$1.982 million decrease in trust funds and deposits which mainly relate to items such as maintenance bonds, pre-paid burial rights and Precinct Structure Plan (PSP) non-current creditors. The decrease mainly to increase in PSP creditors at balance date compared to 2020/21. These are assets provided in kind by developers that are higher than their developer contributions liability

Non-current lease liabilities have decreased by \$0.346 million compared to 2020/21 as existing lease obligations wind down closer to their expiry date.

### 4.2.3 Borrowings

#### 4.2.3 Interest Bearing Loans & Borrowings

In developing the budget, borrowings were identified as an important funding source for capital works programs. Council has borrowed in the past to finance large infrastructure projects and recently has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs. Council has resolved to take out new borrowings of \$17.201 million in 2021/22 to bridge the funding shortfall for the significant capital works investments in these years. The following table sets out future loan repayments, and total loan balances up to 2024/25 based on the forecast financial position of Council as at 30 June 2025.

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2020/21 \$	Budget 2021/22 \$	Projections 2022/23 \$	2023/24 \$	2024/25 \$
Amount borrowed as at 30 June of the prior year	12,980	10,674	21,781	18,087	9,289
Amount proposed to be borrowed	-	17,201	5,000	-	-
Amount projected to be redeemed	(2,306)	(6,094)	(8,694)	(8,799)	(3,115)
<b>Amount of borrowings as at 30 June</b>	<b>10,674</b>	<b>21,781</b>	<b>18,087</b>	<b>9,289</b>	<b>6,174</b>

### 4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2020/21 \$	Budget 2021/22 \$
<b>Right-of-use assets</b>		
Furniture & Equipment	375	137
Vehicles	738	359
<b>Total right-of-use assets</b>	<b>1,113</b>	<b>497</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Furniture & Equipment	242	142
Vehicles	374	203
<b>Total current lease liabilities</b>	<b>616</b>	<b>345</b>
<b>Non-current lease liabilities</b>		
Furniture & Equipment	143	-
Vehicles	367	164
<b>Total non-current lease liabilities</b>	<b>510</b>	<b>164</b>
<b>Total lease liabilities</b>	<b>1,126</b>	<b>510</b>

## 4.3 Statement of changes in Equity

### 4.3.1 Reserves

	Opening Balance 30/06/2021	Transfers to other reserves	Transfers from other reserves	Closing Balance 30/06/2022
<b>Restricted Reserves</b>				
Street Trees & Drainage	942	-	-	942
Community Infrastructure	194,542	117,141	(56,066)	255,617
<b>Discretionary Reserves</b>				
Perpetual Maintenance	131	-	-	131
Public Art	44	-	(40)	4
Infrastructure & Strategic Investment	74,921	15,669	(16,808)	73,782
Defined Benefit Call	372	-	-	372
<b>Total Other Reserves</b>	<b>270,953</b>	<b>132,810</b>	<b>(72,915)</b>	<b>330,849</b>

#### Street Trees & Drainage

Developer contributions for provision of drainage assets and street beautification.

#### Community Infrastructure

Developer contributions collected to deliver community infrastructure within PSP and non-PSP areas in accordance with the Planning and Environment Act and section 173 agreements.

#### Perpetual Maintenance

Provision for perpetual maintenance of Melton Cemetery.

#### Public Art

Provision for installation and maintenance of public art throughout the municipality.

#### Infrastructure & strategic investment (Previously Atherstone Investment)

Income generated from Atherstone estate set aside for major capital works and investments to diversify Council's income streams.

#### Defined Benefit Call

Provision for potential future funding call under the Defined Benefits Superannuation scheme.

### 4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time plus the increase in equity (or net assets) which is the net effect of operating surplus for the year plus the net transfers to/from reserves. The accumulated surplus at the end of 2021/22 is budgeted at \$2.058 billion.
- Asset revaluation reserve, which represents the difference between the previously recorded values of assets and their current valuations. The asset revaluation reserve balance as at the end of 2021/22 is budgeted at \$1.028 billion.
- Other reserves are mainly funds that Council wishes to separately identify as being set aside to meet a specific purpose. This includes developer contributions reserves set aside for future capital works. Other reserve balances as at the end of year amounted to \$330.849 million. These include Developer Contributions Reserve of \$255.617 million and Strategic Infrastructure and Investment Reserve of \$73.782 million, which are specifically set aside to fund major infrastructure, diversify income and make strategic land purchases. Other reserves amounting to \$1.450 million are set aside to meet specific purposes.



## 4.4 Statement of Cash Flows

### 4.4.1 Net cash flows provided by/used in operating activities (\$13.849 million decrease)

Cash flow from operating activities refers to the cash generated or used in the normal service delivery functions of Council. The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

The 2021/22 budget for net cash provided by operating activities is \$13.849 million lower than 2020/21 forecast. This represents an decrease in cash receipts of \$6.890 million, as well as an increase in cash operating expenditure of \$6.959 million.

#### Receipts

Grants income is expected to decrease by \$19.346 million due to \$12.241 million in capital grants received in 2020/21 which are not anticipated to be matched in 2021/22; and \$7.105 million lower operating grants driven primarily by Covid-19 Working for Victoria grant being received in 2020/21.

An increase in cash collections from rates and charges are projected at \$5.136 million. User charges, and Statutory fees & fines are expected to increase by \$2.00 million. Cash receipts from interest income are expected to be higher by 0.907 million.

Contributions and are projected to increase by \$14.369 million, however will be substantially offset by a \$9.326 payout of Trust funds and deposits.

#### Outflows

Operating payments are higher than 2020/21 forecast by \$6.959 million. This is attributable to projected increases in employee costs of \$8.417 million, which is partly offset by a decrease in payments for materials and services of \$1.438m.

### 4.4.2 Net cash flows provided by/used in investing activities (\$146.453 million decrease)

The net cash used for investing activities is projected to be higher than current year forecast by \$146.453 million.

This variance primarily relates to the assumption that going forward Council's investments as at 30 June 2021 will be invested in term deposits with less than 90 days to maturity, causing the funds previously classified within Other financial asset to be reclassified to Cash and cash equivalents, thus resulting in a \$104.351 million increase.

Total capital expenditure, including carry forwards, as well as reimbursements to developers for the value of non-monetary contributions of assets in excess of what is required, is higher than 2020/21 by \$29.913 million.

Cash receipts from the sale of assets are budgeted to decrease by \$12.189 million compared to the current year forecast with higher levels of land sales settlements forecast during 2020/21 compared with 2021/22.

### 4.4.3 Net cash flows provided by/used in financing activities (\$13.027 million increase)

Financing activities refer to cash generated or used in the financing of Council activities which include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

New borrowings in 2021/22 are budgeted at \$17.201 million to fund the Melton Recycling Facility and the significant capital works investments in 2021/22.

The increase of \$3.788 million in repayment of borrowings is attributable to the difference between repayment of debt maturing in 2020/21 compared to 2021/22, which is \$2.306 million and \$6.094 million respectively. As a result, borrowing costs are projected to increase by \$0.132 million in 2021/22 compared to 2020/21.

### 4.4.4 Net cash flows provided by/used in financing activities (\$19.721 million increase)

Overall cash and cash equivalent at year end is expected to be higher by \$19.721 million from \$313.863 million in 2020/21 to \$333.584 million in 2021/22.

The cash and investment balances at balance date is significant, however a major portion of the Council's cash balances are statutory reserves representing developer contributions for specific future capital works and projects which must be applied in accordance with legislative and contractual requirements and will need to remain in short term investments for this reason.

#### 4.5.1 Summary

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	%
Property	53,118	52,153	- 965	-1.82%
Plant and equipment	1,034	1,166	132	12.78%
Infrastructure	41,383	84,341	42,957	103.80%
<b>Total</b>	<b>95,536</b>	<b>137,660</b>	<b>42,124</b>	<b>44.09%</b>

Project Cost	Asset expenditure types					Summary of Funding Sources						
	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contributions	Developer Contributions	Borrowings	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Property	52,153	32,677	2,795	4,887	13,549	(1,754)	26,889	1,150	6,625	22	9,518	7,950
Plant and equipment	1,166	72	500	-	594	-	1,143	23	-	-	-	-
Infrastructure	84,341	20,605	8,813	33,575	24,941	(3,593)	44,512	7,047	10,224	40	22,018	500
Additional borrowings to fund the capital program							(8,751)					8,751
Total	137,660	53,354	12,109	38,461	39,084	(5,347)	63,794	8,220	16,848	62	31,536	17,201

#### **NOTE: Non Capitalised**

Non capitalised expenditure refers to portions of a project cost which are recognised as an expense in the year it is made available to Council, rather than depreciated over the useful life of an asset. Non capitalised expenditure is funded from the operating budget (and included under Expenses in the Comprehensive Income Statement), thus have been removed from the capitalised project cost shown above.

The reason some project costs would not be capitalised include that individual prospective assets within a capital project may be under the asset capitalisation threshold; or that the expenditure relates to items which are not classified as assets for accounting purposes such as tree planting and landscaping.

#### 4.5.2 Current Budget

2021/22	Asset Expenditure Types						Funding Sources					
Project Cost \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Non Capitalised \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Contributions	Developer Contributions \$'000	Borrowings \$'000	
<b>Property</b>												
Land	10,491	-	-	-	-	10,491	-	-	-	-	-	
Land improvements	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Land</b>	10,491	-	-	-	-	10,491	-	-	-	-	-	
Buildings	41,663	22,186	2,795	4,887	13,549	(1,754)	16,398	1,150	6,625	22	9,518	7,950
Heritage Buildings	-	-	-	-	-	-	-	-	-	-	-	
Building improvements	-	-	-	-	-	-	-	-	-	-	-	
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Buildings</b>	41,663	22,186	2,795	4,887	13,549	(1,754)	16,398	1,150	6,625	22	9,518	7,950
<b>Total Property</b>	52,153	32,677	2,795	4,887	13,549	(1,754)	26,889	1,150	6,625	22	9,518	7,950
<b>Plant and Equipment</b>												
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-	-	
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-	-	
Fixtures, fittings and furniture	122	72	50	-	-	122	-	-	-	-	-	
Computers and telecommunications	594	-	-	-	594	594	-	-	-	-	-	
Library books	450	-	450	-	-	427	23	-	-	-	-	
<b>Total Plant and Equipment</b>	1,166	72	500	-	594	-	1,143	23	-	-	-	
<b>Infrastructure</b>												
Roads	60,957	13,041	4,117	28,219	18,251	(2,670)	29,024	2,461	9,704	-	19,768	-
Bridges	4,218	4,050	168	-	-	-	1,368	600	-	-	2,250	-
Footpaths and cycleways	1,152	695	-	433	24	-	1,052	100	-	-	-	-
Drainage	400	282	-	-	143	(26)	400	-	-	-	-	-
Recreational, leisure and community facilities	9,820	1,107	640	4,923	4,048	(898)	7,989	811	480	40	-	500
Car Parks	2,625	500	-	-	2,125	-	500	2,125	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-	-	-
Public Art	214	30	184	-	-	-	174	-	40	-	-	-
Kerb & Channel	123	-	123	-	-	-	123	-	-	-	-	-
Traffic Management Devices	650	300	-	-	350	-	650	-	-	-	-	-
Other Infrastructure	4,181	600	3,581	-	-	-	3,231	950	-	-	-	-
<b>Total Infrastructure</b>	84,341	20,605	8,813	33,575	24,941	(3,593)	44,512	7,047	10,224	40	22,018	500
<b>Borrowings to fund the capital program</b>							(8,751)					8,751
<b>Total Capital Works Expenditure</b>	137,660	53,354	12,109	38,461	39,084	(5,347)	63,794	8,220	16,848	62	31,536	17,201

#### 4.5.2 Capital Works Program 2021/22

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>												
<b>Land</b>												
Plumpton Aquatic & Leisure Centre	4,000	4,000					4,000					
Precinct Structure Plan	6,491	6,491					6,491					
<b>Total Land</b>	<b>10,491</b>	<b>10,491</b>	-	-	-	-	<b>10,491</b>	-	-	-	-	-
<b>Buildings</b>												
Mt Atkinson East Community Centre (Mt Atkinson East Community Hub).	8,461	8,461					4,959		-		3,502	-
Aintree Children's & Community Centre	35	35					-		-		35	-
Eynesbury Station Early Learning Centre-design and construction	15	15					15		-		-	-
Cobblebank Indoor Stadium	5,000	5,000					-		5,000		-	-
Bridge Road Community Hub	4,966	4,966					3,477		-		1,489	-
Central Pavilion (Diggers Rest Community Hub)	6,193	1,433			4,760		1,701		-		4,491	-
Cobblebank Community Pavilion and Grandstand	1,000	1,000					-		1,000		-	-
Arnolds Creek Children's & Community Centre	1,375			1,375			-	750	625		-	-
Morton Homestead access ramp	45			45			45		-		-	-
Caroline Springs Community facility extension	25			25			25		-		-	-
Caroline Springs Tennis Centre	44			44			22		-	22	-	-
Taylors Hill Youth & Community Centre - extension	1,600			1,600			1,600					
Hillside Recreation Pavilion and Recreation Centre	608	608					608					
Western Region Emergency Network Warehouse	500	500					500					
Mt. Atkinson Children's & Community Centre	168	168					168					
Renewal Program (Buildings) building components	2,095		2,095				2,095		-		-	-
Brookside Pavilion redevelopment	700		700				700					
Pound Redevelopment Project	300				300		300		-		-	-
Melton Recycling Facility (MRF) expansion - stage 2	6,048			1,798	4,250		1,398		-		-	4,650
Melton Recreation Reserve Pavilion	3,300				3,300		-		-		-	3,300
Sports Pavilion Kitchen upgrade program	80				80		80		-		-	-
Brookside Pavilion-Redevelopment of Brookside Pavilion	30				30		30		-		-	-
Female change room upgrade	830				830		430	400				
Operating expenditure associated with capital projects	(1,754)					(1,754)	(1,754)					
<b>Total Building</b>	<b>41,663</b>	<b>22,186</b>	<b>2,795</b>	<b>4,887</b>	<b>13,549</b>	<b>(1,754)</b>	<b>16,398</b>	<b>1,150</b>	<b>6,625</b>	<b>22</b>	<b>9,518</b>	<b>7,950</b>
<b>Total PROPERTY</b>	<b>52,153</b>	<b>32,677</b>	<b>2,795</b>	<b>4,887</b>	<b>13,549</b>	<b>(1,754)</b>	<b>26,889</b>	<b>1,150</b>	<b>6,625</b>	<b>22</b>	<b>9,518</b>	<b>7,950</b>
<b>PLANT AND EQUIPMENT</b>												
<b>Furniture and Fittings</b>												

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Office Furniture replacement program	72	72					72		-		-	-
Library Furniture renewal program	50		50				50		-		-	-
<b>Total furniture</b>	<b>122</b>	<b>72</b>	<b>50</b>	-	-	-	<b>122</b>	-	-	-	-	-
<b>IT Equipment</b>												
Corporate computer refresh program	594				594		594		-		-	-
<b>Total IT Equipment</b>	<b>594</b>	<b>-</b>	<b>-</b>	-	<b>594</b>	-	<b>594</b>	-	-	-	-	-
<b>Library Books</b>												
Library collections renewal program	450		450				427	23	-		-	-
<b>Total Library Books</b>	<b>450</b>	<b>-</b>	<b>450</b>	-	-	-	<b>427</b>	<b>23</b>	-	-	-	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,166</b>	<b>72</b>	<b>500</b>	-	<b>594</b>	-	<b>1,143</b>	<b>23</b>	-	-	-	-
<b>INFRASTRUCTURE</b>												
<b>Bridges</b>												
Bridge construction - Sinclairs Road, Deanside	2,000	2,000					-		-		2,000	-
Pedestrian Bridge; Isabella Memorial Reserve to Illawong Terrace- Burnside	1,200	1,200					600	600	-		-	-
Pedestrian Bridge; Modeina to Burnside Heights- Burnside Heights	850	850					600		-		250	-
Renewal Program (Transport) Bridges	168		168				168		-		-	-
<b>Total Bridge</b>	<b>4,218</b>	<b>4,050</b>	<b>168</b>	-	-	-	<b>1,368</b>	<b>600</b>	-	-	<b>2,250</b>	-
<b>Car Parks</b>												
New Funding for Works on Macpherson Car Park	500	500					500					
MacPherson Park Car Park Upgrade	750				750		-	750	-		-	-
Northcott Street Melton South unsealed car park upgrade	670				670		-	670	-		-	-
Blackwood Drive	273				273		-	273	-		-	-
Hillside Recreation Reserve	216				216		-	216	-		-	-
Ian Cowie Recreation Reserve	216				216		-	216	-		-	-
<b>Total Car Parks</b>	<b>2,625</b>	<b>500</b>	<b>-</b>	-	<b>2,125</b>	-	<b>500</b>	<b>2,125</b>	-	-	<b>-</b>	-
<b>Drainage</b>												
Drainage Infrastructure Program - unallocated projects	20	20					20		-		-	-
GPT at outfall near High Street/ Reserve Road	89	89					89		-		-	-
Drainage-Mt Aitken Road- Diggers Rest	78	78					78		-		-	-
Outfall near Riddle Drive - Melton; Bio retention	53	53					53		-		-	-
Outfall near Clive Crt- Melton; Bio retention	42	42					42		-		-	-
Blackhill Road Open Drains	78				78		78		-		-	-

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Glitter Road and Welcome Road Drainage Improvements	60				60		60		-		-	-
Burnley Grove drainage improvements	5				5		5		-		-	-
Operating expenditure associated with capital projects	(26)					(26)	(26)					
<b>Total Drainage</b>	<b>400</b>	<b>282</b>	<b>-</b>	<b>-</b>	<b>143</b>	<b>(26)</b>	<b>400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Footpaths</b>												
Lake Street & Garrety Road Raised Pedestrian Crossings	221	221					121	100	-		-	-
Western Highway and Chisholm Drive Pedestrian Paths	65	65					65		-		-	-
Clarkes Road Raised Shared User Path Crossing	195	61		134			195		-		-	-
Turpentine Road Raised Shared User Path Crossing	49	49					49		-		-	-
Northcott Street Raised Pedestrian Crossing	42	42					42		-		-	-
Station Road Pedestrian Refuge (north of Fraser Street)	103	103					103		-		-	-
Botanica Springs Boulevard Raised Shared User Path Crossing	37	37					37		-		-	-
Exford Road Pedestrian Refuge	33	33					33		-		-	-
College Street Footpath connection	30	10		20			30		-		-	-
Westwood Drive Footpath Connection	24	10		14			24		-		-	-
Footpath Construction	65	65					65					
City Vista Court Shared Path Extension	240			240			240		-		-	-
Lancefield Drive Footpath Connection	25			25			25		-		-	-
The Crossing Power Pole Relocation	24				24		24		-		-	-
<b>Total Footpaths</b>	<b>1,152</b>	<b>695</b>	<b>-</b>	<b>433</b>	<b>24</b>	<b>-</b>	<b>1,052</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Kerb and Channel</b>												
Renewal Program (Transport) Kerb and Channel	123		123				123		-		-	-
<b>Total Kerb and Channel</b>	<b>123</b>	<b>-</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Art</b>												
Public Art Installation Street Art / Temporary Public Art	30	30					30		-		-	-
Public Art Rehabilitation	184		184				144		40		-	-
<b>Total Public art</b>	<b>214</b>	<b>30</b>	<b>184</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>174</b>	<b>-</b>	<b>40</b>	<b>-</b>	<b>-</b>	<b>-</b>
Grasslands Early Learning Centre being undertaken by the Victorian School Building Authority.	70	70					70		-		-	-
Recreation Reserve Shelter Program	80	80					80		-		-	-
Environmental Reserve Fencing	52	52					52		-		-	-
Eynesbury Recreation Reserve AOS - Stage 1 and Stage 2	50	50					50		-		-	-
Ball Protection Fencing Program	80	80					80		-		-	-
Macpherson Park Redevelopment	40	40					40		-		-	-
Morton Homestead Playspace	20	20					20		-		-	-
Arbour Boulevard Reserve	20	20					20		-		-	-

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Marlo Drive Reserve Development	20	20					20		-		-	-
Navan Park, Melton	20	20					20		-		-	-
Timber Edging around play spaces	41			41			41		-		-	-
Macpherson Park Redevelopment - Stage 2	4,882			4,882			4,087	295	-		-	500
Installation of New Park Furniture	50	50					50		-		-	-
Parkwood Green Reserve, Catherine Drive	40	40					40					
Hillside Recreation Reserve Fencing	65	65					65					
Park Signage Replacement Program	52		52				52		-		-	-
Renewal Program (Open Space) shade and shelter structures	185		185				185		-		-	-
Renewal Program (Open Space) Cricket Facilities	103		103				103		-		-	-
Renewal Program (Open Space) Playground Components	181		181				181		-		-	-
Turfing of Sports fields	100		100				100		-		-	-
Improvement of existing Dog Parks facilities within the municipality	20		20				20		-		-	-
Licensed Playspace upgrade program	100				100		100		-		-	-
Burnside Heights Recreation Reserve upgrade	1,531				1,531		1,030	500	-		-	-
Black Knight Way Reserve, Kurunjang ugrade	480				480		-		480		-	-
Centenary Park development	280				280		280		-		-	-
Diggers Rest Recreation reserve upgrade	250				250		250		-		-	-
Installation of cricket wicket covers and storage facilities	60				60		60		-		-	-
The Grange Reserve upgrade	190				190		190		-		-	-
Arnolds Creek Recreation Reserve upgrade	100				100		100		-		-	-
Stan Payne Streetscape upgrade	25				25		25		-		-	-
Bloomsbury Drive Reserve upgrade-The construction of a play ground	25				25		25		-		-	-
Ball Protection Fencing Program - MacPherson Park Oval 1 Extension	20				20		20		-		-	-
Blackwood Drive upgrade of sports reserve lighting	16				16		-	16	-		-	-
Satellite City United Soccer Club upgrade	30				30		30		-		-	-
Banchory Green in Banchory Park rejuvenation	350				350		350		-		-	-
Baseball Fencing at McPherson Park	90				90		90		-		-	-
Installation of turf wicket Melton Recreation Reserve	160				160		120		-	40	-	-
Parks development program	120				120		120					
Eynesbury Sporting Facility	500	500					500					
Sporting Ground upgrade	222				222		222					
Operating expenditure associated with capital projects	(898)					(898)	(898)					
<b>Total Recreation</b>	<b>9,820</b>	<b>1,107</b>	<b>640</b>	<b>4,923</b>	<b>4,048</b>	<b>(898)</b>	<b>7,989</b>	<b>811</b>	<b>480</b>	<b>40</b>	<b>-</b>	<b>500</b>
<b>Other Infrastructure</b>												
Renewal Program (Open Space) Irrigation Systems	258		258				258		-		-	-
Renewal Program (Open Space) sportsground furniture	208		208				208		-		-	-
Renewal of synthetic playing surfaces	417		417				417					
Solar Retrofit Program	600	600					600					
Renewal Program (Open Space) Tennis/Netball Courts	401		401				401		-		-	-
Renewal Program (Transport) footpaths	1,348		1,348				1,348		-		-	-
Renewal Program (Open Space) synthetic playing surfaces	950		950				-	950	-		-	-



Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Total Other Infrastructure</b>	<b>4,181</b>	<b>600</b>	<b>3,581</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,231</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Roads</b>												
Bridge Road Construction	8,300	8,300					-	7,064		1,236		-
Construction of acoustic sound wall - Silverdale Estate	1,000	1,000					1,000	-		-		-
Roundabout - Minns Road/Coburns Road, Harkness	470	470					216	-		254		-
Road duplication & intersection upgrade- Gourlay Rd	1,966			1,966			1,966					-
Road Duplication; Hume Drive- Taylors Hill	2,000			2,000			2,000					-
Road Safety Around Schools Program	7	7					7	-		-		-
Safety improvement - Leakes Road- Plumpton	80	80					80	-		-		-
Bus stops and shelters	46	46					46	-		-		-
Intersection - Westwood Drive	60	60					60					-
Intersection: Hopkins Road and Neale Road	2,338			2,338			-	-		2,338		-
Intersection-North-South Local Access Street and Neale Road	1,136			1,136			-	-		1,136		-
DDA Program	25	25					25	-		-		-
Public lighting installation	20	20					20	-		-		-
Connector road-Greigs Road: North-south	3,693			3,693			-	-		3,693		-
Interim roundabout - Neale Road and Sinclairs Road	120			120			120	-		-		-
Road extension - Hume Drive Stage 2 (Calder Park Drive- Gourlay Rd)	400			400			400					-
Road expansion - Taylors Rd (West Botanical Dr to West City Vista)	793			793			793					-
Road extension - Boundary Road (Mt. Cottrell Rd to Mall)	4,412			4,412			4,412					-
Taylors Rd/Sinclairs Rd - Signalised Intersection	360				360		360					-
Signalised intersection/pedestrian crossing - Brooklyn/Station Rd	1,600			1,600			1,600					-
Signalised intersection - Taylors Road/Plumpton Road	380			380			380					-
Signalised intersection: Greigs Road / Mt Atkinson Road.	4,582			4,582			-	-		4,582		-
Signals - Caroline Springs Blvd/Rockbank Middle Rd	2,970	2,970					2,970					-
Street lighting improvements	155	62	93				155	-		-		-
Sandalwood Drive - Wombat crossing and footpath improvements	35		35				35	-		-		-
Renewal program (Transport) sealed roads	3,939		3,939				3,939	-		-		-
Road urbanisation; Bulmans Road- Melton West	4,650		50		4,600		1,380	630	2,640		-	-
Rural Road Construction - Troups Road South- Truganina (from Greigs Road to Boundary Road)	2,500				2,500		1,870	630	-		-	-
Signalised Intersection - Taylors Rd/Westwood Drive	4,800			4,800			4,800					-
Signalised Intersection; Taylors Road and Plumpton Road- Deanside	3,150				3,150		-	-		3,150		-
Signalised Intersection; Caroline Springs Boulevard and The Crossing	2,000				2,000		2,000	-		-		-
Signalised Intersection; Taylors Road and Sinclairs Road- Deanside	3,380				3,380		-	-		3,380		-
Signalised Intersection; Caroline Springs Boulevard and Rockbank Middle Road- Caroline Springs	50				50		50	-		-		-
Signalised Intersection; Brooklyn Road and Station Road- Melton South	50				50		50	-		-		-
Signalised Intersection and two Pedestrian Crossings; Taylors Road and Westwood Drive- Taylors Hill	40				40		40	-		-		-

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Road sealing - Creamery Road	1,200				1,200		-	1,200	-		-	-
Road construction- Boundary Road, Mount Cottrell	662				662		662		-		-	-
Corridor study - Westwood Drive	60				60		60		-		-	-
Raised pedestrian crossings - The Parade	65				65		65		-		-	-
Disabled parking spaces - The Crossing	20				20		20		-		-	-
Guard Rails - other identified	107				107		107		-		-	-
Public lighting upgrade - Diggers Rest - Coimadai Road	7				7		7		-		-	-
Operating expenditure associated with capital projects	(2,670)					(2,670)	(2,670)					
<b>Total Roads</b>	<b>60,957</b>	<b>13,041</b>	<b>4,117</b>	<b>28,219</b>	<b>18,251</b>	<b>(2,670)</b>	<b>29,024</b>	<b>2,461</b>	<b>9,704</b>	<b>-</b>	<b>19,768</b>	<b>-</b>
<b>Traffic Management Devices</b>												
Traffic Management Devices Program	190	190					190		-		-	-
Signage and Line marking Projects	30	30					30		-		-	-
Speed Humps	60	60					60		-		-	-
Splitter Island - Boronia Drive	10	10					10		-		-	-
Wayfinding Signage as Identified	10	10					10		-		-	-
Pedestrian Operated Signal - Caroline Springs Boulevard	350				350		350		-		-	-
<b>Total Traffic Management Devices</b>	<b>650</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>-</b>	<b>650</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>84,341</b>	<b>20,605</b>	<b>8,813</b>	<b>33,575</b>	<b>24,941</b>	<b>(3,593)</b>	<b>44,512</b>	<b>7,047</b>	<b>10,224</b>	<b>40</b>	<b>22,018</b>	<b>500</b>
<b>Borrowings to fund the capital program</b>							<b>(8,751)</b>					<b>8,751</b>
<b>Total 2021/22 Capital works Program</b>	<b>137,660</b>	<b>53,354</b>	<b>12,109</b>	<b>38,461</b>	<b>39,084</b>	<b>(5,347)</b>	<b>63,794</b>	<b>8,220</b>	<b>16,848</b>	<b>62</b>	<b>31,536</b>	<b>17,201</b>

#### 4.5.3 Works carried forward from the 2020/21 year

	Total \$'000	Asset Expenditure Types				Funding Sources				
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Developer Contributions \$'000	Borrowings \$'000
<b>Property</b>										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-	-	-	-
Buildings	9,524	5,076	-	1,798	2,650	9,524	-	-	-	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	9,524	5,076	-	1,798	2,650	9,524	-	-	-	-
<b>Total Property</b>	9,524	5,076	-	1,798	2,650	9,524	-	-	-	-
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	-	-	-	-	-	-	-	-	-	-
Computers and telecommunications	-	-	-	-	-	-	-	-	-	-
Library books	-	-	-	-	-	-	-	-	-	-
<b>Total Plant and Equipment</b>	-	-	-	-	-	-	-	-	-	-
<b>Infrastructure</b>										
Roads	17,731	4,800	50	10,915	1,966	17,731	-	-	-	-
Bridges	-	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	-	-	-	-	-	-	-	-	-	-
Drainage	-	-	-	-	-	-	-	-	-	-
Recreational, leisure and community facilities	842	620	-	-	222	842	-	-	-	-
Car Parks	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	-	-	-	-	-	-	-	-	-	-
Kerb & Channel	-	-	-	-	-	-	-	-	-	-
Traffic Management Devices	-	-	-	-	-	-	-	-	-	-
Other Infrastructure	1,017	600	417	-	-	1,017	-	-	-	-
<b>Total Infrastructure</b>	19,590	6,020	467	10,915	2,188	19,590	-	-	-	-
<b>Total Capital Works Expenditure</b>	29,114	11,096	467	12,713	4,838	29,114	-	-	-	-

#### 4.6 Summary of Planned Capital Works Expenditure

For the year ended 30 June 2023

2022/23	Asset Expenditure Types					Funding Sources				
	Project Cost	New	Renewal	Expansion	Upgrade	Council Cash	Grants	Council Reserves	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	5,862	5,862	-	-	-	5,862	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>5,862</b>	<b>5,862</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,862</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Buildings	14,563	12,435	1,886	-	242	6,835	400	200	7,127	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>14,563</b>	<b>12,435</b>	<b>1,886</b>	<b>-</b>	<b>242</b>	<b>6,835</b>	<b>400</b>	<b>200</b>	<b>7,127</b>	<b>-</b>
<b>Total Property</b>	<b>20,425</b>	<b>18,297</b>	<b>1,886</b>	<b>-</b>	<b>242</b>	<b>12,697</b>	<b>400</b>	<b>200</b>	<b>7,127</b>	<b>-</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	129	74	55	-	-	129	-	-	-	-
Computers and telecommunications	615	-	-	-	615	615	-	-	-	-
Library books	475	-	475	-	-	452	23	-	-	-
<b>Total Plant and Equipment</b>	<b>1,220</b>	<b>74</b>	<b>530</b>	<b>-</b>	<b>615</b>	<b>1,197</b>	<b>23</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	59,493	29,076	4,023	9,075	17,319	11,163	6,248	3,140	38,942	-
Bridges	6,349	6,212	137	-	-	227	-	-	6,122	-
Footpaths and cycleways	320	320	-	-	-	320	-	-	-	-
Drainage	642	642	-	-	-	642	-	-	-	-
Recreational, leisure and community facilities	7,517	313	804	160	6,240	1,555	962	-	-	5,000
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	442	431	11	-	-	372	-	69	-	-
Kerb & Channel	126	-	126	-	-	126	-	-	-	-
Traffic Management Devices	300	300	-	-	-	300	-	-	-	-
Other Infrastructure	2,611	587	2,024	-	-	2,024	587	-	-	-
<b>Total Infrastructure</b>	<b>77,800</b>	<b>37,882</b>	<b>7,124</b>	<b>9,235</b>	<b>23,559</b>	<b>16,730</b>	<b>7,797</b>	<b>3,209</b>	<b>45,064</b>	<b>5,000</b>
<b>Total Capital Works Expenditure</b>	<b>99,444</b>	<b>56,253</b>	<b>9,540</b>	<b>9,235</b>	<b>24,416</b>	<b>30,624</b>	<b>8,220</b>	<b>3,409</b>	<b>52,191</b>	<b>5,000</b>

#### 4.6 Summary of Planned Capital Works Expenditure (Cont'd)

For the year ended 30 June 2024

2023/24	Project Cost \$'000	Asset Expenditure Types				Funding Sources				
		New	Renewal	Expansion	Upgrade	Council Cash	Grants	Council Reserves	Developer Contributions	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	6,463	6,463	-	-	-	6,463	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>6,463</b>	<b>6,463</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,463</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Buildings	10,253	7,520	2,349	300	84	5,587	450	2,075	2,141	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>10,253</b>	<b>7,520</b>	<b>2,349</b>	<b>300</b>	<b>84</b>	<b>5,587</b>	<b>450</b>	<b>2,075</b>	<b>2,141</b>	<b>-</b>
<b>Total Property</b>	<b>16,717</b>	<b>13,983</b>	<b>2,349</b>	<b>300</b>	<b>84</b>	<b>12,051</b>	<b>450</b>	<b>2,075</b>	<b>2,141</b>	<b>-</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	137	77	60	-	-	137	-	-	-	-
Computers and telecommunications	637	-	-	-	637	637	-	-	-	-
Library books	500	-	500	-	-	477	23	-	-	-
<b>Total Plant and Equipment</b>	<b>1,273</b>	<b>77</b>	<b>560</b>	<b>-</b>	<b>637</b>	<b>1,250</b>	<b>23</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	49,807	20,282	4,365	18,024	7,136	9,340	6,202	2,526	31,738	-
Bridges	553	400	153	-	-	353	-	200	-	-
Footpaths and cycleways	64	64	-	-	-	64	-	-	-	-
Drainage	473	473	-	-	-	473	-	-	-	-
Recreational, leisure and community facilities	8,330	274	781	6,044	1,232	6,785	1,545	-	-	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	93	82	11	-	-	93	-	-	-	-
Kerb & Channel	880	-	130	-	750	880	-	-	-	-
Traffic Management Devices	679	624	-	-	55	300	-	-	379	-
Other Infrastructure	2,714	605	2,109	-	-	2,714	-	-	-	-
<b>Total Infrastructure</b>	<b>63,591</b>	<b>22,803</b>	<b>7,548</b>	<b>24,067</b>	<b>9,173</b>	<b>21,001</b>	<b>7,747</b>	<b>2,726</b>	<b>32,117</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>81,581</b>	<b>36,863</b>	<b>10,457</b>	<b>24,367</b>	<b>9,894</b>	<b>34,302</b>	<b>8,220</b>	<b>4,801</b>	<b>34,258</b>	<b>-</b>

#### 4.6 Summary of Planned Capital Works Expenditure (Cont'd)

For the year ended 30 June 2025

2024/25	Project Cost \$'000	Asset Expenditure Types				Funding Sources				
		New	Renewal	Expansion	Upgrade	Council Cash	Grants	Council Reserves	Developer Contributions	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>										
Land	29,360	29,360	-	-	-	-	-	-	29,360	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>29,360</b>	<b>29,360</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,360</b>	<b>-</b>
Buildings	69,657	65,940	2,250	1,200	267	17,499	400	21,500	30,258	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>69,657</b>	<b>65,940</b>	<b>2,250</b>	<b>1,200</b>	<b>267</b>	<b>17,499</b>	<b>400</b>	<b>21,500</b>	<b>30,258</b>	<b>-</b>
<b>Total Property</b>	<b>99,017</b>	<b>95,300</b>	<b>2,250</b>	<b>1,200</b>	<b>267</b>	<b>17,499</b>	<b>400</b>	<b>21,500</b>	<b>59,618</b>	<b>-</b>
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	159	79	80	-	-	159	-	-	-	-
Computers and telecommunications	659	-	-	-	659	659	-	-	-	-
Library books	525	-	525	-	-	502	23	-	-	-
<b>Total Plant and Equipment</b>	<b>1,343</b>	<b>79</b>	<b>605</b>	<b>-</b>	<b>659</b>	<b>1,320</b>	<b>23</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	63,637	38,750	4,082	4,174	16,631	11,964	6,251	810	44,613	-
Bridges	178	-	178	-	-	178	-	-	-	-
Footpaths and cycleways	210	210	-	-	-	210	-	-	-	-
Drainage	446	446	-	-	-	446	-	-	-	-
Recreational, leisure and community facilities	7,032	4,876	798	-	1,359	890	1,546	-	4,596	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	294	283	11	-	-	294	-	-	-	-
Kerb & Channel	134	-	134	-	-	134	-	-	-	-
Traffic Management Devices	305	305	-	-	-	305	-	-	-	-
Other Infrastructure	2,915	623	2,292	-	-	2,915	-	-	-	-
<b>Total Infrastructure</b>	<b>75,152</b>	<b>45,493</b>	<b>7,495</b>	<b>4,174</b>	<b>17,990</b>	<b>17,336</b>	<b>7,797</b>	<b>810</b>	<b>49,209</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>175,512</b>	<b>140,872</b>	<b>10,350</b>	<b>5,374</b>	<b>18,915</b>	<b>36,155</b>	<b>8,220</b>	<b>22,310</b>	<b>108,827</b>	<b>-</b>

## 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*.

Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend	
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Trend Line	+/-
Operating position										
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-1.5%	0.5%	-1.8%	4.1%	8.3%	7.6%		+
Liquidity										
Working Capital	Current assets / current liabilities	2	524.8%	593.8%	547.9%	570.2%	638.7%	528.7%		-
Unrestricted cash	Unrestricted cash / current liabilities	3	153.9%	144.4%	104.3%	150.6%	224.0%	272.3%		+
Obligations										
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	10.4%	7.9%	14.9%	10.8%	0.9%	0.7%		+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	4	2.9%	2.1%	4.6%	5.5%	4.8%	1.6%		+
Indebtedness	Non-current liabilities / own source revenue	5	52.8%	55.5%	61.1%	53.2%	46.7%	47.3%		+
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	86.4%	72.6%	115.1%	67.8%	37.4%	49.8%		-
Stability										
Rates concentration	Rate revenue / adjusted underlying revenue	7	67.6%	67.7%	71.7%	73.3%	74.8%	75.9%		-
Rates effort	Rate revenue / CIV of rateable properties in the municipality	8	0.0033	0.0034	0.0036	0.0040	0.0043	0.0044		-
Efficiency										
Expenditure level	Total expenses/ no. of property assessments	9	\$2,865	\$2,801	\$2,598	\$2,493	\$2,442	\$2,527		+
Revenue level	Total rate revenue / no. of property assessments	9	\$7,000	\$7,010	\$6,031	\$5,750	\$5,062	\$5,395		+

### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

# Notes to indicators

## 1. Adjusted underlying result

Adjusted Underlying Surplus/(Deficit)	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Total Income	455,956	493,471	482,362	(11,109)	-2.3%	507,253	483,551	540,180
<b>Less</b>								
Grants - Capital Non Recurrent	8,659	20,033	8,220	(11,813)	-59.0%	8,220	8,220	8,220
Contributions - monetary	63,127	82,574	96,942	14,369	17.4%	59,404	56,483	48,287
Contributions - non monetary	211,065	184,409	163,601	(20,808)	-11.3%	195,316	153,650	195,413
Net gain on disposal of assets	(10,708)	8,150	9,437	1,287	15.8%	14,989	10,863	14,506
<b>Adjusted Underlying Revenue</b>	<b>183,813</b>	<b>198,306</b>	<b>204,162</b>	<b>5,856</b>	<b>3.0%</b>	<b>229,324</b>	<b>254,336</b>	<b>273,754</b>
<b>Less</b>								
Total Expenses	186,639	197,221	207,749	10,529	5.3%	219,933	233,308	253,048
<b>Adjusted Underlying Surplus (Deficit)</b>	<b>(2,825)</b>	<b>1,085</b>	<b>(3,587)</b>	<b>(4,672)</b>	<b>-430.6%</b>	<b>9,391</b>	<b>21,028</b>	<b>20,705</b>
<b>Indicator: Adjusted Underlying Result</b>	<b>-1.5%</b>	<b>0.5%</b>	<b>-1.8%</b>	<b>-2.3%</b>		<b>4.1%</b>	<b>8.3%</b>	<b>7.6%</b>

Underlying result is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. This ratio refers to the operational outcome as assessed in the comprehensive income statement, adjusted for non-operational items such as capital income, contributed monetary and non-monetary assets and non-operational asset sales.

The projected underlying deficit of \$3.587 million in 2021/22 is projected to be a short term occurrence. Council is anticipated to generate modest underlying surpluses going forward.



## 2. Working Capital

Working Capital	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Current Assets	311,158	367,090	404,712	37,622	10.2%	450,980	511,636	486,118
Current Liabilities	59,295	61,825	73,863	12,038	19.5%	79,092	80,110	91,944
Working Capital	251,863	305,266	330,849	25,584	8.4%	371,888	431,526	394,174
<b>Indicator: Working Capital</b>	<b>524.8%</b>	<b>593.8%</b>	<b>547.9%</b>	<b>-45.8%</b>	<b>-7.7%</b>	<b>570.2%</b>	<b>638.7%</b>	<b>528.7%</b>
<b>less</b>								
- Statutory Reserves	137,546	195,484	256,559	61,075	31.2%	254,506	255,014	152,047
<b>Working Capital (net of Stat. Reserves)</b>	<b>114,317</b>	<b>109,782</b>	<b>74,290</b>	<b>(35,491)</b>	<b>-32.3%</b>	<b>117,382</b>	<b>176,511</b>	<b>242,128</b>
<b>less</b>								
- Discretionary Reserves	96,127	75,469	74,290	(1,179)	-1.6%	100,304	121,566	146,471
<b>Unrestricted Working capital</b>	<b>18,190</b>	<b>34,313</b>	<b>1</b>	<b>(34,312)</b>	<b>-100.0%</b>	<b>17,078</b>	<b>54,946</b>	<b>95,657</b>

Working capital is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. A working capital ratio of above 1 (100%) indicates that Council is able to adequately meet all of its short-term expenses.

## 3. Unrestricted Cash

Restricted and Unrestricted Cash & Investments	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Total Cash & Investments	251,200	313,863	333,584	19,721	6.3%	373,598	434,463	402,449
Restricted Cash & Investments								
- Statutory Reserves	137,546	195,484	256,559	61,075	31.2%	254,506	255,014	152,047
- Cash to fund carry forward capital works	22,422	29,114	-	(29,114)	-100.0%	-	-	-
<b>Unrestricted Cash and Investment</b>	<b>91,233</b>	<b>89,264</b>	<b>77,025</b>	<b>(12,239)</b>	<b>-13.7%</b>	<b>119,093</b>	<b>179,449</b>	<b>250,403</b>
Current Liabilities	59,295	61,825	73,863	12,038	19.5%	79,092	80,110	91,944
<b>Indicator: Unrestricted cash</b>	<b>153.9%</b>	<b>144.4%</b>	<b>104.3%</b>	<b>-40.1%</b>		<b>150.6%</b>	<b>224.0%</b>	<b>272.3%</b>

Part of the cash and cash equivalents held by Council are restricted in their application and are not fully available for all Council's operations. The budgeted unrestricted cash statement above indicates Council's unrestricted cash and reserve balances, however a significant proportion of the unrestricted funds are earmarked as funding for the Infrastructure and Strategic Investment Reserve

#### 4. Debt compared to rates

Loans and borrowings	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Rates and Charges Revenue	124,313	134,278	146,485	12,207	9.1%	168,155	190,302	207,855
Interest bearing loans and borrowings	12,980	10,674	21,781	11,107	104.1%	18,087	1,789	1,412
<b>Indicator: Loans and borrowings compared to Rates</b>	<b>10.4%</b>	<b>7.9%</b>	<b>14.9%</b>	<b>6.9%</b>	<b>87.1%</b>	<b>10.8%</b>	<b>0.9%</b>	<b>0.7%</b>
Interest and principal repayments on interest bearing loans and borrowings	3,595	2,831	6,750	3,919	138.4%	9,253	9,182	3,324
<b>Indicator: Loans and borrowings repayments compared to rates</b>	<b>2.9%</b>	<b>2.1%</b>	<b>4.6%</b>	<b>2.5%</b>	<b>118.6%</b>	<b>5.5%</b>	<b>4.8%</b>	<b>1.6%</b>

These indicators measures the level of Council's total debt as a percentage of rate revenue, and the percentage of rate revenue required to service that debt respectively. The ratios increases moderately in 2021/22 due to the planned borrowing of \$17.201 million. The ratios however are projected drop significantly in 2023/24 due to accelerated repayment of loans and the projected significant increase in rate revenue in 2022/23 and beyond.

#### 5. Indebtedness

Indebtedness	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
<b>Non-current liabilities</b>	<b>81,266</b>	<b>89,474</b>	<b>106,573</b>	<b>17,100</b>	<b>19.1%</b>	<b>105,631</b>	<b>104,041</b>	<b>114,060</b>
Adjusted Underlying Revenue	183,813	198,306	204,162	5,856	3.0%	229,324	254,336	273,754
<b>Less</b>								
Grants - operating	30,006	36,948	29,843	(7,105)	-19.2%	30,663	31,583	32,531
<b>Own Source Revenue</b>	<b>153,807</b>	<b>161,358</b>	<b>174,320</b>	<b>12,961</b>	<b>8.0%</b>	<b>198,661</b>	<b>222,752</b>	<b>241,223</b>
<b>Indicator: Indebtedness</b>	<b>52.8%</b>	<b>55.5%</b>	<b>61.1%</b>	<b>5.7%</b>	<b>10.3%</b>	<b>53.2%</b>	<b>46.7%</b>	<b>47.3%</b>

## 6. Asset renewal

Asset renewal	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Asset Renewal & Upgrade Expenditure	33,710	30,033	51,193	21,160	70.5%	33,956	20,351	29,265
Depreciation	38,994	41,379	44,485	3,106	7.5%	50,055	54,448	58,738
<b>Indicator: Asset renewal</b>	<b>86.4%</b>	<b>72.6%</b>	<b>115.1%</b>	<b>42.5%</b>	<b>58.6%</b>	<b>67.8%</b>	<b>37.4%</b>	<b>49.8%</b>

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed. This would require future capital expenditure to renew assets base to their existing condition. The indicator for 2021/22 indicates Council's renewal expenditure (renewal plus upgrade) is higher than the annual depreciation charge, however the trend drops from 2022/23. While this is a useful indicator it should however be noted that depreciation is an accounting measure and may not always represent asset consumption on an annual basis, hence care should be used in its interpretation. Council also has a significant proportion of its assets constructed recently.

## 7. Rates concentration

Rates concentration	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Rates and Charges Revenue	124,313	134,278	146,485	12,207	9.1%	168,155	190,302	207,855
Adjusted Underlying Revenue	183,813	198,306	204,162	5,856	3.0%	229,324	254,336	273,754
<b>Indicator: Rates concentration</b>	<b>67.6%</b>	<b>67.7%</b>	<b>71.7%</b>	<b>4.0%</b>	<b>6.0%</b>	<b>73.3%</b>	<b>74.8%</b>	<b>75.9%</b>

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.

#### 8. Rates effort

Rates effort	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Rates and Charges Revenue	124,313	134,278	146,485	12,207	9.1%	168,155	190,302	207,855
CIV of rateable properties in the municipality	37,248,050	39,482,446	40,516,973	1,034,527	2.6%	42,542,821	44,669,963	46,903,461
<b>Indicator: Rates effort</b>	<b>0.00334</b>	<b>0.00340</b>	<b>0.00362</b>	<b>0.00021</b>	<b>6.3%</b>	<b>0.00395</b>	<b>0.00426</b>	<b>0.00443</b>

Rates effort is measured as rate revenue as a percentage of the capital improved value of rateable properties in the municipality.

#### 9. Efficiency

Efficiency	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
No. of property assessments	65,136	70,399	79,976	9,577	13.6%	88,214	95,534	100,124
Total expenses	186,639	197,221	207,749	10,528,504	5.3%	219,933	233,308	253,048
<b>Indicator: Expenditure level</b>	<b>\$ 2,865</b>	<b>\$ 2,801</b>	<b>\$ 2,598</b>	<b>\$ (203.81)</b>	<b>-7.3%</b>	<b>\$ 2,493</b>	<b>\$ 2,442</b>	<b>\$ 2,527</b>
Total income	455,956	493,471	482,362	(11,109,462)	-2.3%	507,253	483,551	540,180
<b>Indicator: Revenue level</b>	<b>\$ 7,000</b>	<b>\$ 7,010</b>	<b>\$ 6,031</b>	<b>\$ (978.27)</b>	<b>-14.0%</b>	<b>\$ 5,750</b>	<b>\$ 5,062</b>	<b>\$ 5,395</b>

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2021/22.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.



# FEES AND CHARGES



A thriving community where everyone belongs





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Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Corporate Services Management

## Risk & Performance

## Fire Prevention

Fire Prevention Notice		Administration Fee for Fire Prevention Cost include any associated Contractor charges				Y	N	Administration Fee for Fire Prevention Cost includes Contractor charges
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## Engagement & Advocacy

## Cemetery Operations

Supply of Approved Products	\$175.00	\$175.00	0.00%	\$0.00	Per Product	Y	N	-
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## Right of Interment

Agonas Standard Rose Memorial (Double)	\$2,005.00	\$2,005.00	0.00%	\$0.00	Per Unit	N	N	Cremation - Memorials
Agonas Tree Memorial (Multiple)	\$1,550.00	\$1,550.00	0.00%	\$0.00	Per Unit	Y	N	Burials - Graves
Garden Memorial (Bluestone/Beam edge)	\$545.00	\$545.00	0.00%	\$0.00	Per Unit	Y	N	Cremation - Memorials
Garden Memorial (Rock/Boulder)	\$605.00	\$605.00	0.00%	\$0.00	Per Unit	Y	N	Cremation - Memorials
Lawn Beam (Plaque/Headstone)	\$1,495.00	\$1,495.00	0.00%	\$0.00		Y	N	-
Lawn Beam Child (1– 5 years)	\$800.00	\$800.00	0.00%	\$0.00	Per Unit	Y	N	Burials - Graves
Lawn Beam Child (6-10 years)	\$875.00	\$875.00	0.00%	\$0.00	Per Unit	Y	N	Burial -Graves
Lawn Beam -Stillborn	\$545.00	\$545.00	0.00%	\$0.00	Per Unit	Y	N	Burials - Graves

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Right of Interment [continued]

Manchurian Pear Trees	\$1,035.00	\$1,035.00	0.00%	\$0.00		Y	N	Cremation - Memorials
Monumental	\$1,550.00	\$1,550.00	0.00%	\$0.00	Per Unit	Y	N	-
Niche Wall (Single)	\$515.00	\$515.00	0.00%	\$0.00	Per Unit	Y	N	Cremation - Memorials
Pre Need – Lawn Beam – Plaque/Headstone Section	\$1,610.00	\$1,610.00	0.00%	\$0.00		Y	N	-
Pre Need– Monumental	\$1,730.00	\$1,730.00	0.00%	\$0.00		Y	N	-
Red and White Rose Gardens	\$2,805.00	\$2,805.00	0.00%	\$0.00		Y	N	-
Rose Garden/Garden Beds (Double)	\$1,035.00	\$1,035.00	0.00%	\$0.00	Per Unit	Y	N	Cremation - Memorials
Rose Garden/Garden Beds (Single)	\$545.00	\$545.00	0.00%	\$0.00	Per Unit	Y	N	Cremation - Memorials

## Interment

Additional Inscription	\$70.00	\$70.00	0.00%	\$0.00		Y	N	-
Additional Operating Hours for Activity	\$155.00	\$155.00	0.00%	\$0.00		Y	N	-
Cancellation of Order to Dig Grave	\$265.00	\$265.00	0.00%	\$0.00	Per Unit	Y	N	-
Copy of Certificate of Right of Interment	\$35.00	\$35.00	0.00%	\$0.00	Per Certificate	Y	N	-
Record Search Fee	\$35.00	\$35.00	0.00%	\$0.00	Per Hour	Y	N	Per hour or Part There Of
Sand or Special Material for Backfilling	\$220.00	\$220.00	0.00%	\$0.00	Per Request	Y	N	-
Sinking Grave 1.8m deep (Single) / 2.2m (Double)	\$1,335.00	\$1,335.00	0.00%	\$0.00	Per Unit	Y	Y	-
Sinking Grave 2.2m (Double) Section 15 Only	\$1,650.00	\$1,650.00	0.00%	\$0.00	Per Unit	Y	Y	-
Sinking Grave 1.8m (Single) Section 15 Only	\$1,490.00	\$1,490.00	0.00%	\$0.00	Per Unit	Y	Y	-
Sinking Grave 2.7m deep (Triple)	\$1,640.00	\$1,640.00	0.00%	\$0.00	Per Unit	Y	Y	-
Stillborn	\$455.00	\$455.00	0.00%	\$0.00	Per Unit	Y	Y	-
Child (1-5yrs)	\$505.00	\$505.00	0.00%	\$0.00	Per Unit	Y	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Interment [continued]

Child (6-10yrs)	\$640.00	\$640.00	0.00%	\$0.00	Per Unit	Y	Y	-
Additional – Oversize Casket/Coffin (greater than 650mm wide or 2050mm long)	\$250.00	\$250.00	0.00%	\$0.00	Per Unit	Y	Y	-
Additional – Inaccessible grave (Full or partial hand digging required)	\$640.00	\$640.00	0.00%	\$0.00	Per Unit	Y	Y	-
Reopen (Plaque/Headstone Section)	\$1,335.00	\$1,335.00	0.00%	\$0.00	Per Unit	Y	Y	-
Reopen (Monumental – no cover)	\$1,335.00	\$1,335.00	0.00%	\$0.00	Per Unit	Y	Y	-
Reopen (Monumental – chip top)	\$1,580.00	\$1,580.00	0.00%	\$0.00	Per Unit	Y	Y	-
Reopen (Monumental – ledger)	\$2,140.00	\$2,140.00	0.00%	\$0.00	Per Unit	Y	Y	-
Additional – Removal of ledger/monument	\$505.00	\$505.00	0.00%	\$0.00	Per Unit	Y	Y	-
Services outside prescribed hours 10.00am to 4.00pm Monday to Friday	\$345.00	\$345.00	0.00%	\$0.00	Per Unit	Y	N	-
Services on Saturday, Sunday & Public Holidays	\$655.00	\$655.00	0.00%	\$0.00	Per Unit	Y	N	-
Cremated remains into a grave site	\$225.50	\$225.50	0.00%	\$0.00	Per Unit	Y	Y	-
Cremated remains into a garden memorial	\$225.00	\$225.00	0.00%	\$0.00	Per Unit	Y	Y	-
Cremated remains into a wall memorial	\$135.00	\$135.00	0.00%	\$0.00	Per Unit	Y	Y	-
Cremated Remains – Scattering of Cremated Remains	\$210.00	\$210.00	0.00%	\$0.00	Per Unit	Y	Y	-
Exhumation Fee (as authorised)	\$4,805.00	\$4,805.00	0.00%	\$0.00	Per Unit	Y	Y	-
Lift & Reposition	\$3,215.00	\$3,215.00	0.00%	\$0.00	Per Unit	N	Y	-
Removal of ashes (Niche Wall)	\$90.00	\$90.00	0.00%	\$0.00	Per Unit	N	Y	-
Attendance for Ashes Interment	\$165.00	\$165.00	0.00%	\$0.00	Per Unit	Y	Y	-
Niche Wall (ashes only) Wall Bud Vase – screwed connection	\$110.00	\$110.00	0.00%	\$0.00	Per Unit	N	N	-
Location Probing	\$260.00	\$260.00	0.00%	\$0.00	Per Unit	N	Y	-

## Memorial

Additional Inscription – Minor Renovation Work	\$120.00	\$120.00	0.00%	\$0.00	Per Permit	Y	N	Single Grave
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Memorial [continued]

Additional Inspection for Monument	\$44.00	\$44.00		0.00%	\$0.00	Per Permit	Y	N	Application for Second and for each additional inspection for Monument Completion Certificate
Affixing Bronze and or Granite Panel – Above Ground Cremation	\$44.00	\$44.00		0.00%	\$0.00	952	Y	N	Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Base by Cemetery	\$105.00	\$105.00		0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze Externally Supplied Plaque and or Granite Panel Affixing or installation or placement fee
Base by Cemetery	\$105.00	\$105.00		0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze Externally Supplied Plaque and or Granite Panel Supply of concrete rest, spacing block or other necessary base
Cemetery Trust Records – Search	\$35.00	\$35.00		0.00%	\$0.00	Per Item	Y	N	Fee charged to cover costs associated with providing the information, copies or extracts fro, cemetery trust records
Copy or Reissue of Certificate previously issued	\$35.00	\$35.00		0.00%	\$0.00	Per Copy	Y	N	Cremation or Interment Deed, Right of Interment
Crypt Shutters	\$105.00	\$105.00		0.00%	\$0.00	Per Crypt	Y	N	-
In Ground Cremation	\$105.00	\$105.00		0.00%	\$0.00	Per	Y	N	

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Memorial [continued]

In Ground Cremation	\$105.00	\$105.00		0.00%	\$0.00	Permit	Y	N	Affixing Bronze And Or Granite Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Lawn Grave or Lawn Beam	\$44.00	\$44.00		0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze and or Graniute Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Major Renovation Work – Additonal	\$44.00	\$44.00		0.00%	\$0.00	Per Permit	Y	N	Each additional contiguous grave forming the same monument
Major Renovation Work – Single Grave	\$165.00	\$165.00		0.00%	\$0.00	Per Permit	Y	N	-
Memorialisation – Vase	\$110.00	\$110.00		0.00%	\$0.00	Per Unit	Y	N	-
New Headstone and Base with Existing Foundation – Additonal	\$44.00	\$44.00		0.00%	\$0.00	Per Permit	Y	N	Each additional contigous grave forming the same monument
New Headstone and Base with Existing Foundation – Single Grave	\$150.00	\$150.00		0.00%	\$0.00	Per Permit	Y	N	-
New Headstone and Base without Existing Foundation – Additional	\$44.00	\$44.00		0.00%	\$0.00	Per Permit	Y	N	Each additional contigous grave forming the same monument
New Headstone and Base without Existing Foundation – Single Grave	\$165.00	\$165.00		0.00%	\$0.00	Per Permit	Y	N	-

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Memorial [continued]

New Monument with Existing Foundation – Additional	\$55.00	\$55.00	0.00%	\$0.00	Per Permit	Y	N	Each Monument with Existing Foundation
New Monument with Existing Foundation -Single Grave	\$190.00	\$190.00	0.00%	\$0.00	Per Permit	Y	N	-
New Monument without Existing Foundation – Additional	\$70.00	\$70.00	0.00%	\$0.00	Per Permit	Y	N	Each additional contiguous grave forming the same monument
New Monument without Existing Foundation -Single Grave	\$210.00	\$210.00	0.00%	\$0.00	Per Permit	Y	N	-
Weekend or Public Holiday Access	\$120.00	\$120.00	0.00%	\$0.00	Per Permit	Y	N	For memorial installation with prior approval
Weekend or Public Holiday Access +4 hours	\$230.00	\$230.00	0.00%	\$0.00	Per Permit	Y	N	For Memorial Installation with Prior Approval

## Festival & Events

### Events

#### Event Vendor Fees

Event Vendor Fees Djerriwarrh Festival	\$400.00	\$400.00	0.00%	\$0.00	Per Event	N	Y	Vendor Fee
Event Vendor Fees Carols by Candlelight	\$300.00	\$300.00	0.00%	\$0.00	Per Event	N	Y	Vendor Fee

#### Market Stall Fee

Market Stall Fee	\$70.00	\$70.00	0.00%	\$0.00	Per Stall	N	Y	3m by 3m
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Finance

### Rates

#### Rates Information

Copy of Previous Years Rates & Valuation Notice	\$15.45	\$15.68	1.49%	\$0.23	Per request	N	N	-
Interest on outstanding rates	Penalty interest rate approved by Minister				Per request	N	N	As set by Attorney General

### Land Information

Land Information Certificates	Land Information Certificates - As per the Local Government (General) Regulations 2015				Per Certificate	N	N	-
Land Information certificates same day service (in additional to statutory fee)	\$45.00	\$45.00	0.00%	\$0.00	Per Certificate	N	N	-
Rate History Search	\$51.50	\$51.50	0.00%	\$0.00	Per hour	N	N	-

### Supplementary Valuations

Supplementary Valuations City West Water	\$28.00	\$28.45	1.61%	\$0.45	Per Request	N	Y	-
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## Administration

### Other

Dishonoured Payment (Cheque, Direct debits) – Administration fee	\$15.00	\$15.00	0.00%	\$0.00	Per Dishonour	N	N	-
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Other [continued]

Water charges from stand pipe	\$5.40	\$5.40		0.00%	\$0.00	Per Kilo Litre	N	N	-
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## Planning & Development Management

### City Design Strategy & Environment

#### Planning Scheme Amendments

Planning Scheme Amendment – Stage 1	\$3,050.90	\$3,050.90		0.00%	\$0.00	(206 fee units)	Y	N	For a) Considering a request to amend a planning scheme and b) Taking Action required by Division 1 of Part 3 of the Act and c) Considering any submissions which do not seek a change to the amendment and d) If applicable, abandoning the amendment
Planning Scheme Amendment– Stage 2A up to (and including) 10 Submissions	\$15,121.00	\$15,121.00		0.00%	\$0.00	(1021 fee units); or	Y	N	For considering up to (and including) 10 submissions which seek to change an amendment and where necessary referring the submissions to a panel

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc	GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$			

## Planning Scheme Amendments [continued]

Planning Scheme Amendment – Stage 2A – Between 11 (and including) 20 Submissions	\$30,212.40	\$30,212.40		0.00%	\$0.00	(2040 fee units)	Y	N	For considering 11 (and including) 20 submissions which seek to change an amendment and where necessary referring the submission to the panel.
Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$40,386.90	\$40,386.90		0.00%	\$0.00	(2727 fee units)	Y	N	For considering Submissions that exceed 20 submissions which include: a) Seek to change an amendment and where necessary referring the submissions to a panel b) Providing assistance to a panel in accordance with Section 158 of Act c) Making a submission to a panel under Part 8 of the Act at a hearing referred to in Section 24 (b) of the Act d) After considering submissions and the panel's report, abandoning the amendment
Planning Scheme Amendment – Stage 3	\$481.30	\$481.30		0.00%	\$0.00	(32.5 fee	Y	N	For:

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc	GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$			

## Planning Scheme Amendments [continued]

Planning Scheme Amendment – Stage 3	\$481.30	\$481.30		0.00%	\$0.00	units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority	Y	N	a) Adopting the amendment or part of the amendment, in accordance with Section 29 of the Act b) Submitting the amendment for approval by the Minister in Accordance with Section 31 of the Act c) Giving Notice of the approval of the amendment required by section 36 (2) of the Act
Planning Scheme Amendment – Stage 4	\$481.30	\$481.30		0.00%	\$0.00	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority – This Fee is paid to the Minister	Y	N	Paid to the Minister for: a) Consideration by the Minister of a request to approve the amendment in accordance if Section 35 of the Act b) Giving Notice of approval of the amendment in accordance with section (36)1 of the act

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Planning Scheme Amendments [continued]

Planning Scheme Amendment – Minister Request – Section 20A	\$962.70	\$962.70	0.00%	\$0.00	Per Application	Y	N	Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act
Planning Scheme Amendment – Minister Request – Section 20(4)	\$3,998.70	\$3,998.70	0.00%	\$0.00	Per Application	Y	N	Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act

## Landscaping

Fee charged to check the Landscape Plan	Landscape Plan check at 0.75% value of work				Per Cost Of Works	Y	N	-
Fee charged to supervise Landscape Works	Landscape Construction Supervision based on 2.5 % value of work				Per Cost of works	Y	N	-

## Operations

### Asset Protection

Asset Protection Permits	\$160.00	\$162.50	1.56%	\$2.50	Per Permit	N	Y	-
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc	Fee Increase /	Fee Increase /				
	GST	GST	(Decrease)	(Decrease)				
	\$	\$	%	\$				

## Asset Protection [continued]

Work Within Road Reserve Permit		A per Road Management Act	No of fee units	Y	N	Statutory Fee Units as Per the Road Management Act. Fee unit set by state.
Sect 60(3) Ind. Construct or change the means of entry to or exit from a controlled access road without authority (Individual)		10 Penalty Units	No of Statutory Fee units	Y	N	Statutory Penalty Units

## Waste Services

### Bins

Bin Retrieval, Delivery or Exchange Fee	\$45.00	\$45.00	0.00%	\$0.00	Per Attendance	N	Y	Upgrade or Downgrade of Bin
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### Recycling Facility

Bicycle Tyre – Non Resident	\$10.00	\$10.00	0.00%	\$0.00		N	Y	Bicycle Tyre - Non Resident
Bicycle Tyre – Resident	\$6.00	\$6.00	0.00%	\$0.00		N	Y	Bicycle Tyre - Resident
Car/Motorbike Tyre – Non Resident	\$15.00	\$15.00	0.00%	\$0.00	Per Tyre	N	Y	Car/Motorbike Tyre - Non Resident
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Non Resident (m3 rate, loads up to 1 tonne)	\$75.00	\$75.00	0.00%	\$0.00	Per Cubic Metre (Up to 1 tonne)	N	Y	Clean Inert Material - Non Resident - Up to 1 tonne (Bricks, Concrete or Tiles)

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Recycling Facility [continued]

Clean Inert Materials (clean loads of either brick, concrete or tiles) – Non Resident (per tonne rate, loads over 3m3)	\$187.50	\$187.50		0.00%		N	Y	Clean Inert Material - Non Resident - Per Tonne - (Bricks, Concrete or Tiles)
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Resident (m3 rate, loads up to 1 tonne)	\$60.00	\$60.00		0.00%	Per Cubic Metre (Up to 1 tonne)	N	Y	Clean Inert Materials - Resident - Up to 1 Tonne This includes loads of brick, concrete or tiles
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Resident (per tonne rate, loads over 3m3)	\$150.00	\$150.00		0.00%	Per Tonne (Over 3m3)	N	Y	Clean Inert Material - Resident - Per Tonne - (Bricks, Concrete or Tiles)
Fridges & Air Conditioners – Non Resident	\$25.00	\$25.00		0.00%	Per Item	N	Y	Fridges & Air Conditioners - Non Resident
Gas Bottles – (up to 9kgs, excludes car gas bottles) – Non Resident	\$10.00	\$10.00		0.00%		N	Y	Gas Bottles - (up to 9kgs, not car gas bottles) - Non Resident
Green Waste – Non Resident – Station Wagon or Equivalent	\$25.00	\$25.00		0.00%		N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Non Resident (m3 rate, loads up to 1 tonne)	\$75.00	\$75.00		0.00%	Per Cubic Metre (Up to 1 tonne)	N	Y	Green Waste - Non Resident - Up to 1 tonne
Green Waste – Non Resident (Min Charge / Boot Load / Up to 0.25m3)	\$12.50	\$12.50		0.00%	Up to .25m Metre Cubed	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Non Resident (per tonne rate, loads over 3m3)	\$190.00	\$190.00		0.00%		N	Y	Green Waste - Non Resident Rate - Per Tonne

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Recycling Facility [continued]

Green Waste – Resident – Station Wagon or Equivalent	\$20.00	\$20.00		0.00%	\$0.00	Per Load	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Resident (m3 rate, loads up to 1 tonne)	\$60.00	\$60.00		0.00%	\$0.00	Per Cubic Metre ( Up to 1 tonne)	N	Y	Green Waste - Resident - Up to 1 tonne
Green Waste – Resident (Min Charge / Boot Load / Up to 0.25m3)	\$10.00	\$10.00		0.00%	\$0.00	Up to 0.25 Metres Cubed	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Resident (per tonne rate, loads over 3m3)	\$150.00	\$150.00		0.00%	\$0.00		N	Y	Green Waste - Resident - Per Tonne
Hard Waste Collection (per collection rate, loads up to 3m3)	\$40.00	\$40.00		0.00%	\$0.00	Per Load	N	N	-
Large E Waste Item – Non Resident	\$10.00	\$10.00		0.00%	\$0.00		N	Y	Large - E Waste Item
Light Truck & 4WD Tyre – Non Resident	\$20.00	\$20.00		0.00%	\$0.00	Per Tyre	N	Y	Light Truck & 4WD Tyre - Non Resident
Mattresses/ Base – Non Resident	\$35.00	\$35.00		0.00%	\$0.00	Per Mattress	N	Y	Mattresses/ Base - Non Resident
Medium E– Waste Item – Non Resident	\$5.00	\$5.00		0.00%	\$0.00		N	Y	Medium E- Waste Item - Non Resident
Mixed Inert Material or Soil – Non Resident (m3 rate, loads up to 1 tonne)	\$115.00	\$115.00		0.00%	\$0.00	Per Cubic Metre ( Up to 1 tonne)	N	Y	Mixed Inert Material Or Soil - Non Resident - Up to 1 Tonne
Mixed Inert Material or Soil – Non Resident (per tonne rate, loads over 3m3)	\$290.00	\$290.00		0.00%	\$0.00		N	Y	Mixed Inert Material or Soil - Non Resident - Per Tonne
Mixed Inert Material or Soil – Resident (m3 rate, loads up to 1 tonne)	\$100.00	\$100.00		0.00%	\$0.00	Per Cubic Metre	N	Y	Mixed Inert Material Or Soil - Resident - Up to 1 tonne
Mixed Inert Material or Soil – Resident (per tonne rate, loads over 3m3)	\$250.00	\$250.00		0.00%	\$0.00	Per Tonne	N	Y	Mixed Inert Material or Soil - Resident - Per Tonne



Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Recycling Facility [continued]

Mixed Waste – Non Resident (m3 rate, loads up to 1 tonne)	\$85.00	\$85.00		0.00%	\$0.00	Per Cubic Metre	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Non Resident (Min Charge / Boot Load / Up to 0.25m3)	\$25.00	\$25.00		0.00%	\$0.00	Up to .25 Metres Squared	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Non Resident (per tonne rate, loads over 3m3)	\$215.00	\$215.00		0.00%	\$0.00		N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (m3 rate, loads up to 1 tonne)	\$70.00	\$70.00		0.00%	\$0.00	Per Cubic Metre	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (Min Charge / Boot Load / Up to 0.25m3)	\$17.50	\$17.50		0.00%	\$0.00		N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (per tonne rate, loads over 3m3)	\$175.00	\$175.00		0.00%	\$0.00	Per Tonne (Over 3m3)	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (Station Wagon or Equivalent)	\$25.00	\$25.00		0.00%	\$0.00		N	N	Mixed Waste - Resident - Station Wagon or Equivalent This fee applies to customers who do not reside in the City of Melton
Non Drum Muster Approved Drums – Non Resident	\$3.00	\$3.00		0.00%	\$0.00		N	Y	Non Drum Muster Approved Drums - Non Resident
Non Drum Muster Approved Drums – Resident	\$3.00	\$3.00		0.00%	\$0.00		N	Y	Non Drum Muster Approved Drums - Resident

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Recycling Facility [continued]

Other Tyres – Non Resident	Other Tyres - Not Bicycle, Car, motorcycle, light truck, 4wd tyres, Truck Tyres up to 1100 mm- Price on Application				Per Tyre	N	N	Other Tyres - Non Resident
Other Tyres – Resident	Other Tyres - Not bicycle, car, motorbike, light truck, 4wd or Truck Tyres up to 1100 mm. price is on application				Per Tyre	N	N	Other Tyres - Resident
Rims – Non Resident	\$5.00	\$5.00	0.00%	\$0.00	Per Rim	N	Y	Rims - Non Resident
Rims – Resident	\$2.00	\$2.00	0.00%	\$0.00	Per Rim	N	N	-
Small E– Waste Item – Non Resident	\$2.00	\$2.00	0.00%	\$0.00		N	Y	Small E- Waste Item - Non Resident
Truck Tyre up to 1100mm – Non Resident	\$35.00	\$35.00	0.00%	\$0.00		N	Y	Truck Tyre up to 1100mm - Non Resident
Truck Tyres (up to 1100mm) – Resident	\$30.00	\$30.00	0.00%	\$0.00	Per Tyre	N	N	-
Car/Motorbike Tyres – Resident	\$10.00	\$10.00	0.00%	\$0.00	Per Tyre	N	N	\$ 2.00 surcharge if tyre is still on rim.
Light truck/ 4 Wheel Drive Tyres – Resident	\$15.00	\$15.00	0.00%	\$0.00	Per Tyre	N	N	\$ 2.00 surcharge if tyre is still on rim.
Mattresses / Base – Resident	\$30.00	\$30.00	0.00%	\$0.00	Per Piece	N	Y	-
Mixed Waste – Non-Resident (Station Wagon or Equivalent)	\$40.00	\$40.00	0.00%	\$0.00	Per Load	N	N	-

## Engineering

## Infrastructure Planning

## Civil

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Civil [continued]

Engineering Civil Construction Supervision				2.5% Value of Work	Per Item	Y	N	Engineering Civil Construction Supervision
								10% of Cost of Lights, Supply and Installation.
Engineering Civil Plan Checking				0.75% Value of Work		Y	N	-
Non Standard Public Lighting				10% of Costs of Lights - Supply & Installation		N	N	-

## Works Within Road Reserve

Municipal Road Above 50 km/h – Nature Non Minor Works	\$349.00	\$355.00	1.72%	\$6.00	Per Works	Y	N	Municipal Road Speed Limit above 50 km/hr - Works Other than Minor Work. Work conducted on a nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Nature Minor Works	\$89.00	\$90.50	1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit above 50km/h Roadway Minor Works Works conducted on nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Roadway Minor Works	\$138.00	\$140.50	1.81%	\$2.50	Per Works	Y	N	Municipal Road Speed Limit above 50km/h - Minor Works Works conducted on roadway, shoulder or pathway (Asphalt/gravel road,

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Inc	GST	Fee Increase / (Decrease)				
	GST							
	\$	\$		%				

## Works Within Road Reserve [continued]

Municipal Road Above 50km/h – Roadway Minor Works	\$138.00	\$140.50		1.81%	\$2.50	Per Works	Y	N	Municipal Road Speed Limit above 50km/h - Minor Works Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Above 50km/h – Roadway Non Minor Works	\$639.00	\$649.00		1.56%	\$10.00	Per Works	Y	N	Municipal Road Speed Limit above 50km/h - Works Other than Minor Works. Conducted on Roadway, shoulder, or pathway. (Asphalt/Gravel Road, kerb & channel, concrete vehicle crossing and footpaths)  Conducted on roadway, shoulder or pathway. (Asphalt/Gravel road, kerb, & channel, concrete vehicle crossing and footpaths 43.1 fee units
Municipal Road Below 50km/h – Roadway Minor Works	\$138.00	\$140.50		1.81%	\$2.50	Per Works	Y	N	

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Works Within Road Reserve [continued]

Municipal Road Below 50km/h – Roadway Minor Works	\$138.00	\$140.50		1.81%	\$2.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less- Minor Works Works conducted on roadway, shoulder or pathway. (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Below 50km/h – Nature Minor Works	\$89.00	\$90.50		1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less- Nature Minor Works Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Nature Non Minor Works	\$89.00	\$90.50		1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less. Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Roadway Non Minor Works	\$349.00	\$355.00		1.72%	\$6.00	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less. Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Property Information

### Property

Stormwater Legal Point of Discharge	\$145.36	\$144.70	-0.45%	-\$0.66	Per Item	Y	N	Stormwater Legal Point of Discharge
Build over easements	\$150.00	\$150.00	0.00%	\$0.00	Per Item	N	N	Prescribed
Property Information				Prescribed	Per Item	Y	N	-

## Planning Services

### Subdivision Fees

Amendment Subdivision – Class 18	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 18 permit
Amendment Subdivision – Class 17	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 11 permit
Amendment Subdivision – Class 19	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 19 permit- Per 100 lots created
Amendment Subdivision – Class 20	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 20 permit
Amendment Subdivision – Class 21	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 21 permit
Amendment Subdivision – Class 22	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 16 permit

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Subdivision Fees [continued]

Subdivision Permit – Class 17	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	To subdivide an existing building (other than a class 9 permit)
Subdivision Permit – Class 18	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	To subdivide land into 2 lots (other than a class 9 or class 16 permit)
Subdivision Permit – Class 19	\$1,318.10	\$1,318.10		0.00%	\$0.00		Y	N	To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9)
Subdivision Permit – Class 20	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)
Subdivision Permit – Class 21	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	To complete a) Create, vary or remove a restriction within the meaning of the Subdivision Act 1988 b) Create or remove right of way c) Create, vary or remove an easement other than right of way d) Vary or remove a condition on the nature of an easement (other than right of way) in Crown grant

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Subdivision Fees [continued]

Subdivision Permit – Class 22	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	Subdivision Permit - Class 22
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## Planning Applications

Change of Use – Class 1	\$1,318.10	\$1,318.10		0.00%	\$0.00	Per Application	Y	N	An Application for change of use only
Other Development – Class 11	\$1,147.80	\$1,147.80		0.00%	\$0.00	Per Application	Y	N	To develop land (other than class 2, class 3 or class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less \$100,000
Other Development – Class 12	\$1,547.60	\$1,547.60		0.00%	\$0.00	Per Application	Y	N	To develop land (other than a class 4, class 5 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1 million
Other Development – Class 13	\$3,413.70	\$3,413.70		0.00%	\$0.00	Per Application	Y	N	To develop land (other than a class 6 or class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$1 million and not more than \$5 million



Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Planning Applications [continued]

Other Development – Class 14	\$8,700.90	\$8,700.90	0.00%	\$0.00	Per Application	Y	N	-
Other Development – Class 15	\$25,658.30	\$25,658.30	0.00%	\$0.00	Per Application	Y	N	To develop land (other than a class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$5 million and not more than \$15 million
Other Development – Class 16	\$57,670.10	\$57,670.10	0.00%	\$0.00	Per Application	Y	N	To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimate cost of development is more than \$50 million
Single Dwelling – Class 2	\$199.90	\$199.90	0.00%	\$0.00	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 or less

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Planning Applications [continued]

Single Dwelling – Class 3	\$629.40	\$629.40		0.00%	\$0.00	Per Application	Y	N	development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 but not more than \$100,000
Single Dwelling – Class 6	\$1,495.80	\$1,495.80		0.00%	\$0.00	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$1 million and \$ 2 million
Single Dwelling -Class 4	\$1,288.50	\$1,288.50		0.00%	\$0.00	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Planning Applications [continued]

Single Dwelling -Class 4	\$1,288.50	\$1,288.50		0.00%	\$0.00	Per Application	Y	N	consolidate land) if the estimated cost is \$100,000 but not more than \$500,000
Single Dwelling– Class 5	\$1,392.10	\$1,392.10		0.00%	\$0.00	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$500,000 but not more than \$1 million
VicSmart Application – Class 7	\$199.90	\$199.90		0.00%	\$0.00	Per Application	Y	N	VicSmart Application where the cost of develop is \$10,000 or less
VicSmart Application – Class 8	\$429.50	\$429.50		0.00%	\$0.00	Per Application	Y	N	VicSmart Application if te estimated cost of development is more than \$10,000
VicSmart Application – Class 9	\$199.90	\$199.90		0.00%	\$0.00	Per Application	Y	N	VicSmart Application to subdivide or consolidate land
VicSmart Application – Other than Class 7, 8 or 9	\$199.90	\$199.90		0.00%	\$0.00	Per Application	Y	N	VicSmart Application Class 10

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Planning Amendments

Amend or End a Section 173 Agreement	\$659.00	\$659.00	0.00%	\$0.00	Per Agreement	Y	N	Fee for an agreement to a proposal to amend or end an agreement under 173 of the act.
Amendment Change of Use– Class 1	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to a permit to change the use of land allowed by the permit or allow a new use of land
Amendment Development other than Single Dwelling – Class 2	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.
Amendment Other Development – Class 11,12,13,14,15 or 16 permit if cost of development is \$100,000 or less	\$1,147.80	\$1,147.80	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 10 permit
Amendment Other Development – Class 11,12,13,14,15 or 16 permit if cost of development is between \$100,000 and \$1,000,000	\$1,547.60	\$1,547.60	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 11 permit

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Planning Amendments [continued]

Amendment Other Development – Class 11,12,13,14,15 or 16 permit if the cost of development is more than \$1,000,000	\$3,413.70	\$3,413.70	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 12,13,14 or 15 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 if cost of additional development is more than \$10,000 but not more than \$100,000	\$629.40	\$629.40	0.00%	\$0.00		Y	N	Amendment to a class 3 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 if cost of additional development is more than \$100,000 but not more than \$500,000	\$1,288.50	\$1,288.50	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 4 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 permit if cost of additional development is more than \$500,000	\$1,392.10	\$1,392.10	0.00%	\$0.00	Per Application	Y	N	Amendment to a class 5 or class 6 permit
Amendment Single Dwelling– Class 2,3,4,5 or 6 Permit if cost of additional development is \$10,000 or less	\$199.90	\$199.90	0.00%	\$0.00	Per Application	Y	N	Amendment to a Class 2 Permit
Amendment Single Vic Smart – Class 7	\$199.90	\$199.90	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 7 permit
Amendment VicSmart – Class 8	\$429.50	\$429.50	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 8 permit
Amendment VicSmart – Class 9	\$199.90	\$199.90	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 9 permit

## Other Planning Fees

Advertising of Planning – Public Notice	\$20.00	\$21.00	5.00%	\$1.00	Per Notice	N	Y	Charge for each notice
Advertising of Planning applications – Over 10 notices	\$12.00	\$13.00	8.33%	\$1.00	Per Letter	N	Y	Per Letter after first 10 letters

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Other Planning Fees [continued]

Application – Property Planning Controls	\$150.00	\$160.00	6.67%	\$10.00	Per Application	N	Y	Application for Information of Property Planning Controls
Certificate of Compliance	\$333.70	\$325.80	-2.37%	-\$7.90	Per Certificate	Y	N	Issue a certificate of compliance
Demolition Approval	\$85.20	\$85.20	0.00%	\$0.00	Per Application	Y	N	Request for demolition approval
Other Fees – Combined Permits	Value of the fee is sum of the highest of the fees which would have applied if separate applications were made and 50% of each other fees which would have applied if separate applications were made					Y	N	Fee for combined permit applications
Planning Permit– Application Change of Use	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Permit	Y	N	Planning Permit - Application for Change of Use Only
Pre Application – Prior to Application	\$150.00	\$160.00	6.67%	\$10.00		N	Y	Pre Application - Prior to Application
Satisfaction Matter	\$325.80	\$325.80	0.00%	\$0.00	Each	Y	N	Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council
Advertising of planning application – up to 10 notices	\$100.00	\$105.00	5.00%	\$5.00	Per Application	N	Y	Discretionary fees
Copy of planning Permit (with associated plans) -Other	\$150.00	\$160.00	6.67%	\$10.00	Per Application	N	Y	Discretionary fees - Other
Copy of planning Permit (with associated plans) -Residential	\$100.00	\$105.00	5.00%	\$5.00	Per Application	N	Y	Discretionary fees - Residential

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Other Planning Fees [continued]

Development plan approval	\$250.00	\$260.00	4.00%	\$10.00	Per Application	N	Y	Discretionary fees
Extension of time	\$175.00	\$185.00	5.71%	\$10.00	Per Application	N	Y	Discretionary fees
Planning Controls	\$160 or Planning Controls and Copy of Permit & Plans				Per Application	N	Y	-
								Discretionary fees
Precinct plan approval	\$600.00	\$625.00	4.17%	\$25.00	Per Application	N	Y	Discretionary fees
Property enquiries & searches	\$150.00	\$160.00	6.67%	\$10.00	Per Application	N	Y	Discretionary fees
Request to vary precinct plan approval	\$250.00	\$260.00	4.00%	\$10.00	Per Application	N	Y	Discretionary fees
Researching existing use right or non-conforming use right	\$230.00	\$240.00	4.35%	\$10.00	Per Application	N	Y	Discretionary fees
Secondary Consent Applications	\$500.00	\$520.00	4.00%	\$20.00	Per Application	N	Y	Discretionary Fees

## Subdivision Certification

Amended Certified Plan	\$140.70	\$140.70	0.00%	\$0.00		Y	N	Certificate issues to show amended certified plan under Section 11(1) of the Act
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Subdivision Certification [continued]

Alteration of Plan	\$111.10	\$111.10		0.00%		Y	N	Alteration of plan under section 10(2) of the Act
Certification of Plan of Subdivision	\$174.80	\$174.80		0.00%	Per Certificate	Y	N	Certificate of Plan of Subdivision

## Community Safety

Interest on Unpaid Money – Section 227 A Local Government Act	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983				Per Application	Y	N	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983
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## Accommodation

Prescribed Accommodation Premises – Up to 5 people	\$220 plus \$22 Per Additional Person over 5				Per Application	Y	N	-
Prescribed Accommodation Premises – rooming houses Up to 4 people	\$220 plus \$22 Per Additional Person over 5				Per Application	Y	N	-

## Animal Registration

Deceased Refund	Pro Rata 50% of Reduction - Per Half				Per Half	N	N	Pro Rata 50% Reduction
Pro Rata Registration	Pro Rata Rate 50% Reduction Per Half				Per Half	Y	N	Pro Rata Rate - 50% Reduction



Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Animal Registration [continued]

Unsterilised Dog – Full Fee	\$150.00	\$153.00	2.00%	\$3.00	Per Animal	Y	N	-
Unsterilised Dog – Full Fee (Pensioner)	\$75.00	\$76.50	2.00%	\$1.50	Per Animal	Y	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption)	\$108.00	\$111.00	2.78%	\$3.00	Per Animal	Y	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption) Pensioner	\$54.00	\$55.00	1.85%	\$1.00	Per Animal	Y	N	-
Sterilised Dog – Reduced Fee	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Sterilised Dog – Reduced Fee (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Sterilised Cat – Reduced Fee	\$36.00	\$37.00	2.78%	\$1.00	Per Animal	N	N	-
Sterilised Cat – Reduced Fee (Pensioner)	\$18.00	\$18.50	2.78%	\$0.50	Per Animal	N	N	-
Micro chipped Dog (Registered Prior to 10th April 2013)	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Micro chipped Dog (Registered Prior to 10th April 2013) (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Micro chipped Cat (Registered prior to 10th April 2013)	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	N	N	-
Micro chipped Cat (Registered prior to 10th April 2013) (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-
Dog kept for breeding by Domestic Animal Business	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Dog kept for breeding by Domestic Animal Business (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Cat kept for breeding by Domestic Animal Business	\$36.00	\$37.00	2.78%	\$1.00	Per Animal	N	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Animal Registration [continued]

Cat kept for breeding by Domestic Animal Business (Pensioner)	\$18.00	\$18.50	2.78%	\$0.50	Per Animal	N	N	-
Approved Applicable Obedience Trained Dog	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Approved Applicable Obedience Trained Dog (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Unsterilised Working Dog – Livestock	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Unsterilised Working Dog – Livestock(Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Sterilised Working Dog – Livestock	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Sterilised Working Dog – Livestock (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Dangerous Dog – Guard Dog Non-Residential Premises	\$171.50	\$174.50	1.75%	\$3.00	Per Animal	N	N	-
Declared Restricted Breed Dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Declared Dangerous Dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Declared Menacing dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Dog > 10 years old	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	Y	N	-
Dog > 10 years old (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	Y	N	-
Cat > 10 years old	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	Y	N	-
Cat > 10 years old (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Animal Registration [continued]

FCC, CV or Approved Applicable Organisation Registered Cat	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	N	N	-
FCC, CV or Approved Applicable Organisation Registered Cat (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-
VCA or Approved Applicable Organisation Registered Dog	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	Y	N	-
VCA or Approved Applicable Organisation Registered Dog (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	Y	N	-
Dog or Cat Surrender Fee	\$0.00	\$0.00	∞	∞	Per Animal	Y	Y	-
Microchip	\$85.50	\$87.00	1.75%	\$1.50	Per Animal	N	Y	-

## Animal Adoption

Adoption Cost for Animal (Male) – Dog	\$311.00	\$316.00	1.61%	\$5.00	Per Animal	N	N	Does not include registration fee - Dog
Adoption Cost for Animal (Female) – Dog	\$373.00	\$379.00	1.61%	\$6.00	Per Animal	N	N	Does not include registration fee
Adoption Cost for Animal (Male) – Cat	\$60.00	\$61.00	1.67%	\$1.00	Per Animal	N	N	Does not include registration fee -Cat
Adoption Cost for Animal (Female) – Cat	\$80.00	\$81.50	1.88%	\$1.50	Per Animal	N	N	Does not include Registration Fee - Cat

## Building Lodgement

Request for building Permit information – Regulation 51 (1), (2), & (3)	As per Regulations				Per Information	Y	N	-
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Building Lodgement [continued]

Council consent/discretion – Part 5 Siting Requirements (Reg 73-97)	As per Regulations				Per Inspection	Y	N	-
Affected Owners Written Consultation Fee	\$129.00	\$131.00	1.55%	\$2.00	Per Lodgement	N	Y	-
Lodgement fees – Other Classes	As per Regulations				Per Lodgement	Y	N	-
Building permit lodgement fees (section 30)	As per Regulations				Per Lodgement	N	N	-
Council consent/discretion Non – Siting Matters (Reg 310, 513,515,604,801,802, & 806)	As per Regulations				Per Lodgement	Y	N	-
Domestic Building Plans Search Fee (non – refundable)	\$99.00	\$100.50	1.52%	\$1.50	Per Search	N	Y	-
Commercial Building Plans Search Fee (non – refundable)	\$191.00	\$194.00	1.57%	\$3.00	Per Search	N	Y	-
Copy of Building Permit Form	\$11.80	\$12.00	1.69%	\$0.20	Per Item	N	Y	-
Copies of plans (Maximum of 10 A3's) must also include search fee	\$56.00	\$57.00	1.79%	\$1.00	Per Search	N	Y	-
Copies of A1 Plans (each)	\$6.30	\$6.30	0.00%	\$0.00	Per Copy	N	Y	-
Copies of occupancy Permits must also include search fee	\$27.95	\$28.40	1.61%	\$0.45	Per Permit	N	Y	-
Copies of Building Insurance certificate include search fee	\$27.95	\$28.40	1.61%	\$0.45	Per Certificate	N	Y	-
Copies of Soil Report must also include search fee	\$56.00	\$57.00	1.79%	\$1.00	Per Search	N	Y	-
Copies of Structural Computations must also include search fee	\$85.00	\$86.50	1.76%	\$1.50	Per Search	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Building Permit

Private function – Seniors Rate	\$233.00	\$233.00	0.00%	\$0.00	Per Hire	N	Y	-
Seniors Community Groups – Permanent	\$7.20	\$7.20	0.00%	\$0.00	Per Hour	N	Y	-
Domestic Building Work Value of Works < \$50,000	\$4,400.00	\$4,610.00	4.77%	\$210.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$50,001 < \$1000,000	\$4,950.00	\$5,190.00	4.85%	\$240.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$100,001 < \$250,000	\$5,500.00	\$5,770.00	4.91%	\$270.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$250,001 < \$500,000	\$6,050.00	\$6,350.00	4.96%	\$300.00	Per Item	Y	Y	-
Two storey domestic building work additional fee	\$891.00	\$935.00	4.94%	\$44.00	Per Item	Y	Y	-
Relocated Dwelling	\$6,820.00	\$7,160.00	4.99%	\$340.00	Per Item	Y	Y	-
Commercial Building Work < 500 sq. M.	\$5,500.00	\$5,770.00	4.91%	\$270.00	Per Item	Y	Y	-
Sheds, Verandas, Pergolas, Carport, or Masks, etc	\$2,200.00	\$2,300.00	4.55%	\$100.00	Per Item	Y	Y	-
Building Permit – Fence	\$2,200.00	\$2,300.00	4.55%	\$100.00	Per Item	Y	Y	-
Building Permit – Retaining Wall	\$2,200.00	\$2,300.00	4.55%	\$100.00	Per Item	Y	Y	-
Building Permit – Restump	\$3,300.00	\$3,460.00	4.85%	\$160.00	Per Item	Y	Y	-
Building Permit – Swimming Pool	\$3,300.00	\$3,460.00	4.85%	\$160.00	Per Item	Y	Y	Include a Fence
Building Permit – Demolition	\$3,300.00	\$3,460.00	4.85%	\$160.00	Per Item	Y	Y	-
Building Permit – Temporary Structure & Special Use Permit	\$773.00	\$785.00	1.55%	\$12.00	Per Item	Y	Y	-
Building Permit – Illegal Building Works			125 % of Permit Fee		Per Item	Y	Y	-
Building Inspection	\$199.50	\$206.50	3.51%	\$7.00	Per Inspection	N	Y	-
Building Notice Administration Fee	\$518.00	\$526.00	1.54%	\$8.00	Per Inspection	N	Y	-
Building Inspection Compliance Certificate	\$247.00	\$251.00	1.62%	\$4.00	Per Inspection	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Caravan Parks

Fixed Statutory Fee				Fixed Statutory Fee		N	N	-
Transfer – % of Registration				% of Registration		N	N	-

## Environmental Health

Copy of Document -Environmental Health Record	\$26.95	\$26.95	0.00%	\$0.00	Per Application	Y	Y	% of Registration
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## Food Act

Health Food Act – Class 1	\$810.00	\$830.00	2.47%	\$20.00	Per Application	Y	N	-
Health Food Act – Class 2	\$730.00	\$750.00	2.74%	\$20.00	Per Application	Y	N	-
Health Food Act – Class 3	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Class 2 & Class 3 Premises (Sporting Body)				25% of Annual Fee	Per Application	Y	N	-
Short term Mobile / Temporary Food Premises >3 months				25% of Annual Fee	Per Application	Y	N	-
Registration Renewal Fee reduced by 25% Per quarter (calendar year)				25% Per Quarter	Per Application	Y	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Food Act [continued]

Water Transport Vehicles – class 3 fee Per vehicle	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Application fee for plan assessment FA	\$350.00	\$360.00	2.86%	\$10.00	Per Application	N	N	% of Registration
Transfer of Registration FA				% of Registration	Per Application	Y	N	-
Transfer Inspection – within 5 days FA	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Transfer Inspection – within 24 hrs FA	\$690.00	\$700.00	1.45%	\$10.00	Per Application	Y	N	-
Hairdressers once off registration	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-

## Health Act

Health Act Premises	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-
Registration Fees Reduced by 25% per Quarter HA				Registration fees reduced by 25% per quarter (calendar year)	Per Application	Y	N	-
Application fee for plan assessment HA	\$330.00	\$340.00	3.03%	\$10.00	Per Application	Y	N	-
Transfer of Registration HA				Transfer of registration 50%	Per Application	Y	N	-

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Health Act [continued]

Transfer Inspection – within 5 days	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-
Transfer Inspection – within 24 hrs	\$370.00	\$380.00	2.70%	\$10.00	Per Application	Y	N	-

## Impounded Animals

Dangerous Dog – Collars	\$50.00	\$50.00	0.00%	\$0.00	Per Collar	N	N	Dangerous Dog Collar
Dangerous Dogs – Signs	\$70.00	\$70.00	0.00%	\$0.00		N	N	Dangerous Dogs - Sign
Impound Livestock – Labour Charge – Business Hours	\$50.00	\$50.00	0.00%	-\$0.01	Per Hour	N	Y	Hourly charge Council Officer to attend to transportation of animals during normal business hours
Impound Livestock – Labour Charge – Double Time	\$100.00	\$100.00	0.00%	\$0.00	Per Hour	N	Y	Charge to council officers to attend to impound livestock.
Impound Livestock – Labour Charge -Time & Half	\$75.00	\$75.00	0.00%	\$0.00	Per Hour	N	Y	To attend to the transportation of stock by Council Officers outside of business hours
Stock Transportation Fee	Fee Range from \$10 to \$2000- At Cost				Per Animal	Y	N	Contractor Fee - Freight Cost of Contractor
Transport Livestock – Load	\$150.00	\$150.00	0.00%	\$0.00	Per Load	N	Y	Transportation of Animals - use of stock trailer
Animal Trap Hire – Deposit	\$54.00	\$55.00	1.85%	\$1.00	Per Animal	N	Y	-



Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Impounded Animals [continued]

Impounded Animal – Release Fee Dog	\$87.00	\$88.50	1.72%	\$1.50	Per Animal	Y	N	-
Impounded Animal – Release Fee Cat	\$43.50	\$44.50	2.30%	\$1.00	Per Animal	Y	N	-
Impounded Animal – Daily Fee – Dog	\$17.00	\$18.00	5.88%	\$1.00	Per Animal	Y	N	-
Impounded Animal – Daily Fee – Cat	\$15.00	\$15.50	3.33%	\$0.50	Per Animal	Y	N	-
Impounded Livestock – Release Fee (each animal)	\$59.00	\$60.00	1.69%	\$1.00	Per Animal	Y	N	-
Impounded Livestock – Daily Fee (each animal)	\$17.00	\$17.50	2.94%	\$0.50	Per Animal	Y	N	-
Registration and Renewal of Premises to Conduct DAB	\$550.00	\$550.00	0.00%	\$0.00	Per Animal	Y	N	-

## Parking

Parking Penalty			0.5% of Penalty		Per Penalty	Y	N	Section 87 (4) of the Road Safety Act 1986
Impounded Vehicle – Small – Release Fee	\$456.00	\$463.00	1.54%	\$7.00	Per Vehicle	N	Y	Includes Station Wagons  Small vehicle includes Sedans, Wagons etc.
Impounded Vehicle – Large – Release Fee	\$456.00	\$463.00	1.54%	\$7.00	Per Vehicle	Y	Y	Includes Vans & Trucks  Large vehicle includes Vans, Trucks etc.

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Parking [continued]

Impounded Vehicle Heavy – Release Fee				Release Fee	Per Vehicle	Y	Y	Vehicle with GVM of 4.5 tonne or more; including cost of towing  Heavy Vehicle - vehicle with a GVM of 4.5 tonnes or more
Impounded Vehicle – Daily Fee	\$21.75	\$22.10	1.61%	\$0.35	Per Vehicle	Y	Y	-
Parking Permit for People with Disabilities – Replacement of lost or stolen Permits	\$0.00	\$0.00	∞	∞	Per Application	N	Y	-

## Regulatory Services

General Inspection Fee	\$150.50	\$150.50	0.00%	\$0.00	Per Hour	N	N	-
Late fee % of Registration Fee				Late Fee % of Registration Fee	Per Fee	N	N	Applies when Registration Fees are not submitted by the due date
Impound Release Fee – Signs, Shopping Trolleys, Local Laws – Release from Impound	\$93.50	\$95.00	1.60%	\$1.50	Per Trolley	Y	N	-
Permit Application Fee (includes charity bin, display of goods, advertising board/A-frame, caravan, unregistered vehicle, street trade etc.)	\$107.50	\$107.50	0.00%	\$0.00	Per Permit	Y	N	-
General Local Law Application Fee – Permits – Shipping container up to 7 days	\$33.00	\$33.00	0.00%	\$0.00	Per Permit	Y	N	-
General Local Law Application Fee – Permits – Shipping container longer than 7 days up to 6 months	\$107.50	\$107.50	0.00%	\$0.00	Per Permit	Y	N	-
Amendment of an existing Permit	\$52.00	\$53.00	1.92%	\$1.00	Per Permit	Y	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Regulatory Services [continued]

Permit Application Fee – (Bi-Yearly) Multiple animals	\$107.50	\$110.00	2.33%	\$2.50	Per Permit	Y	N	-
Multiple Animal Permit Amendment Fee	\$52.00	\$53.00	1.92%	\$1.00	Per Permit	Y	Y	-
Local Laws Permit – Pro Rata Rate 50% reduction Per half	Pro Rata Rate 50% reduction Per half				Per Permit	N	N	-

## Septic Tanks

Amend a Permit	\$0.00	\$151.70	∞	∞		Y	N	Permit to amend a septic tank permit
Construct, Install or Alter Septic Tank (OWMS)	\$0.00	\$723.90	∞	∞	Per Application	Y	N	A permit application for the difference in Council's cost base
Exemption – Septic Tank Permit	\$0.00	\$217.30	∞	∞	Per Application	Y	N	Application to exempt the requirement to renew permit for septic tanks
Minor Alteration to Septic Tank (OWMS)	\$0.00	\$551.70	∞	∞	Per Application	N	N	A flat fee for simple permit alterations - simpler and lower variability in accordance in new government legislation  37.25 Fee units
Renew a Permit	\$0.00	\$123.10	∞	∞	Per Permit	Y	N	Fee to renew septic tank permit
Transfer a Permit	\$0.00	\$147.10	∞	∞		Y	N	Fee for transfer of a permit for septic tanks

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Septic Tanks [continued]

Septic Tank Application	\$610.00	\$610.00	0.00%	\$0.00	Per Applicatio n	N	N	-
Septic Tank Alteration	\$500.00	\$500.00	0.00%	\$0.00	Per Applicatio n	N	N	-

## Council Land

Permit Application Fee	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	-
Bond	\$643.00	\$653.00	1.56%	\$10.00	Per Applicatio n	N	N	-
Annual fee for Pointer Boards – Real Estate advertising signage	\$537.00	\$546.00	1.68%	\$9.00	Per Applicatio n	N	N	-
Permit Application Fee for Placement of Tables & Chairs (outdoor eating – street trade) etc.	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	-
Annual Renewal Fee (outdoor eating – street trade)	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	-
Outdoor eating – Per table (in addition to application fee & renewal fee)	\$26.95	\$27.35	1.48%	\$0.40	Per Applicatio n	N	Y	-
Outdoor eating – Per chair (in addition to application fee & renewal fee)	\$11.40	\$11.60	1.75%	\$0.20	Per Applicatio n	N	Y	-
Food Van Sites – Monday to Friday – Annual Permit Fee	Food Van Sites Monday to Friday Annual Permit Fee				Per Applicatio n	N	N	-

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Council Land [continued]

Food Van Sites Saturday and Sunday– Annual Permit Fee	\$1,200.00	\$1,220.00	1.67%	\$20.00	Per Applicatio n	N	N	-
Rubbish Skip / Bulk Waste Container	\$86.00	\$87.50	1.74%	\$1.50	Per Applicatio n	N	N	-
Hoarding Permit Application Fee	\$204.00	\$207.50	1.72%	\$3.50	Per Applicatio n	N	N	-
Occupation of Nature Strip / Footpath (eg Site hut)	\$103.50	\$105.50	1.93%	\$2.00	Per Applicatio n	N	N	-
Parking Bay for Construction Activities Per Day	\$70.00	\$71.50	2.14%	\$1.50	Per Applicatio n	N	N	-
Bond – Occupation of Nature Strip / Footpath	\$214.50	\$218.00	1.63%	\$3.50	Per Applicatio n	N	N	-
Use of outdoor eating – Per bench seat (in addition to application fee & renewal fee)	\$21.75	\$22.10	1.61%	\$0.35	Per Applicatio n	N	N	-
Per A-frame – (Street trade – Application on its own with no Outdoor eating – No additional fee if Outdoor eating application made)	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	-
Busking, Soliciting, Pop up stalls, Sale of goods, Street selling collections and Distribution	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	Exemption- Charities, Not for profit, Community group/Individual - no fee to be applied)
Permit Application Fee – Circus	\$107.50	\$110.00	2.33%	\$2.50	Per Applicatio n	N	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Council Land [continued]

Rent Per day – Circus	\$225.50	\$225.50		0.00%	\$0.00	Per Application	N	Y	-
Bond – Circus	\$3,435.00	\$3,490.00		1.60%	\$55.00	Per Application	N	N	-

## Swimming Pools

Lodgement of Compliance Certificate	\$20.40	\$20.40		0.00%	\$0.00	Per Certificate	Y	N	Lodgement of Compliance Certificate
Lodgement of Non Compliance Certificate	\$386.00	\$386.00		0.00%	\$0.00	Per Certificate	Y	N	Lodgement of Non Compliance Certificate
Registration of a Public Pool – Over Three Pools	Registration of Public Pools, which exceed 3 pools in per public space					Per registration	Y	N	Public Swimming Pools registration - over three pools
Registration of a Public Pool (Max Three Pools)	\$0.00	\$380.00		∞	∞		Y	N	Public pools - registration up to a maximum of three pools
Registration of Swimming Pool/Spa	\$31.80	\$31.80		0.00%	\$0.00	Per Pool/Spa	Y	N	Registration of Swimming Pool or Spa
Search for Swimming Pool	\$47.20	\$47.20		0.00%	\$0.00	Per Application	Y	N	Search for Swimming Pool

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Community Services Management

### Community Care

### Community Participation

Seniors Exercise Programs				Cost \$3.00 to \$10.00 Depending on the Activity	Per Program	N	N	Seniors Exercise Programs
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### Community Transport

Senior Community Transport	\$1.60	\$1.60	0.00%	\$0.00	Per Trip	N	N	-
Hire of Community Bus – Bond	\$201.00	\$204.50	1.74%	\$3.50		N	N	-
Hire of Community Bus – Daily Fee	\$63.50	\$64.50	1.57%	\$1.00	Daily Use	N	Y	-
Hire of Community Bus – Overnight Fee	\$150.50	\$153.00	1.66%	\$2.50		N	Y	-
Hire of Community Bus – Bond 5 hours	\$201.00	\$204.50	1.74%	\$3.50		N	N	-
Hire of Community Bus – Fee 5 hours	\$32.00	\$32.50	1.56%	\$0.50		N	Y	-
Excess applicable for Insurance	\$500.00	\$508.00	1.60%	\$8.00		N	N	-
Fuel Replacement & Administration Cost	\$50.50	\$51.50	1.98%	\$1.00	Per Litre	N	Y	-
Damage – Internal or External	Charges for internal or external damage to Community Bus				Associate d Cost	N	Y	Associated Cost
Late Cancellation	Full scheduled booking fee				Full Schedule d Cost	N	Y	-

### Volunteer Transport

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Volunteer Transport [continued]

Volunteer Transport – Low Fee Range	Charge for Volunteer Transport - Low Fee Range Range from \$1.65 to \$11.25				Per trip	Y	N	Dependent on Destination
Volunteer Transport – Medium Fee Range	Charge for Volunteer Transport - Medium Fee Range Fee Range from \$1.65 to \$11.25				Per trip	Y	N	Dependent on Destination

## Care Melton Expo

Care Expo Site Fee	\$150.00	\$152.25	1.50%	\$2.25	Per Stall	N	Y	-
Exhibitor cancellation fee	\$322.00	\$327.00	1.55%	\$5.00		N	Y	-

## Men's Shed

Men's Shed – Session	Dependent on Activity - Per Session Fee Range \$2.55 To \$22.80				Per Session	Y	N	-
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## Community Home Support

### CHSP – Social Support

Social Support Individual – High Fee Range	\$51.50	\$52.27	1.50%	\$0.77	Per Session	N	N	-
Social Support – High Fee Range Community Based	\$101.00	\$103.00	1.98%	\$2.00	Per Session	Y	N	Outing including meal
Social Support – Low Fee Range Community Based	\$23.85	\$24.25	1.68%	\$0.40	Per Session	Y	N	Outing including meal
Social Support – Medium Fee Range Community Based	\$24.00	\$24.40	1.67%	\$0.40	Per Session	Y	N	Outing including meal



Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## CHSP – Social Support [continued]

Support for Carers Program – Low Fee Range	\$24.00	\$24.40	1.67%	\$0.40	Per Session	Y	N	-
Social Support Individual – Low Fee Range	\$5.00	\$5.10	2.00%	\$0.10	Per Session	Y	N	-
Social Support Individual – Medium Fee Range	\$7.20	\$7.40	2.78%	\$0.20	Per Session	Y	N	-

## CHSP – Social Support (Centre Based)

Social Support – High Fee Range Centre Based	\$131.00	\$133.00	1.53%	\$2.00	Per Session	Y	N	-
Social Support – Low Fee Range Centre Based 1	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-
Social Support – Medium Fee Range Centre Based 1	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-
Social Support – Low Fee Range Centre Based 2	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-

## Domestic Assistance

Domestic Assistance – High Fee Range	\$51.50	\$52.50	1.94%	\$1.00	Per Hour	N	N	-
Domestic Assistance – Low Fee Range	\$6.40	\$6.50	1.56%	\$0.10	Per Hour	N	N	Charge for Late Cancellation
Domestic Assistance – Medium Fee Range	\$10.40	\$10.60	1.92%	\$0.20	Per Hour	Y	N	-

## Food Services

Food Service – High Fee Range	\$28.50	\$28.95	1.58%	\$0.45	Per Meal	Y	N	-
Food Service – Low Fee Range	\$8.70	\$8.90	2.30%	\$0.20	Per Meal	Y	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Food Services [continued]

Food Service – Medium Fee Range	\$8.70	\$8.90		2.30%	\$0.20	Per Meal	Y	N	-
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## Personal Care

Personal Care – High Fee Range	\$51.50	\$52.50		1.94%	\$1.00	Per Hour	Y	N	-
Personal Care – Low Fee Range	\$5.10	\$5.20		1.96%	\$0.10	Per Hour	Y	N	-
Personal Care – Medium Fee Range	\$7.20	\$7.40		2.78%	\$0.20	Per Hour	Y	N	-

## Respite Care

Respite – High Fee Range – In Home	\$51.50	\$52.50		1.94%	\$1.00	Per Hour	Y	N	-
Respite – Low Fee Range – In Home	\$3.60	\$3.70		2.78%	\$0.10	Per Hour	Y	N	-
Respite – Medium Fee Range – In Home	\$5.10	\$5.20		1.96%	\$0.10	Per Hour	Y	N	-

## Property Maintenance

Property Maintenance – High Fee Range	High Fee Range - Minimum time - 1 hour - Costs for Materials are additional					Per Hour	Y	N	Minimum charge is \$49.50 per hour plus additional costs for materials
Property Maintenance – Low Fee Range	Low Fee Ranges - Minimum time - 1 hour - Costs for Materials are additional					Per Hour	Y	N	Minum charge is \$10.10 per hour plus additional costs for materials
									Per Hour

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Property Maintenance [continued]

Property Maintenance – Medium Fee Range	Medium Fee Range - Minimum time - 1 hour - Costs for Materials are additional	Per Hour	Y	N	Minimum charge is \$18.70 per hour, plus additional cost for materials
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## Community Planning

## Community Facilities

### Melton Community Hall

PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Commercial OR Private function	\$137.50	\$140.00	1.82%	\$2.50	Per Hire	N	Y	-
PA System/Audio system – (no operator Inc. Lectern and Microphone and access to lighting controls) – Community group/Community agency	\$81.50	\$83.00	1.84%	\$1.50	Per Hire	N	Y	-
Staff: Set Up / Service Per Officer/Per Hour	\$51.00	\$52.00	1.96%	\$1.00	Per Hour	N	Y	-
Day booking (prior to 5pm) – Commercial OR Private function	\$94.50	\$96.00	1.59%	\$1.50	Per Hour	N	Y	-
Day booking (prior to 5pm) – Community group/Community agency	\$55.50	\$56.50	1.80%	\$1.00	Per Hour	N	Y	-
Evening booking (after 5pm) – Commercial OR Private function	\$107.00	\$109.00	1.87%	\$2.00	Per Hour	N	Y	-
Evening booking (after 5pm) – Community group/Community agency	\$64.00	\$65.00	1.56%	\$1.00	Per Hour	N	Y	-
Bond for Auditorium	\$500.00	\$500.00	0.00%	\$0.00	Per Booking	N	N	-
Bond for Auditorium – Meeting Rooms	\$200.00	\$200.00	0.00%	\$0.00	Per Booking	N	N	-
Meeting room 1 or 2/3 – Community group/Community agency – Per Hour	\$17.20	\$17.60	2.33%	\$0.40	Per Hour	N	Y	-
Meeting room 1 or 2/3 – Community group/Community agency – Per Day	\$85.50	\$87.00	1.75%	\$1.50	Per Day	N	Y	-
Meeting room 1, or 2 /3 – Commercial – Per Day	\$116.50	\$118.50	1.72%	\$2.00	Per Day	N	Y	-
Meeting room 1, or 2 /3 – Commercial – Per Hour	\$23.30	\$23.65	1.50%	\$0.35	Per Hour	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Melton Community Hall [continued]

Meeting Room 4 – Commercial rate – Per Day	\$176.00	\$179.00	1.70%	\$3.00	Per Day	N	Y	-
Meeting Room 4 – Commercial rate – Per Hour	\$35.50	\$36.50	2.82%	\$1.00	Per Hour	N	Y	-
Meeting room 4 – Community group/Community agency Per Day	\$116.50	\$118.50	1.72%	\$2.00	Per Day	N	Y	-
Meeting room 4 – Community group/Community agency – Per Hour	\$23.30	\$23.65	1.50%	\$0.35	Per Hour	N	Y	-

## Melton Seniors Community Learning

Permanent Community Room Hire – Community group	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Casual User Insurance	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room hire – Casual Community Agency User (other than Seniors groups)	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Community Room hire – Casual Community User (other than Seniors groups)	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Community Room hire – Casual User Bond/Private function bond	\$500.00	\$500.00	0.00%	\$0.00	Per Hire	N	N	-
Community Room hire – Permanent and Casual Commercial Users OR Private function before 5pm (other than Seniors groups)	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room hire – Permanent Community Agency users (other than Seniors groups)	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-
Community Room hire – Permanent Community Users (other than Seniors groups)	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Function hire after 5pm (other than Seniors groups)	\$62.00	\$63.00	1.61%	\$1.00	Per Hour	N	Y	-

## Community Centres

After Function Hire Clean	\$123.50	\$125.50	1.62%	\$2.00	Per Hire	N	Y	-
After Function Inspection	\$58.00	\$59.00	1.72%	\$1.00	Per Hire	N	Y	-
Insurance Casual User	\$29.50	\$29.95	1.53%	\$0.45	Per Hire	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Community Centres [continued]

Community Room – Casual Community Agency User	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Community Room – Casual Community User	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Community Room – Casual User Bond	\$500.00	\$500.00	0.00%	\$0.00	Per Hire	N	N	-
Community Room – Permanent and Casual Commercial Users OR Private function before 5pm	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room – Permanent Community Agency users	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-
Community Room – Permanent Community Users	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Community Room – Function Hire after 5pm	\$62.00	\$63.00	1.61%	\$1.00	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Casual Community Agency Users	\$15.00	\$15.40	2.67%	\$0.40	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Casual Community Users	\$11.40	\$11.60	1.75%	\$0.20	Per Hour	N	Y	-
Meeting room hire (<20 capacity) – Casual User Bond	\$200.00	\$200.00	0.00%	\$0.00	Per Hire	N	N	-
Meeting Room hire (<20 capacity) – Permanent and Casual Commercial Users	\$26.40	\$26.80	1.52%	\$0.40	Per Hire	N	Y	-
Meeting Room hire (<20 capacity) – Permanent Community Agency Users	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Permanent Community Users	\$9.20	\$9.40	2.17%	\$0.20	Per Hour	N	Y	-
Office Hire in Community Facilities	\$55.50	\$56.50	1.80%	\$1.00	Per Day	N	Y	-

## Neighbourhood House

Casual Community – Room Hire – Community Agency	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Casual Community Room Hire – Community Group	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Class Fee				Fee for Class	Per Hour	N	Y	Dependent on Program 75% of Tutor Cost
Permanent & Casual Commercial Room Hire	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Permanent Community Room Hire – Community Agency	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

## Families & Children

### Early Childhood Programs

#### Family Day Care Services

Booked Core Hours – 8am to 6pm	Fee Range (Hourly Rate) \$6.95 to \$9.45				Per Hour	N	N	Booked Core Hours - 8:00am to 6:00pm
Booked Non Core Hours – 6pm to 8am	Fee Range (Hourly Rate) \$7.65 to \$9.90				Per Hour	N	N	Booked Non Core Hours 6:00pm to 8:00am
Booked Weekend Care	Fee Range (Hourly Rate) \$9.80 to \$21.30				Per Hour	N	N	Booked Weekend Care
Casual Care – Weekdays	Fee Range (Hourly Rate) \$11.65 to \$15.90				Per Hour	N	N	-
Casual Care – Weekends	Fee Range (Hourly Rate) \$14.00 to \$21.30				Per Hour	N	N	-
Meals – Breakfast	Charge Range \$3.35 to \$5.60				Per Meal	N	N	-
Meals – Dinner	Charge Range \$6.65 to \$8.20				Per Meal	N	N	-
Meals – Lunch	Charge range \$5.15 to \$8.20				Per Meal	N	N	-
Meals – Snack	Charge Range \$2.65 to \$3.40				Per Meal	N	N	-
Merchandise– Receipt Book	\$12.70	\$13.00	2.36%	\$0.30	Per Book	N	Y	-
Public Holiday In Care	Fee Range (Hourly Rate) \$12.70 to \$21.30					N	N	-
Timesheet Book	\$19.00	\$19.50	2.63%	\$0.50	Per book	N	N	-
Transport – Local Trip	Charge Range \$3.80 to \$5.60				Per Trip	N	N	-
Administration Levy	\$2.15	\$2.25	4.65%	\$0.10	Per Hour	Y	N	Per Hour Per Child nil capping
Educator Levy	\$0.25	\$0.25	0.00%	\$0.00	Per Hour	Y	N	Per Hour Per Child nil capping

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Occasional Care Services

3 hour session	\$45.00	\$46.35	3.00%	\$1.35	Per hour Per child	Y	N	-
3.5 hour session	\$52.50	\$54.00	2.86%	\$1.50	Per child	Y	N	-
4 hour session	\$60.00	\$61.80	3.00%	\$1.80	Per child	Y	N	-
Late pick up fee	\$15.00	\$15.50	3.33%	\$0.50	Per child Per 15 minutes	Y	N	-
Orientation session	\$15.00	\$15.50	3.33%	\$0.50	Per session	Y	N	-

## Kindergarten Enrolments

Administration Levy for Enrolling in Kindergarten	\$30.00	\$31.00	3.33%	\$1.00	Per child	Y	N	-
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## Vacation Care

Centre Days	\$75.00	\$77.25	3.00%	\$2.25	Per child	Y	N	-
Excursions	\$34.70	\$35.75	3.03%	\$1.05	Per child	Y	N	Maximum
Incursions	\$23.80	\$24.50	2.94%	\$0.70	Per child	Y	N	Minimum
Late Enrolment Fee	\$22.00	\$22.50	2.27%	\$0.50	Per booking	Y	N	-
Late Pickup Fee	\$5.00	\$5.00	0.00%	\$0.00	Per child Per minute	Y	N	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Recreation & Youth

Office/Workstation Hire – Melton Youth Services – Permanent Agency User	\$1,395.00	\$1,395.00	0.00%	\$0.00	Per Day	N	Y	Office/Workstation Hire - Melton Youth Services - Permanent Agency User
Office/Workstation Hire – Youth Services – Permanent Agency User	\$6,960.00	\$6,960.00	0.00%	\$0.00	Annual – 5 days per week	N	Y	Office/Workstation Hire - Youth Services - Permanent Agency User
Teenage Holiday Program	Fee Range \$5 to \$40- dependent on activity				Per Participant	N	Y	Teenage Holiday Program

## Athletic Facilities

Carnivals – Regional association/combined schools carnival hire fee	\$456.00	\$463.00	1.54%	\$7.00	Per Event	N	Y	Maximum 6 hours  Hire fee per carnival (max 6 hrs booking)
Casual use/training – commercial use (including PT, coaches) and community use from outside the municipality (including schools, clubs)	\$78.00	\$79.50	1.92%	\$1.50	Per Event	N	Y	Fee per hour for commercial hire (e.g. personal training) and community hire from groups outside the municipality (e.g. schools, sporting clubs)
Casual use/training (local schools and clubs)	\$52.00	\$53.00	1.92%	\$1.00	Per hour	N	Y	Fee per hour - excludes lighting
School Carnivals – Local Schools	\$306.00	\$311.00	1.63%	\$5.00	Per event	N	Y	Hire fee per carnival for local schools (max 6 hrs booking)



Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Athletic Facilities [continued]

School Carnivals – users from outside the municipality	\$408.00	\$415.00	1.72%	\$7.00	Per event	N	Y	Hire fee per carnival for schools outside the municipality (max 6 hrs booking)
Standard equipment hire (Core equipment)	\$205.00	\$208.50	1.71%	\$3.50	Per event	N	Y	Equipment hire fee for carnivals (max 6 hrs booking)

## Caroline Springs Leisure Centre

Court 1: Show Court: courtside seating Capacity – 300 – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per event	N	Y	Commercial Organisation Fee
Café (meetings / hire): Booking Per Hour	\$36.00	\$37.50	4.17%	\$1.50	Per hour	N	Y	-
Café (meetings / hire): Booking Per Hour – Commercial	\$58.50	\$61.00	4.27%	\$2.50	Per hour	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300 – Community	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Court 2 & 3: Booking Per Hour – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour – Community Group	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Events / Functions: Bonds – Community Group	\$1,180.00	\$1,225.00	3.81%	\$45.00	Per booking	N	Y	-
Events / Functions: Bonds	\$586.00	\$607.00	3.58%	\$21.00	Per booking	N	Y	-
Events / Functions: Monday – Friday (5pm – 12am – 7hrs) Community	\$397.00	\$411.00	3.53%	\$14.00	Per booking	N	Y	-
Events / Functions: Monday – Friday (5pm – 12am – 7hrs)	\$663.00	\$687.00	3.62%	\$24.00	Per booking	N	Y	-
Events / Functions: Saturday, Sunday & pubic holidays (10am – 12am = 14hrs)	\$730.00	\$756.00	3.56%	\$26.00	Per booking	N	Y	-
Events / Functions: Saturday, Sunday and pubic holidays (10am – 12am = 14hrs)	\$1,140.00	\$1,180.00	3.51%	\$40.00	Per booking	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Caroline Springs Leisure Centre [continued]

Bonds – MIRC	\$1,075.00	\$1,115.00	3.72%	\$40.00	Per booking	N	Y	-
Bonds – MIRD Community	\$539.00	\$558.00	3.53%	\$19.00	Per booking	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300 Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
General Purpose Room Capacity – 80: Booking Per hour – Commercial	\$55.00	\$57.00	3.64%	\$2.00	Per hour	N	Y	-
General Purpose Room Capacity – 80: Booking Per hour	\$34.50	\$36.00	4.35%	\$1.50	Per hour	N	Y	-

## Recreation Reserves

Casual Pavilion Hire	\$10.60	\$11.00	3.77%	\$0.40		N	Y	Casual Pavilion Hire
Bond for hire	\$500.00	\$500.00	0.00%	\$0.00	Per booking	N	Y	Refundable
Cleaning after Pavilion Hire	\$121.50	\$123.50	1.65%	\$2.00	Per event/hire	N	Y	Pavilion cleaning fee following casual/event hire
Hard Court Hire (Tennis & Netball) – Casual users from outside the municipality	\$13.20	\$13.40	1.52%	\$0.20	Per Court Per Hour	N	Y	Casual hire of tennis and netball courts by non-Melton groups - per court per hour
Hard Court Hire (Tennis & Netball) – Commercial Use	\$340.00	\$346.00	1.76%	\$6.00	Per month	N	Y	Monthly fee for hire of up to 4 courts
Hard Courts (Tennis & Netball) – Seasonal use local sporting clubs	\$425.00	\$432.00	1.65%	\$7.00	Per unit	N	Y	Includes Pavillion & Ground Use
Sports Lighting	\$25.00	\$25.50	2.00%	\$0.50	Per hour	N	Y	-
Sportsground Hire (Grass) – Casual users from outside the municipality	\$27.00	\$28.00	3.70%	\$1.00	Per hour	N	Y	-

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Recreation Reserves [continued]

Sportsground Hire (Grass) – Commercial Use, Coaching, Academies, Events	\$220.00	\$223.50	1.59%	\$3.50	Per Week	N	Y	-
Sportsground Hire (Grass) – Personal Trainers	\$110.00	\$112.00	1.82%	\$2.00	Per Month	N	Y	-
Seasonal Use (Sportsgrounds) – local sporting clubs	\$425.00	\$432.00	1.65%	\$7.00	Per unit	N	Y	Includes Pavilion and Ground (Grass and Synthetic Surfaces) Use
Synthetic Sportsground Hire – users from outside the municipality	\$80.00	\$81.50	1.88%	\$1.50	Per hour	N	Y	Casual hire of synthetic sportsground per hour for non-melton schools and groups - does not include lighting or pavilion access
Synthetic Sportsground Hire – City of Melton Schools and Clubs	\$25.00	\$25.50	2.00%	\$0.50	Per hour	N	Y	Hire of synthetic sportsground per hour - does not include lighting or pavilion access

## Libraries

### Libraries Services

### Consumables

Basic Ear Phones	\$1.89	\$2.00	5.82%	\$0.11	Each	N	Y	-
USB 8GB	\$8.90	\$9.00	1.12%	\$0.10	Each	N	Y	-
Library Bags	\$2.00	\$2.00	0.00%	\$0.00	Per bag	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Programs

Annual charge for book club membership	\$55.50	\$55.50	0.00%	\$0.00	Per Person	N	Y	-
Per Person for some events and programs	Minimum Charge \$2.00. Charge varies depending on program.				Per Person	N	Y	-
Annual charge for book club membership – concession	\$44.00	\$44.00	0.00%	\$0.00	Per Person	N	Y	New Fee

## Faxing

Sending ISD	Minimum charge \$11.00 for 2 pages or part. Each additional page \$1.60 inc GST.				First 2 pages + \$1.60 inc GST for each additional page	N	Y	-
Receiving or sending fax to a local or interstate number	Minimum charge \$4.50 for 10 pages or part. Each additional page \$0.50 plus GST.				First 10 pages + \$0.50 for each additional page	N	Y	-

## Membership

Replacement of membership card	\$2.40	\$2.40	0.00%	\$0.00	Per item	N	Y	Replacement cost for lost, damaged or stolen library card.
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Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	GST	Fee Increase / (Decrease)				
	\$	\$		%				

## Membership [continued]

Charge for late library item returns	\$0.20	\$0.20	0.00%	\$0.00	Per item Per day	N	N	.  Accrues daily to maximum of \$2.00 Per item
Inter-Library Loan requests outside of Swift Consortium	\$16.50	\$16.50	0.00%	\$0.00	Per item	N	Y	This is the standard national rate for Inter-library loans, however the library passes on to customers any further charges levied by the lending library.
Lost Damaged & Stolen Items	Replacement cost for lost, damaged or stolen library items as recorded on the library database.					N	Y	-

## Photocopying/Printing

Black and white A3	\$0.40	\$0.40	0.00%	\$0.00	Per page	N	Y	-
Black and white A4	\$0.20	\$0.20	0.00%	\$0.00	Per page	N	Y	-
Colour A3	\$2.00	\$2.00	0.00%	\$0.00	Per page	N	Y	-
Colour A4	\$1.00	\$1.00	0.00%	\$0.00	Per page	N	Y	-

## Venue Hire

Fee Name	Year 20/21 Fee Inc GST \$	Year 21/22 Fee Inc GST \$	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
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## Venue Hire [continued]

Workstation Licence – Per Calendar Year	\$7,200.00	\$7,200.00	0.00%	\$0.00	Per Workstation	N	Y	Workstation Licence - per calendar year  Annual licence fee for community service organisation use of one desk in co - working space
Workstation Licence – Per Quarter	\$1,800.00	\$1,800.00	0.00%	\$0.00	Per Workstation	N	Y	Workstation licence - per quarter Quarterly Licence fee for community service organisation, use of one desk in co working space.
Bond – after hours	\$227.00	\$227.00	0.00%	\$0.00	Per Booking	N	N	-
Staff setup/Clean– Per Hour	\$51.00	\$51.00	0.00%	\$0.00	Per Hour	N	Y	Per Staff officer
Balam Balam Seminar room – Commercial rate – Per Day	\$492.00	\$492.00	0.00%	\$0.00	Per Day	N	Y	-
Balam Balam Seminar room – Commercial rate – Per Hour	\$98.50	\$99.00	0.51%	\$0.50	Per Hour	N	Y	-
Balam Balam Seminar room – Community group/Community agency – Per Day	\$246.00	\$246.00	0.00%	\$0.00	Per Day	N	Y	-
Balam Balam Seminar room – Community group/Community agency	\$49.50	\$50.00	1.01%	\$0.50	Per Hour	N	Y	-
Butler AV room – Commercial – Per Day	\$212.00	\$212.00	0.00%	\$0.00	Per Day	N	Y	-
Butler AV room – Commercial – Per Hour	\$43.00	\$43.00	0.00%	\$0.00	Per Hour	N	Y	-
Butler AV room – Community group/Community agency – Per Day	\$105.00	\$105.00	0.00%	\$0.00	Per Day	N	Y	-
Butler AV room – Community group/Community agency – Per Hour	\$21.00	\$21.00	0.00%	\$0.00	Per Hour	N	Y	-
Double training room – Commercial – Per Day	\$339.00	\$339.00	0.00%	\$0.00	Per Day	N	Y	-
Double training room – Commercial – Per Hour	\$68.00	\$68.00	0.00%	\$0.00	Per Hour	N	Y	-
Double training room – Community group/Community agency – Per Day	\$164.00	\$164.00	0.00%	\$0.00	Per Day	N	Y	-

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST \$	Fee Inc GST \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

## Venue Hire [continued]

Double training room – Community group/Community agency – Per Hour	\$33.00	\$33.00	0.00%	\$0.00	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Commercial Per Day	\$116.00	\$116.00	0.00%	\$0.00	Per Day	N	Y	-
Meeting room (8 maximum capacity) – Commercial Per Hour	\$23.50	\$24.00	2.13%	\$0.50	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Community group/Community agency – Per Hour	\$85.00	\$85.00	0.00%	\$0.00	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Community group/Community agency – Per Hour	\$17.20	\$18.00	4.65%	\$0.80	Per Hour	N	Y	-
Training/meeting room (20-25 maximum capacity) – Commercial Per Day	\$175.50	\$176.00	0.28%	\$0.50	Per Day	N	Y	-
Training/meeting room (20-25 maximum capacity) – Commercial Per Hour	\$35.50	\$36.00	1.41%	\$0.50	Per Hour	N	Y	-
Training/meeting room (20-25 maximum capacity) – Community group/Community agency Per Day	\$116.00	\$116.00	0.00%	\$0.00	Per Day	N	Y	-
Training/meeting room (20-25 maximum capacity) – Community group/Community agency Per Hour	\$23.00	\$23.00	0.00%	\$0.00	Per Hour	N	Y	-
Triple training room – Commercial Per Day	\$362.00	\$362.00	0.00%	\$0.00	Per Day	N	Y	-
Triple training room – Commercial Per Hour	\$73.00	\$73.00	0.00%	\$0.00	Per Hour	N	Y	-
Triple training room – Community group/Community agency Per Day	\$212.00	\$212.00	0.00%	\$0.00	Per Day	N	Y	-
Triple training room – Community group/Community agency Per Hour	\$43.00	\$43.00	0.00%	\$0.00	Per Hour	N	Y	-
Laptop Hire	\$2.80	\$3.00	7.14%	\$0.20	Per Hire	N	Y	-

## Freedom of Information

Freedom Of Information – Application Fee	\$29.90	\$29.90	0.00%	\$0.00	Per Application	Y	N	-
Freedom of Information – Charge for Search and Supervision	\$22.20	\$22.20	0.00%	\$0.00	Per hour / Part Hour	Y	N	This fee is charged to undertake a search for documents
Freedom Of Information Photocopying – Colour	\$1.10	\$1.10	0.00%	\$0.00	Per Copy	Y	N	Freedom of Information- Colour

Fee Name	Year 20/21	Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc	Fee Inc	Fee Increase /				
	GST	GST	GST	(Decrease)				
	\$	\$	\$	%				

## Freedom of Information [continued]

Freedom Of Information Photocopying – A3 Copy	\$0.60	\$0.60	0.00%	\$0.00	Per Copy	Y	N	Freedom of Information - A3 Black
Freedom Of Information Photocopying – A4 Copy	\$0.20	\$0.20	0.00%	\$0.00	Per Copy	Y	N	Freedom of Information - A4 Black